

**ZANESVILLE BOARD OF EDUCATION  
ORGANIZATIONAL MEETING**

**January 15, 2013**

Mr. Bunting called the meeting to order @ 5:00 p.m. Those answering roll call: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Mr. Swope was absent. Also present was Mrs. Carter.

**#13-001 NOMINATION OF PRESIDENT**

Mrs. Hoffer nominates Mr. Swope to serve as President during 2013.

**#13-002 CLOSING OF NOMINATIONS**

Mrs. Stewart moved and Mr. Bunting seconded that the nominations be closed for President during 2013.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.

**#13-003 ELECTION OF PRESIDENT**

Mr. Eppley voted aye.

Mrs. Hoffer voted aye.

Mrs. Stewart voted aye.

Mr. Bunting voted aye.

**Brian Swope** was declared president.

**#13-004 NOMINATION OF VICE PRESIDENT**

Mrs. Stewart nominates Mr. Bunting to serve as Vice President during 2013.

**#13-005 CLOSING OF NOMINATIONS**

Mr. Eppley moved and Mrs. Hoffer seconded that the nominations be closed for Vice President during 2013.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Bunting, Mr. Eppley. Vice President declared motion carried.

**#13-006 ELECTION OF VICE PRESIDENT**

Mrs. Stewart voted aye.

Mr. Bunting voted aye.

Mr. Eppley voted aye.

Mrs. Hoffer voted aye.

**Scott Bunting** was declared Vice President.

**#13-007 SET DATE, TIME, AND PLACE FOR REGULAR MEETINGS**

Mrs. Hoffer moved and Mr. Bunting seconded to set date (Third Tuesday),

Time: (5:30 p.m.), and place (Administration Office) for Regular Board Meetings (2013).

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.

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**#13-008      ESTABLISH SERVICE FUND**

Mr. Eppley moved and Mr. Bunting seconded to establish Service Fund for Board Members (maximum of \$20,000.00).

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.

**#13-009      AGENDA FOR REGULAR MEETING**

Mrs. Stewart moved and Mrs. Hoffer seconded to approve Agenda for Regular Board Meetings  
SUGGESTED ORDER OF BUSINESS

1. CALL OF ORDER
2. INSERVICE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. INTRODUCTION OF GUESTS
6. ZEA PRESENTATION/COMMENT
7. APPROVAL OF MINUTES
8. LEGISLATION AND OTHER TOPICS
9. PUBLIC PARTICIPATION
10. REPORT OF TREASURER
11. SUPERINTENDENT'S REPORT
12. REPORT/DISCUSSION ITEMS
13. CLOSING COMMENTS
14. EXECUTIVE SESSION
15. ADJOURNMENT

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Bunting. Vice President declared motion carried.

**#13-010      INVESTING OF FUNDS**

Mr. Bunting moved and Mr. Eppley seconded that authorization be given for the Treasurer to invest funds at the best rates available during the 2013 calendar year.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Bunting, Mr. Eppley. Vice President declared motion carried.

**#13-011      INTEREST DISTRIBUTION**

Mrs. Hoffer moved and Mrs. Stewart seconded to approve the distribution of interest as follows:

- Chase Money Market Account - \*\*
- Century National Bank Investment Account - \*\*
- Huntington Money Market Account - \*\*
- Huntington Health Account – Fund 024-9700 District Health Account
- Huntington Dental Account – Fund 024-9701 District Dental Account
- StarOhio Investment Account- General Fund
- StarOhio Plus Investment Account – General Fund

\*\* Interest will be distributed to the following funds based upon their end of the month cash balance: General Fund, Lunchroom Funds, Auxiliary Funds, and Bldg Const Fund

Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. Vice President declared motion carried.

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**#13-012            ADVANCE IN TAXES**

Mr. Eppley moved and Mrs. Stewart seconded that authorization be given for the Treasurer to request advances as needed from the County Auditor for real estate and personal taxes. Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.

**#13-013            AUTHORIZATION TO PAY BILLS**

Mr. Bunting moved and Mrs. Hoffer seconded that authorization be granted to the Superintendent, or his designee, and Treasurer to process and pay bills prior to Board approval, to be submitted at next regular meeting. Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.

**#013-014           CALAMITY DAYS**

Mr. Eppley moved and Mr. Bunting seconded that authorization be granted to the Superintendent, or his designee, to declare calamity days, as and when needed. Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Bunting. Vice President declared motion carried.

**#013-015           EMERGENCY DECLARATIONS**

Mrs. Stewart moved and Mr. Eppley seconded that the Zanesville Board of Education declare that the Emergency Requirements of the Zanesville City School District are for the current operating expenses. Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Bunting, Mr. Eppley. Vice President declared motion carried.

**#013-016           LEGISLATIVE LIAISON**

Mr. Bunting moved and Mr. Eppley seconded that Janet Stewart, be appointed to serve as Legislative Liaison during calendar year 2013. Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. Vice President declared motion carried.

**#013-017           BOND COVERAGE**

Mrs. Hoffer moved and Mrs. Stewart seconded to approve Bond Coverage (\$20,000 each) for the President of the Board and Superintendent, and \$50,000 for the Treasurer. Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.

**#013-018           AUDIT COMMITTEE**

Mrs. Hoffer moved and Mr. Bunting seconded to appoint one (1) Administrator: Flora Martin and two (2) Board Members: Lee Eppley and Brian Swope to serve on the Audit Committee. Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.

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**#013-019 INSURANCE REPRESENTATIVE**

Mr. Eppley moved and Mrs. Hoffer seconded to appoint one (1) Board Member: Scott Bunting to serve on the Insurance Committee.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Bunting. Vice President declared motion carried.

**#013-020 STUDENT ACHIEVEMENT REPRESENTATIVE**

Mrs. Stewart moved and Mr. Bunting seconded to appoint one (1) Board Member: Anne Hoffer to serve as Student Achievement Representative.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Bunting, Mr. Eppley. Vice President declared motion carried.

**#013- 021 ADJOURNMENT**

Mr. Bunting moved and Mr. Eppley seconded that the Organizational Meeting of the Board of Education be adjourned. Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. Vice President declared motion carried.

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*President*

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*Treasurer*