

**Board of Education Special Regular Meeting  
January 6, 2015  
5:30 P.M.  
Zanesville City Schools  
Administrative Center Board Room  
160 N. Fourth Street  
Zanesville, Ohio**

*Board of Education Members:*

*Scott Bunting, President  
Janet Stewart, Vice President  
Lee Eppley  
Vicky French  
Brian Swope*



*Terry Martin, Superintendent  
Mike Young, Treasurer*

# ZANESVILLE CITY SCHOOLS

## VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

*Zanesville City Schools, the district you will never outgrow!*

## MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

## BELIEF STATEMENTS

**WE BELIEVE** the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

**WE BELIEVE** our students can learn at high levels, in different ways and at different times when provided equal opportunities.

**WE BELIEVE** we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

**WE BELIEVE** our schools must be safe, child-centered environments with equal access for all to the educational process.

**WE BELIEVE** our staff and community must promote and model lifelong learning for students throughout our school district.

**WE BELIEVE** our students must be prepared to function in and adapt to a changing and diverse society.

**WE BELIEVE** that a superior and well-funded school district is the foundation for student learning and a prosperous community

**WE BELIEVE** strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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## 2<sup>nd</sup> Quarter Good Awards

Kori Mayle.....	John McIntire Elementary
Josie Van Kirk.....	John McIntire Elementary
Angel Gump.....	John McIntire Elementary
Ava Williams .....	John McIntire Elementary
Riley Matarazzo .....	John McIntire Elementary
Mark Henderson .....	John McIntire Elementary
Jourdyn Driggs.....	National Road Elementary
Carlito Dooley.....	National Road Elementary
Baylee Lovejoy .....	National Road Elementary
Conner Wade.....	Zane Grey Elementary
Brooklyn Smith .....	Zane Grey Elementary
Abby Stillion .....	Zane Grey Elementary
Kya Chappellear .....	Zane Grey Elementary
Nariah Kimbrough.....	Zane Grey Elementary

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**C. ROLL CALL – Mike Young**

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**D. INTRODUCTION OF GUEST**

**2<sup>nd</sup> Quarter Good Awards**

Kori Mayle.....John McIntire Elementary  
Josie Van Kirk.....John McIntire Elementary  
Angel Gump.....John McIntire Elementary  
Ava Williams .....John McIntire Elementary  
Riley Matarazzo .....John McIntire Elementary  
Mark Henderson .....John McIntire Elementary  
Jourdyn Driggs.....National Road Elementary  
Carlito Dooley.....National Road Elementary  
Baylee Lovejoy .....National Road Elementary  
Conner Wade.....Zane Grey Elementary  
Brooklyn Smith .....Zane Grey Elementary  
Abby Stillion .....Zane Grey Elementary  
Kya Chappellear .....Zane Grey Elementary  
Nariah Kimbrough.....Zane Grey Elementary

**E. ZEA PRESENTATIONS/COMMENTS**

**F. REPORT OF THE BOARD OF EDUCATION**

**1. Approval of Board Minutes**

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education special meeting on December 4, 2014 and the regular meeting on December 16, 2014.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young**

BE IT RESOLVED, to approve the following recommendations:

**1. December Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

**2. Reconciliations**

Approve the following reconciliations for December:

- General
- Payroll

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley    \_\_\_\_\_ French    \_\_\_\_\_ Stewart    \_\_\_\_\_ Swope    \_\_\_\_\_ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

**1. 2015-2016 Alternative Tax Budget**

Approve the alternative Tax Budget as required by the Muskingum County Auditor’s office for the period July 1, 2015- June 30, 2016.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French    \_\_\_\_\_ Stewart    \_\_\_\_\_ Swope    \_\_\_\_\_ Bunting    \_\_\_\_\_ Eppley

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS (continued)**

**2. Salary Adjustments – Zanesville Community High School**

Approve the following salary changes and stipends that were approved by the Zanesville Community High School Board.

