

**Board of Education Regular Meeting  
July 21, 2015  
5:30 P.M.  
Zanesville City Schools  
Administrative Center Board Room  
160 N. Fourth Street  
Zanesville, Ohio**

*Board of Education Members:*

*Scott Bunting, President  
Vicky French, Vice President  
Lee Eppley  
Brian Swope  
Janet Stewart*



*Ferry Martin, Superintendent  
Michael Young, Treasurer*

# ZANESVILLE CITY SCHOOLS

## VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

*Zanesville City Schools, the district you will never outgrow!*

## MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

## BELIEF STATEMENTS

**WE BELIEVE** the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

**WE BELIEVE** our students can learn at high levels, in different ways and at different times when provided equal opportunities.

**WE BELIEVE** we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

**WE BELIEVE** our schools must be safe, child-centered environments with equal access for all to the educational process.

**WE BELIEVE** our staff and community must promote and model lifelong learning for students throughout our school district.

**WE BELIEVE** our students must be prepared to function in and adapt to a changing and diverse society.

**WE BELIEVE** that a superior and well-funded school district is the foundation for student learning and a prosperous community

**WE BELIEVE** strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**D. INTRODUCTION OF GUEST**

**E. ZEA PRESENTATIONS/COMMENTS**

**F. REPORT OF THE BOARD OF EDUCATION**

**1. Approval of Board Minutes**

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education special meetings on June 4 and June 9, 2015 and the regular meeting on June 16, 2015.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Michael Young**

BE IT RESOLVED, to approve the following recommendations:

**1. June Financial Reports**

Approve the following financial reports:

Financial report by fund

Expenditure report

Investment report

**2. Reconciliations**

Approve the following reconciliations for June:

General

Payroll

**3. META Solutions Contract**

Approve adding OnBase software to our contract with META Solutions to provide electronic records retention at a cost of \$12,500 for the first year and initial set-up. The cost will be \$8,500 for subsequent years.

**4. Record Scanning**

Approve using MicroIMAGE to scan, index and save records from the treasurer's office at a cost of \$0.069 per image. Total cost not to exceed \$12,500 per year until all records are completed.

**G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION –  
Michael Young (continued)**

**5. Investment Account**

Authorize the treasurer to switch the district's investment account from Piper Jaffray to Community Financial Advisors.

**6. Property, Liability & Fleet Insurance**

Approve property, liability & fleet insurance with the Ohio Casualty Insurance Company through the Young Insurance Agency effective July 1, 2015 through June 30, 2016 at an annual rate of \$120,941.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

**1. Record Retention Policy**

Authorize the treasurer to submit the record retention policy to the local records commission for approval.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**2. Rehire - Classified**

Accept the rehire of Stan Ford , maintenance, effective August 4, 2015. Rate of pay to be classified step 10.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS**

**3. Resignations – Classified**

Accept the resignation of Cynthia J. Stiers, transportation, effective August 1, 2015. Reason for resignation is retirement.

Accept the resignation of Mary McGee, transportation, effective October 1, 2015. Reason for resignation is retirement.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart

**4. Resignation – Certificated**

Accept the resignation of Evan McCullough, computer science teacher at Zanesville High School, effective August 1, 2015. Reason for resignation is other employment.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**5. Employment – Certificated**

Approve the following certificated personnel for the 2015-2016 school year, pending appropriate certification requirements and background checks.

**Trudy Taylor Hardcastle – Elementary Language Arts and Social Studies**

Experience: 10 College: Muskingum University (MA+ 15)  
Effective Date: August 20, 2015 Amount: \$54,358.00

**Alexandria N. Theodosopoulos – High School English**

Experience: 0 College: Muskingum University (MA)  
Effective Date: August 20, 2015 Amount: \$35,162.00

**Pamela B. Coffey – Intervention Specialist**

Experience: 2 College: Muskingum University (BA+139)  
Effective Date: August 20, 2015 Amount: \$35,322.00

**Kimberly L. Miller – Intervention Specialist**

Experience: 8 College: Northern Arizona University (MA)  
Effective Date: August 20, 2015 Amount: \$48,215.00

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS**

**Employment – Certificated (continued)**

**Debbie J. Jasmin – Intervention Specialist**

Experience: 10 College: Mercy College (MA)  
Effective Date: August 20, 2015 Amount: \$51,479

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**6. Employment - Classified**

Approve the employment of Andrew D. Bennett as an Educational Aide at Zanesville High School, effective August 24, 2015, pending appropriate certification and background check. Rate of pay to be step 5 from the appropriate salary schedule.

