

Board of Education Regular Meeting

January 11, 2023

6:30 P.M.

**Zanesville City Schools
Administration Building**

**956 Moxahala Ave.
Zanesville, Ohio 43701**

Board of Education Members:

Valencia Clark - President

Lori Lee - Vice President

Kyle Baldwin

Bret Hickman

Janet Long



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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Student Achievement Liaison – Lori Lee
Audit Committee – Mike Young, Bret Hickman, Kyle Baldwin
Insurance Committee – Valencia Clark
Buildings & Grounds Committee – Kyle Baldwin, Valencia Clark
Business Advisory Council – Lori Lee, Janet Long

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C. ROLL CALL – Mike Young

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education at the Regular Meeting on December 20, 2022.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. December Financial Reports

Approve the following financial reports:

Financial report by fund
Expenditure report
Investment report

2. Reconciliations

Approve the following reconciliations for December:

General
Payroll

3. Monthly Financials – Zanesville Community High School

Approve the December 2022 minutes, bank reconciliation and financial reports for Zanesville Community High School.

4. 2023-2024 Alternative Tax Budget

Approve the Alternative Tax Budget as required by the Muskingum County Auditor's office for the period July 1, 2023-June 30, 2024.

5. Donations/Grants

Accept the following donations:

\$200 from Williamson Insurance to be used for Zanesville Middle School PBIS
\$300 from Lionel Construction to be used for Zanesville Middle School PBIS
\$100 from Stubbins, Watson, Bryan & Witucky Co to be used for Zanesville Middle School PBIS
\$50 from Linden Lighting to be used for Zanesville Middle School PBIS
\$100 from North Valley Bank to be used for Zanesville Middle School PBIS
\$100 from Lashley Tractor to be used for Zanesville Middle School PBIS

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young (con't)

Accept the following grants:

\$4,000 from the J.W. & M.H. Straker Charitable Foundation to be used to create a sensory room at Zane Grey Elementary

\$2,000 from the Walmart Community Grant to be used in the vision impaired department

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Employment - Professional Security Guard

Approve the employment of Kenneth Gray, Professional Security Guard at John McIntire Elementary, as and when needed, beginning January 3, 2023 through May 26, 2023, pending background check. Rate of pay will be \$31.51 per hour which is the prorated amount from PSG Step (10-14) on the Administrative Salary Scale.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

2. Employment - Substitutes

Approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2022-2023 school year:

Substitute Teachers			
Jessica Garrison	Jenna Tysinger		

Substitute Cafeteria			
Stacey Stackhouse			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

3. Salary Adjustments - Certificated

Approve the following personnel as listed to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study, pending receipt of official transcripts:

Lamia Mayle	MA+30
Loni Tysinger	MA+45

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

4. Supplemental Contracts

Approve the resignation of Payton Norris, ZHS Ski Club Advisor, effective for the 2022-2023 school year. Reason for resignation is lack of participation.

Approve the following Supplemental contracts as listed for 2022-2023 school year pending required certification and background check:

First Name	Last Name	Sport /Building	Position	Exp.	Class
Chris	Miller	ZHS	Culture Club/JACC	4	X

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

5. Professional Development - Communicable Disease Training

Approve to pay the following preschool staff as listed for training in communicable diseases. The training was held December 19, 2022 for 2 hours at the rate \$25.00 per hour. This training is required by the State of Ohio:

Name	School/Position
Erica Dusenbery	ZGE Preschool Aide
Megan Zorne	ZGE Preschool Teacher
Katie McCuen	ZGE Preschool Aide
Rebecca Roberts	ZGE Preschool Aide
Elizabeth Castle	ZGE Preschool Aide
Martha Perani	ZGE Preschool Aide
Cortney Armstrong	NRE Preschool Teacher
Kailie Chandler	NRE Preschool Paraprofessional
Amber Cohagen	SLP
Paige Coss	ZGE Preschool Aide
Latoya Hayes	ZGE Preschool Aide
Deanna Peyton	ZGE SpEd Preschool Teacher
Kelly Carpenter	JME Preschool Paraprofessional

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

6. Volunteers

Approve the following volunteers as listed for the Zanesville City Schools for the 2022-2023 school year pending appropriate backgrounds checks:

Name	Building	Type
Shane Harlan	ZGE/ZGI	Community
Sandra Burnett	ZGE/ZGI	Community
Jonathan Burnett	ZGE/ZGI	Community
Steve Looker	ZGE/ZGI	Community
Jonathan Paugh	ZGE/ZGI	Community
Michelle Paugh	ZGE/ZGI	Community
Debbie Poulton	ZGE/ZGI	Community
Jacob Wheeler	ZGE/ZGI	Community
Warren M. Lent	ZGE	Community

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

7. 21st Century Program - Teachers/Aides

National Road Elementary/Zane Grey Elementary/Zane Grey Intermediate

Approve the following personnel as listed as 21st Century Program teachers at a rate of \$30 per hour for a portion of the 2022-2023 school year: Teachers will be funded by 21st Century Program funds.

Eric Clark	Matt McCandlish	Germany Lee
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National Road Elementary/Zane Grey Elementary/Zane Grey Intermediate

Approve the following personnel as listed as 21st Century Program aides at a rate of \$15 per hour for a portion of the 2022-2023 school year: Aides will be funded by 21st Century funds.

Germany Lee		
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_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

8. After School Program - Teachers/Aides

John McIntire Elementary/Zanesville Middle School/Zanesville High School

Approve the following personnel as listed as After-School Program teachers at a rate of \$30 per hour for a portion of the 2022-2023 school year. Teachers will be funded by Muskingum Behavioral Health Grant funds.

Eric Clark	Matt McCandlish	Germany Lee
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John McIntire Elementary/Zanesville Middle School/Zanesville High School

Approve the following personnel as listed as After-School Program aides at a rate of \$15 per hour for a portion of the 2022-2023 school year. Aides will be funded by Muskingum Behavioral Health Grant funds.

Germany Lee		
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_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

9. FMLA Leave of Absence

Approve an FMLA leave of absence for Debra Gingerich, Teacher at Zanesville High School, effective December 21, 2022 to February 1, 2023.

Approve the FMLA leave of absence for Christine Wisecarver, Custodian at Zanesville High School, effective December 16, 2022 to December 15, 2023.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

10. MOU - ZCS Data Sharing Agreement and College Credit Plus Agreement

Approve the attached 2023-2024 Memorandum of Understanding (MOU) and Data Sharing Agreement between Zanesville High School/Zanesville City Schools and Zane State College which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

11. School Resource Officer Agreement

Approve the attached agreement between Zanesville City Schools and The City of Zanesville for two police officers to work as School Resource officers (SRO) for 2022-2023, effective January 3, 2023 to May 26, 2023 at the rate of \$118,821.89 (not to exceed).

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

- Legislative Liaison – Lori Lee
- Student Achievement Liaison – Lori Lee
- Audit Committee – Bret Hickman and Kyle Baldwin
- Insurance Committee – Valencia Clark
- Buildings & Grounds Committee – Kyle Baldwin and Valencia Clark
- Business Advisory Council – Lori Lee and Janet Long

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
- _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

N. EXECUTIVE SESSION (con't)

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee