

**ZANESVILLE BOARD OF EDUCATION  
SPECIAL REGULAR MEETING**

**January 09, 2014 – 5:30 p.m.**

Mr. Bunting called the meeting to order @ 5:30 p.m. Those answering roll call: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. Also present were Mr. Martin and Mrs. Carter.

**#14-022 APPROVAL OF BOARD MINUTES**

Mr. Swope moved and Mr. Eppley seconded that the Board of Education approves the minutes of the Zanesville Board of Education special meeting on December 2, 2013 and December 11, 2013 and the regular meeting on December 17, 2013.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#14-023 REPORT OF THE TREASURER**

Mr. Eppley moved and Mr. Bunting seconded to approve the following recommendations:

**December Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

**Reconciliations**

Approve the following reconciliations for December:

- General
- Payroll

**Account Closing Authorization**

Approve the closing of the money market account currently held with Century National Bank. Those voting aye: Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

**#14-024 SALARY ADJUSTMENTS – CERTIFICATED**

Mr. Eppley moved and Mr. Swope seconded to approve the following personnel to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study.

Adam Dollings	MA+30
Shannon Geus	MA+15
Sabrina Penrose	MA+15
Brooke Ripple	MA+15

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

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**#14-025      EMPLOYMENT – CERTIFICATED**

Mrs. Stewart moved and Mr. Bunting seconded to approve the following certificated personnel for the 2013-2014 school year pending appropriate certification requirements and background checks.

**Kellye Krebs-Donaldson – Intervention Specialist at Zane Grey Elementary**

**Experience:**            2                            **College:**            Ohio University (BA+139)  
**Effective Date:**      1/6/2014                    **Amount:**            \$18,095.83 (97 days)

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French. President declared motion carried.

**#14-026      TECHNOLOGY INTERNS**

Mr. Swope moved and Mr. Eppley seconded to approve the following technology interns, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

Technology Interns			
Austin Rutter			

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart. President declared motion carried.

**#14-027      UNPAID LEAVES OF ABSENCE**

Mr. Bunting moved and Mr. Eppley seconded to approve the following personnel for unpaid leaves of absence:

Name		Total Days
Louis Joseph	September 17th & 18 <sup>th</sup>	2 days
Christina Marple	September 11 <sup>th</sup> & 12 <sup>th</sup>	2 days

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#14-028      EMPLOYMENT – SUBSTITUTES**

Mrs. Stewart moved and Mr. Swope seconded to approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

Substitute Teachers			
Andrew Johnson			

Approve the following substitute custodian, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

Substitute Custodian			
Mark A. Wilson			

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Approve the following substitute bus drivers, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

<b>Substitute Bus Drivers</b>			
Mike Harmon	Crystal Williams		

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French.  
President declared motion carried.

**#14-029      ATTENDANCE AT MEETINGS/EVENTS**

Mr. Bunting moved and Mr. Swope seconded the approval be granted for the following individuals to attend professional meetings:

Employee Name	Absence Reason	Type	Date
Armstrong, Joan	Course of Study	1 day	12/10/2013
Armstrong, Joan	Course of Study	1 day	12/17/2013
Aronhalt, Madge	Course of Study	1 day	12/17/2013
Bainter, Jodi	Course of Study	1 day	12/10/2013
Bainter, Jodi	Course of Study	1 day	12/17/2013
Bainter, Jodi	MCP PD Sessions	2 days	12/5/2013
Baker, James	RttT-Regular Education	1/2 day	12/5/2013
Baldwin, Eric	Field Trip	1 day	12/4/2013
Baldwin, Kristie	Course of Study	1 day	12/13/2013
Ball, Deborah	Ohio Literacy Conference	2 days	12/9/2013
Ball, Deborah	Reading Recovery Meeting	1 day	12/5/2013
Casapini, Cynthia	Content Literacy	1/2 day	12/5/2013
Casapini, Cynthia	Field Trip	1 day	12/4/2013
Cottrill, Kacey	RttT-Regular Education	1 day	12/4/2013
Cultice, Trudy	Literacy Collaboration	1 day	12/3/2013
Cultice, Trudy	Literacy Collaboration	1 day	12/17/2013
Deavers, Stacie	Cluster Training - Reg. Education	1 day	12/3/2013
Deavers, Stacie	RttT-Regular Education	1/2 day	12/5/2013
Denton, Molly	Course of Study	1 day	12/10/2013
Denton, Molly	Course of Study	1 day	12/17/2013
Denton, Molly	Field Trip	1 day	12/4/2013
Dodge, Stephen	Course of Study	1 day	12/10/2013
Dodge, Stephen	Course of Study	1 day	12/17/2013
Dodge, Stephen	Field Trip	1 day	12/4/2013
Dunn, Laura	Field Trip	1 day	12/4/2013
Foreman, Steven	RttT-Regular Education	1 day	12/4/2013
Gantzer, Sarah	Course of Study	1 day	12/13/2013