Approve the employment of Michael Law as an Educational Aide at National Road Elementary, effective August 24, 2015, pending appropriate certification and background check. Rate of pay to be step 0 from the appropriate salary schedule.

Approve the employment of Kerri A. Myer as an Educational Aide at John McIntire Elementary, effective August 24, 2015, pending appropriate certification and background check. Rate of pay to be step 5 from the appropriate salary schedule.

Approve the employment of Jo'D Rice as an Educational Aide at Zanesville High School, effective August 24, 2015, pending appropriate certification and background check. Rate of pay to be step 0 from the appropriate salary schedule.

Approve the employment of Jonathan Jarvis as a full time Bus Driver. Effective date of employment is August 24, 2015. Salary will be step 1 from the appropriate salary schedule, pending background check.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**7. Classified – Transfer/Changes**

Approve the transfer of Tammy Harris, Intervention Room Monitor at Zanesville High School (7.5 hours/day) to Educational Aide at John McIntire Elementary (6.5 hours/day). This change is effective August 24, 2015, pending appropriate certification and background check. Rate of pay to be step 14, from the appropriate salary schedule.



**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS**

**Classified – Transfer/Changes (continued)**

Approve the change in calendar of Lisa Arter, administrative assistant at Zanesville Middle School, (10 months, 8 hours/day) to reflect administrative assistant at Zanesville Middle School (10 ½ month, 8 hours per day), effective July 31, 2015. Rate of pay will be from the Secretary Salary Schedule, class II, step 22.

Approve the change in calendar of Almeda Tabler, administrative assistant at Zane Grey Elementary, 10 months, 8 hours/day to reflect administrative assistant at Zane Grey Elementary, 12 months, 8 hours/day, effective August 1, 2015. Rate of pay to be step 30 from the appropriate salary schedule.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French

**8. Change in Calendar – Preschool Bus Aides and Drivers**

Resolution to change preschool drivers, Diana Coles and Tamara Terrill and preschool bus aides, Mike Goins and Cindy McPeek from 156 days (calendar PAB) to regular bus driver schedule (calendar AB9) of 190 days at 5 hours per day, effective 2015-2016 school year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart

**9. Change in hours – Preschool Bus Aides**

Due to the loss of the preschool noon route, beginning the 2015-2016 school year, Kelly Jarvis and Cary Grandstaff will no longer be needed as preschool bus aides (2 hours per day / 4 days per week). This change in schedule does not affect their regular bus route.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS (continued)**

**10. Unpaid Leaves of Absence**

Approve the following personnel for unpaid leaves of absence.

Name	Dates	Total Days
Anthony Joseph	6/15 (1/2)	1/2 day
Tisha Lichtner	5/18, 5/19, 5/20, & 5/21	4 days

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**11. Extended Time – Summer 2015**

Approve extended time for Carol Cramer, Administrative Assistant/Student Services and Almeda Tabler, Administrative Assistant at Zane Grey Elementary, effective June 16, 2015 through August 1, 2015, not to exceed 30 days. Rate of pay will be at hourly rate of pay.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**12. Supplemental Contracts**

Approve the following supplemental contracts for the 2015-2016 school year.

First Name	Last Name	Sport	Position	Years 2015-2016	Class	Stipend 2015-2016
Scott	Aronhalt	Basketball - Boys	Varsity Head Coach	25	II	\$6,079.00
Scott	Aronhalt	Basketball - Boys	Basketball/Oth Equip Mgr	10	II	\$6,079.00
Scott	Aronhalt	Basketball - Boys	Fall Fitness	24	X	\$1,120.00
Scott	Aronhalt	Basketball - Boys	Summer Fitness	24	X	\$1,120.00
Eric	Baldwin	Basketball - Girls	Middle School Coach - 7th Gr,	4	VIII	\$2,240.00
Jeff	Ball	Basketball - Boys	Freshman Head Coach	4	VIII	\$2,240.00
David	Balo	Baseball	Varsity Coach	12	IV	\$4,799.00
Leslie	Bryan	Bowling	Assistant Coach	1	VII	\$2,240.00

