

**ZANESVILLE BOARD OF EDUCATION  
ORGANIZATIONAL MEETING**

**January 10, 2012**

Mr. Eppley called the meeting to order @5:00 p.m. Those answering roll call: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. Also present were Mr. Martin and Mrs. Carter.

**#12-001 NOMINATION OF PRESIDENT**

Mrs. Stewart nominates Mr. Swope to serve as President during 2012.

**#12-002 CLOSING OF NOMINATIONS**

Mrs. Hoffer moved and Mr. Swope seconded that the nominations be closed for President during 2012.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#12-003 ELECTION OF PRESIDENT**

Mr. Eppley voted aye.

Mrs. Hoffer voted aye.

Mrs. Stewart voted aye.

Mr. Swope voted aye.

Mr. Bunting voted aye.

**Brian Swope** was declared president.

**#12-004 NOMINATION OF VICE PRESIDENT**

Mrs. Hoffer nominates Mr. Bunting to serve as Vice President during 2012.

**#12-005 CLOSING OF NOMINATIONS**

Mr. Eppley moved and Mrs. Stewart seconded that the nominations be closed for Vice President during 2012.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

**#12-006 ELECTION OF VICE PRESIDENT**

Mrs. Stewart voted aye.

Mr. Swope voted aye.

Mr. Bunting voted aye.

Mr. Eppley voted aye.

Mrs. Hoffer voted aye.

**Scott Bunting** was declared Vice President.

**#12-007 SET DATE, TIME, AND PLACE FOR REGULAR MEETINGS**

Mr. Eppley moved and Mr. Bunting seconded to set date (Third Tuesday), time (5:30 p.m.) and place (Administration Center) for Regular Board Meetings 2012.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

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**#12-008 ESTABLISH SERVICE FUND**

Mrs. Stewart moved and Mr. Eppley seconded to establish Service Fund for Board Members (maximum of \$20,000.00).

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#12-009 AGENDA FOR REGULAR MEETING**

Mr. Bunting moved and Mrs. Hoffer seconded to approve Agenda for Regular Board Meetings

**SUGGESTED ORDER OF BUSINESS**

1. CALL OF ORDER
2. INSERVICE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. INTRODUCTION OF GUESTS
6. ZEA PRESENTATION/COMMENT
7. APPROVAL OF MINUTES
8. LEGISLATION AND OTHER TOPICS
9. PUBLIC PARTICIPATION
10. REPORT OF TREASURER
11. SUPERINTENDENT'S REPORT
12. REPORT/DISCUSSION ITEMS
13. CLOSING COMMENTS
14. EXECUTIVE SESSION
15. ADJOURNMENT

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

**#12-010 INVESTING FUNDS**

Mr. Eppley moved and Mrs. Stewart seconded that authorization be given for the Treasurer to invest funds at the best rates available during the 2012 calendar year.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

**#12-011 INTEREST DISTRIBUTION**

Mrs. Hoffer moved and Mr. Bunting seconded to approve the distribution of interest as follows:

Chase Money Market Account -\*\*

Century National Bank Investment Account - \*\*

Fifth Third Investment

Huntington Money Market Account - \*\*

Huntington Health Account – Fund 024-9700 – District Health Account

Huntington Dental Account – Fund 024-9701 – District Dental Account

\*\* Interest will be distributed to the following funds based upon their end of the month cash balance: General Fund, Auxiliary Funds, and Building Construction Fund.

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

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**#12-012 ADVANCE IN TAXES**

Mr. Bunting moved and Mrs. Stewart seconded that authorization be given to the Treasurer to request advances as needed from the County Auditor for real estate and personal taxes.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

**#12-013 AUTHORIZATION TO PAY BILLS**

Mrs. Stewart moved and Mr. Bunting seconded that authorization be granted to the Superintendent, or his designee, and Treasurer to process and pay bills prior to Board approval, to be submitted at next regular meeting.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#12-014 CALAMITY DAYS**

Mr. Eppley moved and Mrs. Hoffer seconded that authorization be granted to the Superintendent, or his designee, to declared calamity days, as and when needed.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

**#12-015 EMERGENCY DECLARATIONS**

Mr. Bunting moved and Mrs. Stewart seconded that the Zanesville Board of Education declare that the Emergency Requirements of the Zanesville City School District are for the current operating expenses.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

**#12-016 LEGISLATIVE LIAISON**

Mr. Bunting moved and Mr. Eppley seconded that Janet Stewart, be appointed to serve as Legislative Liaison during calendar year 2012.

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

**#12-017 BOND COVERAGE**

Mrs. Hoffer moved and Mrs. Stewart seconded to approve Bond Coverage (\$20,000 each) for the President of the Board and Superintendent, and \$50,000 for the Treasurer.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

**#12-018 AUDIT COMMITTEE**

Mrs. Stewart moved and Mr. Swope seconded to appoint one (1) Administrator: Flora Martin, and two (2) Board Members: Lee Eppley and Brian Swope, to serve on the Audit Committee.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

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**#12-019 INSURANCE REPRESENTATIVE**

Mrs. Stewart moved and Mr. Eppley seconded to appoint one (1) Board Member: Scott Bunting, to serve on the Insurance Committee.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

**#12-020 STUDENT ACHIEVEMENT LIASON**

Mr. Bunting moved and Mr. Eppley seconded to appoint Anne Hoffer as Student Achievement Liason.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

**#12-021 ADJOURNMENT**

Mrs. Stewart moved and Mrs. Hoffer seconded that the Organizational Meeting of the Board of Education be adjourned.

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

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***PRESIDENT***

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***TREASURER***