<b>Name</b>	<b>Title</b>	<b>Proposed Base Salary 2014-2015</b>
Smith, Tyler	Tech Coordinator - ZCHS	\$37,000.00
Young, Michael	Treasurer	\$6,000.00
Winsley, Becky	Assistant Treasurer	\$1,200.00
Mason, Debbie	Fiscal Associate	\$1,800.00

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French

**3. Employment – Classified**

Approve Mindy J. Murphy as Administrative Assistant for Transportation/Support Services, effective January 7, 2015. Rate of pay will be Class II, Step 7 from the appropriate salary schedule. This position is a 12 month position, 8 hours per day.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart

**4. Classified – Resignation**

Accept the resignation of Renee E. Helsler, Special Education Aide at National Road Elementary, effective March 1, 2015. Reason for resignation is retirement.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS (continued)**

**5. Supplemental Contracts**

Approve the following supplemental contracts for the 2014-2015 school year.

Name	Sport/Bldg.	Position	Exp.	Class	Stipend
Brady Palmer	Basketball	7 <sup>th</sup> Grade B Team Coach	0	VIII	\$1,584.00
Mike Schreiber	Track	Varsity Coach – Boys	0	IV	\$4,118.00

Approve the following supplemental contracts for the 2015-2016 school year.

Name	Sport/Bldg.	Position	Exp.	Class	Stipend
Steve Ashby	Soccer	Varsity Coach – Boys	0	VII	\$2,217.00

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**6. Unpaid Leaves of Absence**

Approve the following personnel for unpaid leaves of absence:

Name		Total Days
Jodi Cooper	12/16/14	1 day
Charleita Knight	12/10/14 (½)	½ day
Christina Marple	12/17/14 (½), 12/18 & 12/19	2½ days
Jennifer Salsbury	12/8/14 – 12/16/14	6 days
Wendy Rice Winland	12/11/14 (½), 12/18/14 & 12/19/14	2½ days

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley



**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS (continued)**

**7. Attendance at Meetings/Events**

Approval be granted for the following individuals to attend professional meetings:

<b>Name</b>	<b>Absence Reason</b>	<b>Absence Type</b>	<b>Date</b>
Anderson, Kathy	Field Trip	1 Day	12/3/2014
Bainter, Jodi	MCP Training / J Bainter	2 Days	12/4/2014
Baker, James	Literacy Collaborative	1/2 Day	12/11/2014
Ball, Deborah	Literacy Collaborative	2 Days	12/8/2014
Ball, Deborah	Reading Recovery Meeting	1/2 Day	12/4/2014
Brock, Karen	Literacy Collaborative	1/2 Day	12/10/2014
Buckley, Kelsey	Entry Year/Mentor/RE	1 Day	12/9/2014
Casapini, Cynthia	Field Trip	1 Day	12/3/2014
Casapini, Cynthia	Literacy Collaborative	1/2 Day	12/10/2014
Casapini, Cynthia	Misc Conference / Reg Ed	1 Day	12/5/2014
Casapini, Cynthia	Misc Conference / Reg Ed	1 Day	12/15/2014
Caw, Caitlynn	Entry Year/Mentor/RE	1 Day	12/2/2014
Coleman, Jenny	Literacy Collaborative	1/2 Day	12/10/2014
Collins, Autumn	Association Leave	1 Day	12/8/2014
Cook, Roger	PBIS	1 Day	12/4/2014
Cottrill, Kacey	Misc Conference / Reg Ed	1 Day	12/8/2014
Cox, Patricia	Entry Year/Mentor/RE	1 Day	12/2/2014
Coyne, Jodie	Entry Year/Mentor/RE	1 Day	12/12/2014
Denton, Molly	Misc Conference / Reg Ed	1 Day	12/15/2014
Devoll, Danielle	General	1 Day	12/9/2014
Dodge, Stephen	Entry Year/Mentor/RE	1 Day	12/2/2014
Duffy, Melissa	Entry Year/Mentor/RE	1 Day	12/2/2014
Duffy, Melissa	Literacy Collaborative	1/2 Day	12/11/2014
Duffy, Melissa	PBIS	1 Day	12/9/2014
Dunn, Laura	Field Trip	1 Day	12/3/2014
Emmert, Michael	PBIS	1 Day	12/4/2014
Graham, Sue	Entry Year/Mentor/RE	1 Day	12/2/2014
Grandstaff, Chad	Athletics	1 Day	12/5/2014
Grandstaff, Chad	Athletics	1 Day	12/12/2014
Guinsler, Elizabeth	PBIS	1 Day	12/3/2014
Hammersley, Jennifer	Reading Recovery Meeting	1/2 Day	12/4/2014
Heagen, James	Athletics	1 Day	12/5/2014