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS (continued)**

**Supplemental Contracts (continued)**

First Name	Last Name	Sport	Position	Years 2015-2016	Class	Stipend 2015-2016
Kelsey	Buckley	Track - Boys	Middle School Coach (75%)	2	IX	\$960.00
Carrie	Bunting	Softball	Varsity Head Coach	4	VI	\$3,519.00
Carrie	Bunting	ZCHS	Senior Class Advisor	2	VIII	\$1,920.00
Valencia	Clark	Other	Faculty Manager	16	III	\$5,439.00
Valencia	Clark	Tennis - Girls	Varsity Head Coach	18	VII	\$2,879.00
Valencia	Clark	Tennis - Boys	Varsity Head Coach	18	VII	\$2,879.00
Beryl	Dennis	Other	Activity Manager - ZMS	15	IX	\$1,600.00
Tom	Evans	Football	Freshman Head Coach	18	VIII	\$2,240.00
Tom	Evans	Football	August Practice	16	IX	\$1,600.00
Teresa	Fleming	Volleyball	Varsity Head Coach	1	VI	\$2,879.00
Teresa	Fleming	Volleyball	Summer Fitness	1	X	\$800.00
Chad	Grandstaff	Football	Varsity Head Coach	14	II	\$6,079.00
Chad	Grandstaff	Football	Summer Fitness (1/2)	13	X	\$560.00
Chad	Grandstaff	Football	August Practice	15	IX	\$1,600.00
Chad	Grandstaff	Football	Winter Fitness (1/3)	13	X	\$373.00
Chad	Grandstaff	Football	Defense Coordinator	15	X	\$1,120.00
Chad	Grandstaff	Football	Offense Coordinator	15	X	\$1,120.00
Bev	Guinsler	Nurses	Head Nurse	6	VIII	\$2,240.00
Gregory	Hamilton	Basketball - Girls	Varsity Assistant Coach	4	VI	\$3,519.00
Cedric	Harris	Basketball - Boys	Reserve Head Coach	0	VI	\$2,879.00
Cedric	Harris	Basketball - Boys	Fall Fitness	0	X	\$800.00
Matt	Heagen	Football	Varsity Assistant Coach	2	VI	\$3,199.00
Matt	Heagen	Football	August Practice	2	IX	\$1,280.00
Lori	Hickman	JME	Elem. Yearbook Advisor	2	X	\$960.00
Allison	Hines	Track - Girls	Varsity Assistant Coach	2	VIII	\$1,920.00
Shane	Hollins	Football	Middle School Coach - 8th Grade	4	VIII	\$2,240.00
Chad	Jackson	Football	Varsity Assistant Coach	10	VI	\$3,519.00
Chad	Jackson	Football	Winter Fitness (1/3)	7	X	\$373.00
Chad	Jackson	Football	August Practice	10	IX	\$1,600.00
Stephanie	Jones	Cheerleading	Varsity Advisor	14	VI	\$3,519.00
Stephanie	Jones	Cheerleading	Reserve Advisor	14	VII	\$2,879.00
Michael	Law	Football	August Practice	1	IX	\$1,120.00
Michael	Law	Track - Boys	Varsity Assistant	2	VIII	\$1,920.00