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<b>Employee Name</b>	<b>Absence Reason</b>	<b>Type</b>	<b>Date</b>
Grandstaff, Chad	Athletics	1 day	12/6/2013
Gray, Christine	Course of Study	1 day	12/13/2013
Green, Don	Power School Training	1 day	12/18/2013
Hansgen, Stephanie	RttT-Regular Education	1/2 day	12/5/2013
Harris, Tamara	Field Trip	1 day	12/19/2013
Heagen, James	Athletics	1 day	12/6/2013
Heins, Katherin	Ohio Literacy Conference	2 days	12/9/2013
Heins, Katherin	Reading Recovery Meeting	1/2 day	12/5/2013
Hickman, Beth	Course of Study	1 day	12/13/2013
Jackson, Chad	Athletics	1 day	12/6/2013
Jordan, Michelle	RttT-Regular Education	1 day	12/4/2013
Karling, Allison	Reading Recovery Meeting	1 day	12/12/2013
Karling, Allison	Reading Recovery Meeting	1 day	12/13/2013
Karling, Allison	Reading Recovery Meeting	1 day	12/16/2013
Kessing, Rosemary	Literacy Collaberation	1 day	12/10/2013
Kessing, Rosemary	Literacy Collaberation	1/2 day	12/12/2013
Krause, Heather	RttT-Regular Education	1 day	12/4/2013
Kuchan, Julianne	Course of Study	1 day	12/10/2013
Kuchan, Julianne	Course of Study	1 day	12/17/2013
Lacy-Farmer, Kimberly	RttT-Regular Education	1 day	12/4/2013
Lang, Michael	RttT-Regular Education	1/2 day	12/5/2013
Lasure, Nancy	Misc Conference - Reg. Ed.	1 day	12/3/2013
Lawless, Jeffrey	Misc Conference - Reg. Ed.	1 day	12/17/2013
Lawn, Wilma	Misc Conference - Reg. Ed.	1 day	12/5/2013
Lee, Margie	Power School Training	1 day	12/5/2013
Lee, Margie	Power School Training	1 day	12/12/2013
Lee, Margie	Power School Training	1 day	12/18/2013
Lowe, Wendy	Course of Study	1 day	12/10/2013
Lowe, Wendy	Course of Study	1 day	12/17/2013
Lyon, Linda	Reading Recovery Meeting	1/2 day	12/5/2013
Martin, Flora	RttT-Regular Education	1 day	12/4/2013
McGee, Hillary	Course of Study	1 day	12/10/2013
McGee, Hillary	Course of Study	1 day	12/17/2013
McPherson, Shelley	Literacy Collaberation	1/2 day	12/12/2013
Meaige, Tamara	RttT-Regular Education	1/2 day	12/5/2013
Mercer, Matthew	RttT-Regular Education	1/2 day	12/5/2013
Metz, Catherine	Ohio Literacy Conference	2 days	12/9/2013

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<b>Employee Name</b>	<b>Absence Reason</b>	<b>Type</b>	<b>Date</b>
Miller, Chris	Misc Conference - Reg. Ed.	4 days	12/3/2013
Mohler, Stacey	Literacy Collaberation	1/2 day	12/12/2013
Neal, Michelle	RttT-Regular Education	1/2 day	12/5/2013
Nelson, Melissa	Literacy Collaberation	1 day	12/3/2013
Nelson, Melissa	Literacy Collaberation	1 day	12/17/2013
Nelson, Melissa	Reading Recovery Meeting	1/2 day	12/5/2013
Neptune, Tara	Literacy Collaberation	1 day	12/3/2013
Neptune, Tara	Literacy Collaberation	1 day	12/17/2013
Newton, Mary	Course of Study	1 day	12/13/2013
Nichols, Michelle	Cluster Training - Reg. Education	1 day	12/3/2013
Nichols, Michelle	Misc Conference - Reg. Ed.	1 day	12/6/2013
Nichols, Michelle	Misc Conference - Reg. Ed.	1 day	12/13/2013
Norris, Holly	Reading Recovery Meeting	1/2 day	12/5/2013
Norris, Timothy	Cluster Training - Reg. Education	1 day	12/3/2013
Olney, Lisa	Literacy Collaberation	1 day	12/10/2013
Olney, Lisa	RttT-Regular Education	1/2 day	12/5/2013
Omen, Erin	RttT-Regular Education	1 day	12/4/2013
O'Neal, Letitia	RttT-Regular Education	1 day	12/4/2013
Pennington, Rhonda	Field Trip	1 day	12/4/2013
Phillips, Linda	RttT-Regular Education	1 day	12/4/2013
Reynolds, Inzie	Misc Conference - Reg. Ed.	1 day	12/3/2013
Riggle, Jodi	Cluster Training - Reg. Education	1 day	12/3/2013
Schmitt, Colby	Misc Conference - Reg. Ed.	1 day	12/11/2013
Sims, Stacy	Entry Year	1 day	12/3/2013
Smith, Jason	RttT-Regular Education	1/2 day	12/5/2013
Stafford, Roberta	RttT-Regular Education	1/2 day	12/5/2013
Steil, Edith	Cluster Training - Reg. Education	1 day	12/3/2013
Steil, Edith	RttT-Regular Education	1 day	12/4/2013
Stewart, William	Field Trip	1 day	12/17/2013
Stewart, William	Prof Development	1 day	12/6/2013
Tolley, Judy	Cluster Training - Reg. Education	1 day	12/3/2013
Tolley, Judy	RttT-Regular Education	1/2 day	12/5/2013
Tom, Becky	Misc Conference - Reg. Ed.	1 day	12/3/2013
Tysinger, Jeffrey	Athletics	1 day	12/6/2013
Tyson, Samantha	RttT-Regular Education	1/2 day	12/5/2013
Waite, Mindy	Field Trip	2 days	12/11/2013
Walker, Marla	Course of Study	1 day	12/13/2013

