

**ZANESVILLE BOARD OF EDUCATION
ORGANIZATIONAL MEETING**

January 6, 2016

Mr. Bunting, Pro Tem President called the meeting to order @ 5:00 p.m. Those answering roll call: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. Also present were Mr. Baker, Superintendent and Mr. Young, Treasurer.

#16-001 NOMINATION OF PRESIDENT

Mr. Swope nominates Mrs. French to serve as President during 2016.

#16-002 CLOSING OF NOMINATIONS

Mr. Swope moved and Mr. Curry seconded that the nominations be closed for President during 2016.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President Pro Tem declared motion carried.

#16-003 ELECTION OF PRESIDENT

Mr. Coulson voted aye.

Mr. Curry voted aye.

Mrs. French voted aye.

Mr. Swope voted aye.

Mr. Bunting voted aye.

Vicky French was declared president.

#16-004 NOMINATION OF VICE PRESIDENT

Mrs. French nominates Mr. Swope to serve as Vice President during 2016.

#16-005 CLOSING OF NOMINATIONS

Mrs. French moved and Mr. Bunting seconded that the nominations be closed for Vice President during 2016.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President Pro Tem declared motion carried.

#16-006 ELECTION OF VICE PRESIDENT

Mrs. French voted aye.

Mr. Swope voted aye.

Mr. Bunting voted aye.

Mr. Coulson voted aye.

Mr. Curry voted aye.

Brian Swope was declared vice president.

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#16-007 SET DATE, TIME, AND PLACE FOR REGULAR MEETINGS

Mr. Swope moved and Mr. Bunting seconded to set date (3rd Tuesday), time (5:30 p.m.), and place (Administration Office), except as noted for Regular Board Meetings (2016).

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President Pro Tem declared motion carried.

#16-008 ESTABLISH SERVICE FUND

Mr. Swope moved and Mrs. French seconded to establish Service Fund for Board Members (maximum of \$20,000.00).

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President Pro Tem declared motion carried.

#16-009 AGENDA FOR REGULAR MEETING

Mr. Bunting moved and Mrs. French seconded to approve Agenda for Regular Board Meetings.

1. CALL OF ORDER
2. INSERVICE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. INTRODUCTION OF GUEST
6. ZEA PRESENTATION/COMMENT
7. APPROVAL OF MINUTES
8. LEGISLATION AND OTHER TOPICS
9. PUBLIC PARTICIPATION
10. REPORT OF TREASURER
11. REPORT OF SUPERINTENDENT
12. REPORT/DISCUSSION ITEMS
13. CLOSING COMMENTS
14. EXECUTIVE SESSION
15. ADJOURNMENT

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President Pro Tem declared motion carried.

#16-010 INVESTING OF FUNDS

Mr. Swope moved and Mrs. French seconded that authorization be given for the Treasurer to invest funds at the best rates available during the 2016 calendar year.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President Pro Tem declared motion carried.

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#16-011 INTEREST DISTRIBUTION

Mr. Swope moved and Mr. Bunting seconded to approve the distribution of interest as follows:

- Century National Bank Investment Account - **
- Century National Bank - **
- Century National Bank – Fund 024-9700 District Health Account
- Century National Bank – Fund 024-9701 District Dental Account
- StarOhio Investment Account- General Fund
- StarOhio Plus Investment Account – General Fund

** Interest will be distributed to the following funds based upon their end of the month cash balance: General Fund, Auxiliary Funds, and Bldg Const Fund

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President Pro Tem declared motion carried.

#16-012 ADVANCE IN TAXES

Mrs. Swope moved and Mrs. French seconded that authorization be given for the Treasurer to request advances as needed from the County Auditor for real estate and personal taxes.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President Pro Tem declared motion carried.

#16-013 AUTHORIZATION TO PAY BILLS

Mr. Bunting moved and Mrs. French seconded that authorization be granted to the Superintendent, or his designee, and Treasurer to process and pay bills prior to Board approval, to be submitted at next regular meeting.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President Pro Tem declared motion carried.

#16-014 CALAMITY DAYS

Mr. Swope moved and Mrs. Curry seconded that authorization be granted to the Superintendent, or his designee, to declare calamity days, as and when needed.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President Pro Tem declared motion carried.

#16-015 EMERGENCY DECLARATIONS

Mr. Swope moved and Mrs. French seconded that the Zanesville Board of Education declare that the Emergency Requirements of the Zanesville City School District are for the current operating expenses.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President Pro Tem declared motion carried.

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#16-016 LEGISLATIVE LIAISON

Mr. Bunting moved and Mr. Swope seconded that **Mrs. French** be appointed to serve as legislative liaison during the calendar year 2016. Mrs. French was nominated by Mr. Bunting.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President Pro Tem declared motion carried.

#16-017 STUDENT ACHIEVEMENT LIAISON

Mr. Coulson moved and Mr. Curry seconded that **Mr. Bunting** be appointed to serve as Student Achievement Liaison during calendar year 2016. Mr. Bunting was nominated by Mr. Coulson.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President Pro Tem declared motion carried.

#16-018 BOND COVERAGE

Mr. Bunting moved and Mr. Swope seconded to approve Bond Coverage (\$20,000 each) for the President of the Board and Superintendent, and \$50,000 for the Treasurer.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President Pro Tem declared motion carried.

#16-019 AUDIT COMMITTEE

Mr. Bunting moved and Mr. Coulson seconded to appoint one (1) Administrator: **Mike Young**, and two (2) Board Members: **Mr. Swope** and **Mr. Curry**, to serve on the Audit Committee.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President Pro Tem declared motion carried.

#16-020 INSURANCE REPRESENTATIVE

Mrs. French moved and Mr. Swope seconded to appoint one (1) Board Member: **Mr. Coulson**, to serve on the Insurance Committee. Mr. Coulson was nominated by Mrs. French.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President Pro Tem declared motion carried.

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#16-021 ADJOURNMENT

Mr. Swope moved and Mrs. French seconded that the Organizational Meeting of the Board of Education be adjourned @ 5:16 p.m.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President Pro Tem declared motion carried.

President

Treasurer