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS (continued)**

**Supplemental Contracts (continued)**

First Name	Last Name	Sport	Position	Years 2015-2016	Class	Stipend 2015-2016
Michael	Law	Football	Winter Fitness (1/3)	1	X	\$267.00
Michael	Law	Football	Equipment Manager (1/2)	2	VI	\$1,600.00
Patrick	Lawson	Wrestling	Varsity Head Coach	2	IV	\$4,479.00
Clay	Lawyer	Football	Freshman Assistant Coach	4	VIII	\$2,240.00
Clay	Lawyer	Football	August Practice	4	IX	\$1,600.00
Clay	Lawyer	Track - Boys	Middle School Coach (75%)	4	IX	\$1,200.00
Jason	Lee	Football	Varsity Assistant Coach	1	VI	\$2,879.00
Jason	Lee	Football	August Practice	1	IX	\$1,120.00
Matt	McCandlish	Soccer - Girls	Reserve Head Coach	1	IX	\$1,120.00
Shaun	McVicker	Basketball - Boys	Middle School Coach - 8th Grade	0	VIII	\$1,600.00
Chris	Miller	Wrestling	Reserve Head Coach	2	VII	\$2,559.00
Jeff	Moore	Basketball - Girls	Fitness	13	X	\$1,120.00
Jeff	Moore	Basketball - Girls	Varsity Coach	4	II	\$6,079.00
Rebecca	Morrison	Volleyball	Junior Varsity Coach	0	IX	\$1,120.00
Steve	Morrison	Basketball - Girls	Middle School Coach - 8th Grade	6	VIII	\$2,240.00
Allison	Palmer	Track - Boys	Middle School Coach (75%)	3	IX	\$960.00
Brady	Palmer	Track - Boys	Middle School Coach (75%)	2	IX	\$960.00
Brady	Palmer	Football	Middle School Coach - 7th Grade	1	VIII	\$1,600.00
James	Raymond	ZHS	Program Designer/Stadium Prod.	0	IX	\$1,120.00
Todd	Riley	Soccer - Girls	Varsity Head Coach	9	VII	\$2,879.00
Todd	Riley	Soccer - Girls	Summer Fitness	2	X	\$960.00
Todd	Riley	Swimming	Varsity Assistant Coach	0	VIII	\$1,600.00
Joe	Robertson	Bowling	Assistant Coach	2	VII	\$2,559.00
Jim	Rudloff	Baseball	Varsity Assistant Coach	1	VIII	\$1,600.00
Jim	Rudloff	Golf	Varsity Head Coach	2	VII	\$2,559.00
Mary	Sands	Cheerleading	Middle School Coach	2	VII	\$2,559.00
Mike	Schreiber	Track - Boys	Varsity Coach - Boys	0	IV	\$4,159.00
Mike	Schreiber	Track - Boys	Winter Fitness (1/2)	0	X	\$400.00
Mike	Schreiber	Cross Country	Varsity Head Coach	0	VII	\$2,240.00
Nate	Seekatz	Basketball - Boys	Varsity Assistant Coach	12	VI	\$3,519.00
Nate	Seekatz	Basketball - Boys	Fall Fitness	17	X	\$1,120.00

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS (continued)**

**Supplemental Contracts (continued)**

First Name	Last Name	Sport	Position	Years 2015-2016	Class	Stipend 2015-2016
Steve	Shroyer	Football	Equipment Manager (1/2)	2	VI	\$1,600.00
Doug	Smith	Bowling	Coach	2	VI	\$3,199.00
Doug	Smith	Other	Assistant Athletic Trainer	28	III	\$5,439.00
Jason	Smith	Football	Middle School Coach - 8th Grade	6	VIII	\$2,240.00
James	Spraggins	Football	Middle School Coach - 7th Grade	7	VIII	\$2,240.00
Mark	Stallard	Football	Varsity Assistant Coach	12	VI	\$3,519.00
Jeff	Stitt	Other	Athletic Coordinator - ZMS	7	NA	\$2,666.00
Jeff	Tysinger	Football	Varsity Assistant Coach	22	VI	\$3,519.00
Jeff	Tysinger	Football	Summer Fitness (1/2)	16	X	\$560.00
Jeff	Tysinger	Football	August Practice	20	IX	\$1,600.00
Alexandria	Vensil	Cheerleading	Freshman Advisor	2	VII	\$2,559.00
Miranda	Walker	Swimming	Varsity Head Coach	2	VI	\$3,199.00
John	Wheeler	Soccer - Boys	Reserve Head Coach	8	IX	\$1,600.00
John	Wheeler	Basketball - Boys	Middle School Coach - 7th Grade	6	VIII	\$2,240.00
Kelsey	Willoughby	Volleyball	Middle School Coach - 8th Grade	0	IX	\$1,120.00
Abbey	Winland	Basketball - Girls	Junior Varsity Coach	3	VI	\$3,199.00
Kathleen	Young	Track - Girls	Varsity Head Coach	4	IV	\$4,799.00
Kathleen	Young	Track - Girls	Winter Fitness (1/2)	0	X	\$400.00

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French

**13. Attendance at Meetings/Events**

Approval be granted for the following individuals to attend professional meetings:

Employee Name	Absence Reason	Type	Date
Aronhalt, David	Prof Development	1 day	6/8/2015
Aronhalt, Madge	Prof Development	2 days	6/11/2015
Bainter, Jodi	Prof Development	4 days	6/8/2015