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<b>Employee Name</b>	<b>Absence Reason</b>	<b>Type</b>	<b>Date</b>
Ward, Heather	Entry Year	1 day	12/3/2013
Witucky, Megan	Literacy Collaboration	1/2 day	12/12/2013
Zienta, Brenda	Misc Conference - Reg. Ed.	1/2 day	12/19/2013
Zorne, Doug	RttT-Regular Education	1/2 day	12/5/2013

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart. President declared motion carried.

**#14-030      HOURLY RATE INCREASE**

Mr. Eppley moved and Mrs. Stewart seconded to approve an increase in hourly rates for the following positions due to the State of Ohio minimum wage increase, effective January 1, 2014.

	<b>Old Rate of Pay</b>	<b>New Rate of Pay</b>
Substitute Aides	\$7.85/hour	\$7.95/hour
Tech Interns	\$7.85/hour	\$7.95/hour

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart. President declared motion carried.

**#14-031      EMPLOYMENT – SCHOOL DENTIST**

Mr. Eppley moved and Mr. Bunting seconded to approve Dr. Michael Sulens, DDS, to work ten (10) days from the period of January 1, 2014, through May 31, 2014, as school dentist at the rate of \$250 for each day of dental service (total cost of \$2,500). Dental services to be provided to include fillings, sealants, extractions, dental examinations, anesthetic, x-ray, crowns review of records, and monitoring of Dental Hygienist cleanings, fluoride treatment, and sealants. Work to be conducted in the Zanesville City Schools Mobile Dental Unit. Days of work will be cooperatively scheduled in cooperation with the Dental Hygienist.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#14-032      EMPLOYMENT – CLASSIFIED**

Mr. Swope moved and Mr. Eppley seconded to approve Mike Kinder as maintenance I at Zanesville High School, pending appropriate certification and background checks, effective January 8, 2014. Rate of pay will be step 0 from the appropriate salary schedule.

Those voting aye: Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

**#14-033      MID-EAST CAREER & TECHNOLOGY CENTER APPOINTMENT**

Mrs. Stewart moved and Mr. Swope seconded that the Zanesville Board of Education approves the appointment of Mike Coulson to a three-year term on the Mid-East Board of Education effective January 13, 2014 and expiring December 31, 2017.

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

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**#14-034 A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF ZANESVILLE CITY SCHOOL DISTRICT THE QUESTION OF THE RENEWAL OF AN EXISTING TAX LEVY, PURSUANT TO SECTIONS 5705.194 THROUGH 5705.197 OF THE REVISED CODE.**

Mrs. Stewart moved and Mr. Swope seconded to approve the following resolution;

WHEREAS, on December 17, 2013, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of the renewal of an existing tax levy in excess of the ten-mill limitation, as described below, a copy of which resolution was certified to the Muskingum County Auditor; and

WHEREAS, that County Auditor subsequently certified to this Board that the total tax (assessed) valuation of the District is \$368,612,190 and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$1,438,952, as set forth in that resolution, calculated in the manner provided by Section 5705.195 of the Revised Code, is 3.9 mills for each one dollar of valuation, which amounts to 39 cents for each one hundred dollars of valuation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Zanesville City School District, County of Muskingum, State of Ohio, that:

Section 1. This Board hereby determines to proceed with the submission to the electors at an election to be held on May 6, 2014, of the question of the renewal of all of an existing tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2014 to be first distributed to the Board in calendar year 2015) in order to raise the amount of \$1,438,952 each year for five years for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Muskingum County Auditor to be 3.9 mills for each one dollar of valuation, which amounts to 39 cents for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify to the Muskingum County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor, referred to in the preambles hereto, before the close of business on February 5, 2014. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. It is hereby found and determined that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption. Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French. President declared motion carried.



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**#14-035            EXECUTIVE SESSION**

Mr. Swope moved and Mr. Eppley seconded to go into executive session;  
WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

  X   preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

Time entered executive session: 6:26 p.m.

Time returned to public session: 8:01 p.m.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#14-036            MEETING ADJOURNMENT**

Mr. Swope moved and Mr. Bunting seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 8:01 p.m.

Those voting aye: Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

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*President*

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*Treasurer*