

**ZANESVILLE BOARD OF EDUCATION  
ORGANIZATION MEETING**

**January 12, 2011**

Mr. Swope Pro Tem President called the meeting to order @ 5:00 p.m. Those answering roll call: Mr. Bunting, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. Mr. Eppley was absent. Also present were Mr. Martin and Ms. Nye.

**#11-001      Nomination of President**

Mr. Swope nominates Mr. Eppley to serve as President during 2011.

**#11-002      Closing of Nominations**

Mrs. Stewart moved and Mr. Bunting seconded that the nominations be closed for President during 2011. Those voting aye: Mr. Bunting, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. Pro Tem president declared motion carried.

**#11-003      Election of President**

Mrs. Hoffer voted aye.  
Mrs. Stewart voted aye.  
Mr. Swope voted aye.  
Mr. Bunting voted aye.

**Lee Eppley** was declared President.

**#11-004      Nomination of Vice President**

Mrs. Hoffer nominates Brian Swope to serve as Vice President during 2011.

**#11-005      Closing of Nominations**

Mrs. Stewart moved and Mr. Bunting seconded that the nominations be closed for Vice President during 2010. Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting. Pro Tem President declared motion carried.

**#11-006      Election of Vice President**

Mrs. Stewart voted aye.  
Mr. Swope voted aye.  
Mr. Bunting voted aye.  
Mrs. Hoffer voted aye.

**Brian Swope** was declared vice president.

**#11-007      Set Date, Time, and Place for Regular Meetings**

Mr. Swope moved and Mr. Bunting seconded to set date (3<sup>rd</sup> Tuesday), time (5:30 p.m.) and place (Administration Center) for Regular Board Meetings (2011). Those voting aye: Mr. Swope, Mr. Bunting, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.

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**#11-008      Establish Service Fund**

Mrs. Hoffer moved and Mr. Bunting seconded to establish Service Fund for Board Members (maximum of \$20,000.00).

Those voting aye: Mr. Bunting, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. Vice President declared motion carried.

**#11-009      Agenda for Regular Meeting**

Mr. Bunting moved and Mr. Swope seconded to approve Agenda for Regular Board Meetings.

- SUGGESTED ORDER OF BUSINESS
1. CALL TO ORDER
  2. INSERVICE
  3. PLEDGE OF ALLEGIANCE
  4. ROLL CALL
  5. INTRODUCTION OF GUESTS
  6. ZEA PRESENTATION/COMMENTS
  7. APPROVAL OF MINUTES
  8. LEGISLATION AND OTHER TOPICS
  9. PUBLIC PARTICIPATION
  10. REPORT OF TREASURER
  11. SUPERINTENDENT'S REPORT
  12. REPORT/DISCUSSION ITEMS
  13. CLOSING COMMENTS
  14. EXECUTIVE SESSION
  15. ADJOURNMENT

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting. Vice President declared motion carried.

**#11-010      Investing of Funds**

Mr. Swope moved and Mrs. Hoffer seconded that authorization be given for the Treasurer to invest funds at the best rates available during the 2011 calendar year.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting. Vice President declared motion carried.

**#11-011      Interest Distribution**

Mrs. Hoffer moved and Mr. Bunting seconded to approve the distribution of interest as follows:

- Chase Money Market Account - \*\*
- Century National Bank Investment Account - \*\*
- Huntington Money Market Account - \*\*
- Huntington Health Account – Fund 024-9700 District Health Account
- Huntington Dental Account – Fund 024-9701 District Dental Account
- StarOhio Investment – General Fund

\*\*Interest will be distributed to the following funds based upon their end of the month cash balance: General Fund, Lunchroom Funds, Auxiliary Funds, and Building Construction Fund

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mrs. Hoffer. Vice President declared motion carried.

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**#11-012      Advance in Taxes**

Mr. Stewart moved and Mrs. Hoffer seconded that authorization be given for the Treasurer to request advances as needed from the County Auditor for real estate and personal taxes. Those voting aye: Mr. Swope, Mr. Bunting, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.

**#11-013      Authorization to Pay Bills**

Mr. Bunting moved and Mr. Swope seconded that authorization be granted to the Superintendent, or his designee, and Treasurer to process and pay bills prior to Board approval, to be submitted at next regular meeting.

Those voting aye: Mr. Bunting, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. Vice President declared motion carried.

**#11-014      Calamity Days**

Mr. Swope moved and Mr. Bunting seconded that authorization be granted to the Superintendent, or his designee, to declare calamity days, as and when needed.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting. Vice President declared motion carried.

**#11-015      Emergency Declarations**

Mrs. Hoffer moved and Mrs. Stewart seconded that the Zanesville Board of Education declare that the Emergency Requirements of the Zanesville City School District are for the current operating expenses.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting. Vice President declared motion carried.

**#11-016      Legislative Liaison**

Mr. Swope moved and Mrs. Hoffer seconded that Scott Bunting to be appointed to serve as Legislative Liaison during calendar year 2011.

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mrs. Hoffer. Vice President declared motion carried.

**#11-017      Bond Coverage**

Mr. Swope moved and Mrs. Hoffer seconded to approve Bond Coverage (\$20,000 each) for the President of the Board, Treasurer, and Superintendent.

Those voting aye: Mr. Swope, Mrs. Bunting, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.

**#11-018      Audit Committee**

Mr. Swope moved and Mr. Bunting seconded to appoint one (1) administrator: Flora Martin and two (2) Board Members: Brian Swope and Ann Hoffer, to serve on the Audit Committee.

Those voting aye: Mr. Bunting, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. Vice President declared motion carried.

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**#11-019 Insurance Representative**

Mrs. Stewart moved and Mrs. Hoffer seconded to appoint one (1) Board Member: Brian Swope, to serve on the Insurance Committee.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting. Vice President declared motion carried.

**#11-020 Adjournment**

Mrs. Stewart moved and Mr. Bunting seconded that the Organizational Meeting of the Board of Education be adjourned @ 5:20 p.m.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Eppley. Vice President declared motion carried.

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*Vice President*

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*Treasurer*