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS (continued)**

**Attendance at Meetings/Events (continued)**

<b>Employee Name</b>	<b>Absence Reason</b>	<b>Type</b>	<b>Date</b>
Baldwin, Kimberly	Prof Development	2 days	6/8/2015
Bennett, Emily	Prof Development	5 days	6/8/2015
Boothe, Caitlynn	Prof Development	5 days	6/8/2015
Bresock, Jill	Prof Development	2 days	6/8/2015
Browning, Inzie	Prof Development	2 days	6/8/2015
Buchanan, Libby	New Tech	1 day	6/2/2015
Calkins, Cassidy	New Tech	1 day	6/2/2015
Clapper, Kathy	Prof Development	2 days	6/8/2015
Conley, Jodi	Prof Development	4 days	6/8/2015
Cook, Whitney	Prof Development	2 days	6/8/2015
Cooper, Jodi	Prof Development	4 days	6/8/2015
Cottrill, Kacey	Prof Development	4 days	6/8/2015
Cox, Patricia	Prof Development	1/2 day	6/11/2015
Cultice, Trudy	Prof Development	2 days	6/8/2015
Deavers, Stacie	New Tech	1 day	6/2/2015
Denton, Ron	EMIS	1 day	6/17/2015
Denton, Ron	Prof Development	1 day	6/10/2015
Derry, Katrina	Prof Development	1 day	6/24/2015
Dollings, Adam	Prof Development	1 day	6/24/2015
Donahue, Diana	Prof Development	4 days	6/8/2015
Duffy, Melissa	New Tech	1 day	6/2/2015
Emmert, Michael	Prof Development	4 days	6/8/2015
Foreman, Steven	Misc Conference - Regular	3 days	6/10/2015
Gantzer, Sarah	Prof Development	4 days	6/8/2015
Gingerich, Debbie	New Tech	1 day	6/2/2015
Hansgen, Stephanie	New Tech	1 day	6/2/2015
Haudenschild, Candace	Prof Development	1 day	6/24/2015
Haynes, Catherine	Prof Development	4 days	6/8/2015
Heagen, James	New Tech	1 day	6/2/2015
Hickman, Lori	Prof Development	2 days	6/8/2015
Hitchens, Mary	Prof Development	2 days	6/11/2015
Hudson, Lori	Prof Development	1 day	6/2/2015
Huey, Marianne	Prof Development	2 days	6/11/2015
Jordan, Michelle	Prof Development	4 days	6/8/2015
Kinsey, Danielle	Prof Development	2 days	6/11/2015
Kiser, Diana	Misc Conference - Regular	1 day	6/24/2015
Kiser, Diana	New Tech	1 day	6/2/2015

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS (continued)**

**Attendance at Meetings/Events (continued)**

<b>Employee Name</b>	<b>Absence Reason</b>	<b>Type</b>	<b>Date</b>
Lawn, Wilma	Prof Development	1 day	6/2/2015
Lee, Margie	Power School Training	2 days	6/11/2015
Lee, Margie	Power School Training	1 day	6/24/2015
Lowe, Wendy	Prof Development	2 days	6/11/2015
McGlade, Jean	Prof Development	4 days	6/8/2015
McNutt, Lynn	Prof Development	4 days	6/8/2015
Melick, Shari	Prof Development	5 days	6/8/2015
Mell, Tricia	Prof Development	4 days	6/8/2015
Miller, Chris	Prof Development	1 day	6/24/2015
Mohler, Stacey	Prof Development	5 days	6/8/2015
Moore, Karen	Prof Development	2 days	6/11/2015
Morrison, Kelly	Prof Development	2 days	6/8/2015
Morrison, Steven	New Tech	1 day	6/2/2015
Near, Heather	New Tech	1 day	6/2/2015
Near, Heather	Prof Development	1 day	6/24/2015
Newton, Samantha	Prof Development	1 day	6/11/2015
Omen, Erin	Prof Development	4 days	6/8/2015
Osborne, Alex	Prof Development	2 days	6/8/2015
Riggle, Jodi	Prof Development	2 days	6/8/2015
Riley, Todd	Prof Development	3 days	6/28/2015
Ripple, Brooke	New Tech	1 day	6/2/2015
Rudloff, Stephanie	New Tech	1 day	6/2/2015
Sites, Katrina	Prof Development	4 days	6/8/2015
Smith, Tyler	EMIS	1 day	6/9/2015
Stallard, Mark	Prof Development	4 days	6/8/2015
Stilwell, Kathleen	Prof Development	4 days	6/8/2015
Tolley, Judy	New Tech	1 day	6/2/2015
Tom, Becky	Prof Development	4 days	6/8/2015
Tompkins, Laura	Prof Development	4 days	6/8/2015
Wahl, Darla	New Tech	1 day	6/2/2015
Ward, Heather	Prof Development	4 days	6/8/2015
Wilson, Ashley	Prof Development	4 days	6/8/2015
Winegardner, Terri	Prof Development	2 days	6/8/2015
Winland, Abbey	New Tech	1 day	6/2/2015