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS (continued)**

**Attendance at Meetings/Events (continued)**

<b>Name</b>	<b>Absence Reason</b>	<b>Absence Type</b>	<b>Date</b>
Heagen, James	Entry Year/Mentor/RE	1 Day	12/2/2014
Heins, Katherin	Reading Recovery Meeting	1/2 Day	12/4/2014
Hershberger, Susann	Literacy Collaborative	1/2 Day	12/11/2014
Hitchens, Mary	Cluster Training - Spec Ed	1 Day	12/18/2014
Jackson, Chad	Athletics	1 Day	12/5/2014
Jones, Kayla	PBIS	1 Day	12/3/2014
Jones-McKee, Karen	Misc Conference / Reg Ed	1 Day	12/15/2014
Jordan, Michelle	Misc Conference / Reg Ed	1 Day	12/8/2014
Karling, Allison	Reading Recovery Meeting	1 Day	12/18/2014
Kerns, Mary	Misc Conference / Spec Ed	1 Day	12/2/2014
Kiser, Chad	Entry Year/Mentor/RE	1 Day	12/9/2014
Knox, Shirley	Cluster Training - Reg Ed	1 Day	12/18/2014
Lawn, Wilma	Entry Year/Mentor/RE	1 Day	12/12/2014
Lee, Margie	Power School Training	1 Day	12/2/2014
Lee, Margie	Power School Training	1 Day	12/8/2014
Lee, Margie	Power School Training	1 Day	12/11/2014
Lee, Margie	Power School Training	1 Day	12/15/2014
Martin, Flora	PBIS	1 Day	12/4/2014
Mason, Debbie	General	1 Day	12/9/2014
McGinnis, Rosemary	Literacy Collaborative	1/2 Day	12/10/2014
McGlade, Jean	Misc Conference / Reg Ed	1 Day	12/18/2014
McKee, Jim	Misc Conference / Reg Ed	1 Day	12/4/2014
McKendry, Stina	Power School Training	1 Day	12/2/2014
McPherson, Shelley	Literacy Collaborative	1/2 Day	12/18/2014
McPherson, Shelley	Reading Recovery Meeting	1/2 Day	12/4/2014
McVicker, Shaun	Literacy Collaborative	1/2 Day	12/11/2014
Metz, Catherine	Literacy Collaborative	1 Day	12/8/2014
Metz, Catherine	Literacy Collaborative	1 Day	12/9/2014
Mitchell, Martha	Association Leave	1 Day	12/5/2014
Mitchell, Martha	Misc Conference / Reg Ed	1 Day	12/8/2014
Morrison, Rebecca	Misc Conference / Reg Ed	1/2 Day	12/10/2014
Morrison, Steven	Field Trip	1 Day	12/3/2014
Morrison, Steven	Literacy Collaborative	1/2 Day	12/11/2014
Morrison, Steven	Misc Conference / Reg Ed	1 Day	12/5/2014

