

**ZANESVILLE BOARD OF EDUCATION  
ORGANIZATION MEETING  
January 15, 2009**

Mrs. Stewart Pro Tem President called the meeting to order @ 5:00 p.m. Those answering roll call: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. Also present were Mr. Martin and Ms. Nye.

**#09-001          Nomination of President**

Mrs. Hoffer nominates Mrs. Stewart to serve as President during 2009.

**#09-002          Closing of Nominations**

Mr. Swope moved and Mr. Bunting seconded that the nominations be closed for President during 2009. Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. Pro Tem President declared motion carried.

**#09-003          Election of President**

Mrs. Eppley voted aye.  
Mrs. Hoffer voted aye.  
Mrs. Stewart voted aye.  
Mr. Swope voted aye.  
Mr. Bunting voted aye.

**Janet Stewart** was declared President.

**#09-004          Nomination of Vice President**

Mrs. Stewart nominates Mr. Eppley to serve as Vice President during 2009.

**#09-005          Closing of Nominations**

Mr. Bunting moved and Mrs. Hoffer seconded that the nominations be closed for Vice President during 2009. Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

**#09-006          Election of Vice President**

Mrs. Stewart voted aye.  
Mr. Swope voted aye.  
Mr. Bunting voted aye.  
Mr. Eppley voted aye.  
Mrs. Hoffer voted aye.

**Lee Eppley** was declared vice president.

**#09-007          Set Date, Time, and Place for Regular Meetings**

Mr. Eppley moved and Mr. Swope seconded to set date (3<sup>rd</sup> Wednesday), time (5:30 p.m.) and place (Administration Center) for Regular Board Meetings (2009).  
Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart.  
President declared motion carried.

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**#09-008      Establish Service Fund**

Mr. Eppley moved and Mrs. Hoffer seconded to establish Service Fund for Board Members (maximum of \$20,000.00).

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope.  
President declared motion carried.

**#09-009      Agenda for Regular Meeting**

Mrs. Hoffer moved and Mr. Bunting seconded to approve Agenda for Regular Board Meetings.

- SUGGESTED ORDER OF BUSINESS
1. CALL TO ORDER
  2. INSERVICE
  3. PLEDGE OF ALLEGIANCE
  4. ROLL CALL
  5. INTRODUCTION OF GUESTS
  6. ZEA PRESENTATION/COMMENTS
  7. APPROVAL OF MINUTES
  8. LEGISLATION AND OTHER TOPICS
  9. PUBLIC PARTICIPATION
  10. REPORT OF TREASURER
  11. SUPERINTENDENT'S REPORT
  12. REPORT/DISCUSSION ITEMS
  13. CLOSING COMMENTS
  14. EXECUTIVE SESSION
  15. ADJOURNMENT

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting.  
President declared motion carried.

**#09-010      Investing of Funds**

Mr. Eppley moved and Mr. Swope seconded that authorization be given for the Treasurer to invest funds at the best rates available during the 2009 calendar year.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley.

**#09-011      Advance in Taxes**

Mr. Swope moved and Mr. Bunting seconded that authorization be given for the Treasurer to request advances as needed from the County Auditor for real estate and personal taxes. Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

**#09-012      Authorization to Pay Bills**

Mr. Eppley moved and Mr. Swope seconded that authorization be granted to the Superintendent, or his designee, and Treasurer to process and pay bills prior to Board approval, to be submitted at next regular meeting.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart.  
President declared motion carried.

**#09-013      Calamity Days**

Mr. Swope moved and Mrs. Hoffer seconded that authorization be granted to the Superintendent, or his designee, to declare calamity days, as and when needed.

Those voting aye: Mr. Bunting, Mrs. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope.  
President declared motion carried.

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**#09-014      Emergency Declarations**

Mr. Eppley moved and Mr. Swope seconded that the Zanesville Board of Education declare that the Emergency Requirements of the Zanesville City School District are for the current operating expenses.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting.  
President declared motion carried.

**#09-015      Legislative Liaison**

Mr. Swope moved and Mr. Eppley seconded that Mr. Bunting to be appointed to serve as Legislative Liaison during calendar year 2009.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley.  
President declared motion carried.

**#09-016      Bond Coverage**

Mr. Eppley moved and Mr. Swope seconded to approve Bond Coverage (\$20,000 each) for the President of the Board, Treasurer, and Superintendent.

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer.  
President declared motion carried.

**#09-017      Audit Committee**

Mr. Bunting moved and Mr. Eppley seconded to appoint one (1) administrator: Flora Martin and two (2) Board Members: Mr. Eppley and Mr. Swope, to serve on the Audit Committee.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart.  
President declared motion carried.

**#09-018      Insurance Representative**

Mrs. Hoffer moved and Mr. Eppley seconded to appoint one (1) Board Member: Mr. Swope, to serve on the Insurance Committee.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope.  
President declared motion carried.

**#09-019      Adjournment**

Mr. Eppley moved and Mr. Swope seconded that the Organizational Meeting of the Board of Education be adjourned.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting.  
President declared motion carried.

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*President*

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*Treasurer*