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin  
BUSINESS RECOMMENDATIONS**

**14. Service Agreement with One Call Now**

Approve service provider agreement with One Call Now, in the amount of \$4,754.53 for comprehensive communications with staff, students and the community for the 2015-2016 school year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**15. Resolution Adopting a Calamity Day Alternative Make-Up Plan**

WHEREAS, the Zanesville City Schools Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

WHEREAS, section 3313.482 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that Zanesville City Schools Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

**PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS**

Pursuant to Ohio Revised Code section 3313.482, the board of education of the Zanesville City School District hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482.

- 1) This plan is submitted, pursuant to approval of the board of education, prior to August 1.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of 2015-2016 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three school days in such teacher's class.



**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
BUSINESS RECOMMENDATIONS**

**Resolution Adopting a Calamity Day Alternative Make-Up Plan (continued)**

- 4) The teacher shall designate the order in which the lessons are to be posted on the district’s web portal or web site.
- 5) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 6) As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district’s portal or website. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
- 7) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
- 8) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.
- 9) The board of education hereby authorizes “blizzard bags,” which are paper copies of the lessons posted online. Teachers shall prepare copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. “Blizzard bags” shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by the Superintendent. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing for which the “blizzard bag” lessons are assigned.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin  
BUSINESS RECOMMENDATIONS**

**16. Employment – School Dentist**

Approve Dr. Michael Sulens, DDS, to work eighteen (18) days from the period of September 1, 2015, through May 31, 2016, as school dentist at the rate of \$250 for each day of dental service (total cost of \$4,500). Dental services to be provided to include fillings, sealants, extractions, dental examinations, anesthetic, x-ray, crowns review of records, and monitoring of Dental Hygienist cleanings, fluoride treatment, and sealants. Work to be conducted in the Zanesville City Schools Mobile Dental Unit. Days of work will be cooperatively scheduled in cooperation with the Dental Hygienist.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**17. Agreement with V.I.P. Rehabilitation Services**

Approval to enter into agreement with V.I.P. Rehabilitation Services to provide services for students who are visually impaired for the 2015-16 school. Cost per hour will be \$88.00 or approximately \$40,000.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French

**18. Agreement with Muskingum University Athletic Training Department**

A resolution to enter into a partnership between the Zanesville City Schools and Muskingum University Athletic Training Department. This agreement will allow the Zanesville City Schools Athletic Department to utilize student trainers from Muskingum University under the supervision of head trainer Steve Shroyer, who is assigned to Zanesville City Schools under an agreement with Genesis HealthCare System.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin  
OTHER RECOMMENDATIONS**

**I. REPORT/DISCUSSION ITEMS**

- Matt Hittle – Building concerns

**J. CLOSING COMMENTS**

**K. EXECUTIVE SESSION**

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- \_\_\_\_\_ Personnel matters
  - \_\_\_\_\_ to consider the appointment of employee(s) [reemployment] or public employees or officials
  - \_\_\_\_\_ to consider the promotion or compensation of public employee(s) or officials
  - \_\_\_\_\_ to consider the dismissal, discipline, or demotion of employee(s) or students
  - \_\_\_\_\_ to consider the investigation of charges or complaints of employee(s) or students
- \_\_\_\_\_ to consider the purchase of property for public purposes
- \_\_\_\_\_ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- \_\_\_\_\_ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- \_\_\_\_\_ conference with an attorney
- \_\_\_\_\_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- \_\_\_\_\_ matters required by federal law or state statutes to be confidential
- \_\_\_\_\_ specialized details of security arrangements

Time entered executive session: \_\_\_\_\_ a.m./p.m.

Time returned to public session: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**L. MEETING ADJOURNMENT**

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley    \_\_\_\_\_ French    \_\_\_\_\_ Stewart    \_\_\_\_\_ Swope    \_\_\_\_\_ Bunting