

**ZANESVILLE BOARD OF EDUCATION  
REGULAR MEETING**

**January 8, 2020**

Mrs. French called the meeting to order @ 6:30 p.m. Those answering roll call: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. Also present were Mr. Baker, Superintendent and Mr. Young, Treasurer.

**#20-024    APPROVAL OF BOARD MINUTES**

Mr. Bunting moved and Mr. Swope seconded that the Board of Education approves the minutes of the Regular Board of Education Meeting on December 19, 2019.

Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

**#20-025    REPORT OF THE TREASURER**

Mr. Swope moved and Mr. Hickman seconded to approve the following recommendations:

**December Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

**Reconciliation**

Approve the following reconciliation:

- General
- Payroll

**Monthly Financials – Zanesville Community High School**

Approve the December 2019 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

**2020-21 Alternative Tax Budget**

Approve the Alternative Tax Budget as required by the Muskingum County Auditor's office for the period July 1, 2020-June 30, 2021.

**Donations/Grants**

Accept the following donation or grant awards:

\$833.00 grant from the Muskingum County Community Foundation to be used for the Archery Program.

\$300.00 donation from Janice Helmbrecht to be used for music class at Zane Grey Elementary.

\$750.00 donation from the United States Army Brigade to be used for various activities at Zanesville High School.

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**Appropriations**

Approve the following appropriation adjustments for the fiscal year ending June 30, 2020.

|                                  |     |             |                                    |
|----------------------------------|-----|-------------|------------------------------------|
| Employee Benefits Self Insurance | 024 | 275,000.00  | To update for current year rev/exp |
| Auxiliary Funds                  | 401 | 8958.83     | To update for current year rev/exp |
| Health and Wellness Fund         | 467 | 740,157.50  | To update for current year rev/exp |
| Misc State Grants                | 499 | 14,260.37   | To update for current year rev/exp |
| Title VI-B                       | 516 | 20,487.57   | To update for current year rev/exp |
| Title I SCH IMP A                | 536 | 6,435.00    | To update for current year rev/exp |
| Title I                          | 572 | 105,636.35  | To update for current year rev/exp |
| Title II-A (Imp Teacher Quality) | 590 | 6,332.54    | To update for current year rev/exp |
| Misc Federal Grants              | 599 | (20,997.51) | To update for current year rev/exp |

Those voting aye: Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

**#20-026 RESIGNATIONS – CLASSIFIED**

Mr. Swope moved and Mrs. French seconded to accept the resignation of Stephanie Bunfill, Aide at National Road Elementary, effective January 3, 2020. Reason for resignation is personal.

Accept the resignation of Ruth SeEVERS, Latchkey Aide at John McIntire Elementary, effective December 31, 2019. Reason for resignation is personal.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting. President declared motion carried.

**#20-027 SALARY ADJUSTMENTS - CERTIFICATED**

Mr. Swope moved and Mr. Bunting seconded to approve the following personnel to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study, pending receipt of official transcripts:

|                      |       |
|----------------------|-------|
| Caitlyn Boothe       | MA    |
| Teresa Lightle-Brown | MA+30 |

Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French. President declared motion carried.

**#20-028 TECH INTERNS**

Mr. Swope moved and Mr. Hickman seconded to approve an increase of the hourly rate for Tech Interns to \$10 per hour. This rate is effective January 1, 2020.

Those voting aye: Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman. President declared motion carried.

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**#20-029    TERMINATION – CERTIFICATED**

Mr. Hickman moved and Mrs. French seconded to approve to terminate the employment contract(s) of Seth Martin effective January 8, 2020.

Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

**#20-030    DONATION OF SICK DAYS**

Mr. Swope moved and Mr. Baldwin seconded to approve the transfer of sick leave days from the following ZEA members to Danielle Patterson.

| Name          | Days Requested | Days Approved |
|---------------|----------------|---------------|
| Diana Donahue | 18             | 14            |
| Michael Lang  | 18             | 14            |

Those voting aye: Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

**#20-031    TEMPORARY EMPLOYMENT – CERTIFICATED**

Mr. Baldwin moved and Mrs. French seconded to approve the temporary employment of Lori Buchanan to reflect a daily rate equivalent to that of BA+150, Step 1, from the teacher's salary schedule for the period of January 6, 2020 to February 28, 2020. Pending appropriate certification and background check.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting. President declared motion carried.

**#20-032    EMPLOYMENT – SUBSTITUTES**

Mr. Bunting moved and Mr. Hickman seconded to approve the following substitutes, as and when needed, pending appropriate certification and background checks for the 2019-2020 school year.

| Substitute Custodian |  |  |  |
|----------------------|--|--|--|
| Keith Smith          |  |  |  |

Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French. President declared motion carried.

**#20-033    RESTRAINT TRAINING**

Mr. Swope moved and Mr. Bunting seconded to approve payment to Matt Winland as and when needed for FY20, fifteen dollars per person for administering written assessments to staff in the area of restraint training.

Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

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**#20-034 EXECUTIVE SESSION**

Mr. Hickman moved and Mr. Baldwin seconded to go into executive session:

WHEREAS board of education and other governmental bodies are required by statute "to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law";

WHEREAS "the minutes need only reflect the general subject matter of discussions in executive session", and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

  X   Personnel matters

  X   to consider the promotion or compensation of public employee(s) or officials

Time entered executive session: 6:48 p.m.

Time returned to public session: 7:38 p.m.


Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

**#20-035 MEETING ADJOURNMENT**

Mr. Swope moved and Mrs. French seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 7:39 p.m.

Those voting aye: Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

  
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*President*

  
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*Treasurer*