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS (continued)**

**Attendance at Meetings/Events (continued)**

<b>Name</b>	<b>Absence Reason</b>	<b>Absence Type</b>	<b>Date</b>
Nelson, Melissa	Literacy Collaborative	1/2 Day	12/18/2014
Neptune, Tara	Literacy Collaborative	1/2 Day	12/18/2014
Newton, Samantha	Cluster Training - Reg Ed	1 Day	12/18/2014
Nichols, Michelle	Cluster Training - Spec Ed	1 Day	12/18/2014
Nichols, Michelle	Misc Conference / Reg Ed	1 Day	12/12/2014
Norris, Timothy	Misc Conference / Reg Ed	1 Day	12/15/2014
Olney, Lisa	Literacy Collaborative	1/2 Day	12/10/2014
Palmer, Brady	Entry Year/Mentor/RE	1 Day	12/2/2014
Palmer, Brady	Literacy Collaborative	1/2 Day	12/11/2014
Palmer, Brady	Misc Conference / Reg Ed	1 Day	12/5/2014
Pennington, Rhonda	Field Trip	1 Day	12/3/2014
Peyton, Deanna	Misc Conference / Reg Ed	1/2 Day	12/10/2014
Roberts, Ashleigh	Misc Conference / Reg Ed	1 Day	12/15/2014
Robinson, Matthew	Literacy Collaborative	1/2 Day	12/11/2014
Robinson, Tracy	Entry Year/Mentor/RE	1 Day	12/2/2014
Robinson, Tracy	New Tech	1 Day	12/3/2014
Sauline, Kathleen	Power School Training	1 Day	12/3/2014
Schmitt, Colby	PBIS	1 Day	12/4/2014
Schmitt, Colby	Power School Training	1 Day	12/2/2014
Schmitt, Colby	Power School Training	1 Day	12/15/2014
Seekatz, Nate	PBIS	1 Day	12/4/2014
Seevers, Patricia	PBIS	1 Day	12/4/2014
Seevers, Patricia	PBIS	1 Day	12/5/2014
Sites, Katrina	Entry Year/Mentor/RE	1 Day	12/2/2014
Smith, Jason	Entry Year/Mentor/RE	1 Day	12/2/2014
Starrett, Jamie	Power School Training	1 Day	12/2/2014
Stevens, Emma	Field Trip	1/2 Day	12/19/2014
Taylor, Jason	PBIS	1 Day	12/4/2014
Tolley, Judy	Entry Year/Mentor/RE	1/2 Day	12/11/2014
Tompkins, Laura	PBIS	2 Days	12/3/2014
Tysinger, Jeffrey	Athletics	1 Day	12/5/2014
Tyson, Samantha	Literacy Collaborative	1/2 Day	12/11/2014
Tyson, Samantha	Misc Conference / Reg Ed	1 Day	12/3/2014
Wilson, Ashley	PBIS	1 Day	12/3/2014

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS (continued)**

**Attendance at Meetings/Events (continued)**

Name	Absence Reason	Absence Type	Date
Winland, Abbey	Cluster Training - Reg Ed	1 Day	12/18/2014
Winland, Abbey	Literacy Collaborative	1/2 Day	12/10/2014
Winsley, Becky	General	1 Day	12/9/2014
Young, Garry	Athletics	1/2 Day	12/12/2014
Young, Garry	Power School Training	1 Day	12/2/2014
Young, Michael	General	1 Day	12/9/2014

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
BUSINESS RECOMMENDATIONS**

BE IT RESOLVED, to approve the following business recommendations:

**8. Hourly Rate Increase**

Approve an increase in hourly rates for the following substitute and intern positions due to the State of Ohio minimum wage increase, effective January 1, 2015.

	Old Rate of Pay	New Rate of Pay
Substitute Aides, Maintenance & Food Services	\$7.95/hour	\$8.10/hour
Tech Interns	\$7.95/hour	\$8.10/hour

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
OTHER RECOMMENDATIONS**

**I. REPORT/DISCUSSION ITEMS**

**J. CLOSING COMMENTS**

**K. EXECUTIVE SESSION**

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- \_\_\_\_\_ Personnel matters
  - \_\_\_\_\_ to consider the appointment of employee(s) [reemployment] or public employees or officials
  - \_\_\_\_\_ to consider the promotion or compensation of public employee(s) or officials
  - \_\_\_\_\_ to consider the dismissal, discipline, or demotion of employee(s) or students
  - \_\_\_\_\_ to consider the investigation of charges or complaints of employee(s) or students
- \_\_\_\_\_ to consider the purchase of property for public purposes
- \_\_\_\_\_ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- \_\_\_\_\_ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- \_\_\_\_\_ conference with an attorney
- \_\_\_\_\_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- \_\_\_\_\_ matters required by federal law or state statutes to be confidential
- \_\_\_\_\_ specialized details of security arrangements

**EXECUTIVE SESSION (continued)**

Time entered executive session: \_\_\_\_\_ a.m./p.m.

Time returned to public session: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**L. MEETING ADJOURNMENT**

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting