

**ZANESVILLE BOARD OF EDUCATION
ORGANIZATION MEETING**

January 11, 2023

5:30 p.m. Budget Hearing

President and Treasurer – No Items. No Action.

Records Retention Meeting

President and Treasurer – No Items. No Action.

Mrs. Clark, President called the meeting to order @ 6:00 p.m. Those answering roll call: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. Also present were Dr. Baker, Superintendent and Mr. Young, Treasurer.

#23-001 NOMINATION OF PRESIDENT

Mr. Baldwin nominates Mrs. Clark to serve as President during 2023.

#23-002 CLOSING OF NOMINATIONS

Mr. Hickman moved and Mr. Baldwin seconded that the nominations be closed for President during 2023.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

#23-003 ELECTION OF PRESIDENT – MRS. CLARK

Mr. Hickman voted Mrs. Clark
Mrs. Lee voted for Mrs. Clark
Ms. Long voted for Mrs. Clark
Mr. Baldwin voted for Mrs. Clark
Mrs. Clark voted for Mrs. Clark
Mrs. Clark was elected President

#23-004 NOMINATION OF VICE PRESIDENT

Mrs. Clark nominated Mrs. Lee to serve as Vice President during 2023.

#23-005 CLOSING OF NOMINATIONS

Mrs. Lee moved and Ms. Long seconded the nominations be closed for Vice President during 2023.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

#23-006 ELECTION OF VICE PRESIDENT – MRS. LEE

Ms. Long voted for Mrs. Lee
Mr. Baldwin voted for Mrs. Lee
Mrs. Clark voted for Mrs. Lee

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Mr. Hickman voted for Mrs. Lee
Mrs. Lee voted for Mrs. Lee
Mrs. Lee was elected Vice President

#23-007 SET DATE, TIME, AND PLACES FOR REGULAR MEETINGS

Mr. Baldwin moved and Ms. Long seconded to set the date (3rd Tuesday, each month), Time (6:00 p.m.) and place (Administration Building) for Regular Board Meetings. (2023).

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

#23-008 ESTABLISH SERVICE FUND

Mrs. Clark moved and Mr. Baldwin seconded to establish Service Fund for Board Members (maximum of \$20,000.00).

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

#23-009 AGENDA FOR REGULAR MEETING

Mr. Hickman moved and Mrs. Clark seconded to approve Agenda for Regular Board Meetings.

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Introduction of Guests
- E. ZEA Presentations/Comments
- F. Student Reports/Updates
- G. Zanesville Community High School Reports/Updates
- H. Report of Board of Education
 - a. Legislative and Other Topics
 - b. Public Participation
- I. Report of Treasurer
- J. Superintendent's Reports
 - a. Personnel Recommendations
 - b. Business Recommendations
 - c. Other Recommendations
- K. Report/Discussion Items
- L. Principal Reports (when meeting is held at buildings)
- M. Board Committee Updates
 - a. Legislative Liaison
 - b. Student Achievement Liaison
 - c. Audit Committee
 - d. Insurance Committee

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- e. Buildings and Grounds Committee
- f. Business Advisory Council
- N. Closing Comments
- O. Executive Session
- P. Meeting Adjournment

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

#23-010 INVESTING OF FUNDS

Mrs. Lee moved and Mr. Hickman seconded that authorization be given for the Treasurer to invest funds at the best rates available during the 2023 calendar year.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

#23-011 INTEREST DISTRIBUTION

Ms. Long moved and Mrs. Lee seconded to approve the distribution of interest as follows:

- Community Financial Advisors Investment Account - **
- Park National Bank - **
- Park National Bank – Fund 024-9700 District Health Account
- Park National Bank – Fund 024-9701 District Dental Account
- StarOhio Investment Account- General Fund
- StarOhio Plus Investment Account – General Fund

** Interest will be distributed to the following funds based upon their end of the month cash balance: General Fund, Auxiliary Funds, Health Fund and Dental Fund.

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

#23-012 ADVANCE IN TAXES

Mr. Baldwin moved and Mr. Hickman seconded that authorization be given for the Treasurer to request advances as needed from the County Auditor for real estate and personal taxes.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mrs. Lee, Ms. Long, Mr. Hickman. President declared motion carried.

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#23-013 AUTHORIZATION TO PAY BILLS

Mrs. Clark moved and Mr. Baldwin seconded that authorization be granted to the Superintendent, or his designee, and Treasurer to process and pay bills prior to Board approval, to be submitted at next regular meeting.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long., Mr. Baldwin. President declared motion carried.

#23-014 CALAMITY DAYS

Mr. Hickman moved and Mrs. Clark seconded that authorization be granted to the Superintendent, or his designee, to declare calamity days, as and when needed.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

#23-015 EMERGENCY DECLARATIONS

Mrs. Lee moved and Mr. Hickman seconded that the Zanesville Board of Education declare that the Emergency Requirements of the Zanesville City School District are for the current operating expenses.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

#23-016 LEGISLATIVE LIAISON

Ms. Long moved and Mrs. Lee seconded that Mrs. Lee be appointed to serve as Legislative Liaison during calendar year 2023.

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

#23-017 STUDENT ACHIEVEMENT LIAISON

Mr. Baldwin moved and Ms. Long seconded that Mrs. Lee, be appointed to serve as Student Achievement Liaison during calendar year 2023.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

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#23-018 BOND COVERAGE

Mrs. Clark moved and Mr. Baldwin seconded to approve Bond Coverage (\$20,000 each) for the President of the Board and Superintendent, and \$50,000 for the Treasurer.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

#23-019 AUDIT COMMITTEE

Mr. Hickman moved and Mrs. Clark seconded to appoint one (1) Administrator: Mr. Young, and two (2) Board Members: Mr. Baldwin and Mr. Hickman, to serve on the Audit Committee.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

#23-020 INSURANCE REPRESENTATIVE

Mrs. Lee moved and Mr. Hickman seconded to appoint one (1) Board Member: Mrs. Clark, to serve on the Insurance Committee.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

#23-021 BUILDINGS AND GROUNDS COMMITTEE

Ms. Long moved and Mrs. Lee seconded appoint two (2) Board Members: Mrs. Clark and Mr. Baldwin, to serve on the Buildings and Grounds Committee.

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman Mrs. Lee. President declared motion carried.

#23-022 BUSINESS ADVISORY COUNCIL

Mr. Baldwin moved and Ms. Long seconded to appoint two (2) Board Members: Mrs. Lee and Ms. Long to serve on the Business Advisory Council.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

#23-023 PUBLIC RECORDS

Mrs. Clark moved and Mrs. Lee seconded to appoint the Treasurer as the Board of Education's Designee for Public Records Training per ORC 149.43(E)(1).

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mrs. Baldwin. President declared motion carried.

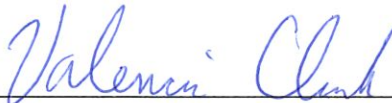
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#23-024 ADJOURNMENT

Mr. Hickman moved and Mrs. Clark seconded that the Organizational Meeting of the Board of Education be adjourned.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.



President



Treasurer