

**ZANESVILLE BOARD OF EDUCATION
REGULAR BOARD MEETING
January 20, 2010**

Mr. Eppley called the meeting to order @5:30 p.m. Those answering roll call: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Mr. Swope was absent. Also present were Mr. Martin and Ms. Nye

#10-021 REPORT OF THE BOARD OF EDUCATION

Mrs. Stewart moved and Mr. Bunting seconded that the Board of Education approves the minutes of the Zanesville Board of Education Special Regular Meeting on December 21, 2009. Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

#10-022 REPORT OF THE TREASURER OF THE BOARD OF EDUCATION

Mrs. Hoffer moved and Mr. Bunting seconded to approve the following recommendations:

December Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report
- 5-Year Monthly report

Reconciliations

Approve the following reconciliations for December:

- General and Payroll

Depository Award

Approve active and interim depositories for the period January 1, 2010 through December 31, 2014 as follows (corrected from December meeting):

Active Funds:

Huntington Bank

Interim Funds:

Huntington Bank

- Century National Bank
- Chase Bank
- Community Bank
- National City/PNC Bank
- Peoples Bank

Bids will be obtained for any time investments (30 days, 60 days, etc.) of interim funds. Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Bunting. President declared motion carried.

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#10-023 SALARY ADJUSTMENTS CERTIFICATED

Mrs. Hoffer moved and Mrs. Stewart seconded to approve the following personnel to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study.

**Heather Near Masters
Bonnie Sulens Masters**

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Bunting, Mr. Eppley. President declared motion carried.

#10-024 EMPLOYMENT – NON DEGREE

Mr. Bunting moved and Mrs. Hoffer seconded to approve Lisa Melsheimer, Pre-K Teacher/Aide (four hours teacher and four hours aide) for the Early Childhood Education (ECE) Grant, pending appropriate certification and background check, to be housed at Rufus Putnam Community School. Funding will be provided by the ECE Grant and employment will be contingent upon receipt of these funds. Rate of pay will be Step 1 – Non Degree from the Teacher Salary Schedule. Effective date of employment is January 11, 2010.

Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

#10-025 TRANSFER CERTIFICATED

Mrs. Hoffer moved and Mr. Bunting seconded to approve the transfer of Ashley Wilson, from Teacher/Aide at Rufus Putnam Community School to full time Teacher – Grade 2 at National Road Elementary. Rate of pay is BA+139, Step 1. Effective date of transfer is January 11, 2010.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

#10-026 TRANSFER - CLASSIFIED

Mrs. Stewart moved and Mrs. Hoffer seconded to approve the transfer of Shirley Davis, from Bus Aide (3 hours) to Aide (6 ½ hours) at Grover Cleveland Middle School, effective January 11, 2010. Rate of pay to remain the same

Approve the transfer of Bill Higgins, Head Custodian at National Road Elementary to Head Custodian at Zanesville City Schools Administrative Office, effective January 4, 2010

Rate of pay to be taken from the appropriate salary schedule.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

#10-027 EMPLOYMENT - SUBSTITUTES

Mr. Bunting moved Mrs. Stewart seconded to approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2009-2010 school year.

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Substitute Teachers

Kyle Porter			
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Approve the following substitute food service personnel, as and when needed, pending appropriate background checks for the 2009-2010 school year. Rate of pay will be \$8.00 per hour.

Substitute Food Service Personnel

Mike Goins	Renee Newsom		
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Approve the following substitute custodian, as and when needed, pending appropriate background checks for the 2009-2010 school year. Rate of pay will be \$8.00 per hour.

Substitute Custodian

Nathan Hill			
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Approve the following substitute bus drivers, as and when needed, pending appropriate background checks for the 2009-2010 school year. Rate of pay will be \$10.50 per hour.

Substitute Bus Drivers

Jeff Riggle			
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Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Bunting. President declared motion carried.

#10-028 SUBSTITUTE FOR AFTER SCHOOL 21ST CENTURY AND TITLE I

Mrs. Hoffer moved and Mr. Bunting seconded to approve Annmarie Slaby as After School substitute for the 2009-2010 school year. Funding will be through Federal Programs, at the rate of \$25 per hour plus fringes for tutors, and \$12 per hour plus fringes for aides. Program operations will be for 2.5 hours a day per schedule. Building principals and/or 21st Century Coordinator will be responsible to obtain subs when necessary.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Bunting, Mr. Eppley. President declared motion carried.

#10-029 UNPAID LEAVES OF ABSENCE

Mr. Bunting moved and Mrs. Stewart seconded to approve the following personnel for unpaid leaves of absence:

Name	Date of Unpaid Leaves	Total Days
Shannon O'Brien	12/14 & 12/15 (½)	1 ½ days

Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

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#10-030 RESOLUTION TO APPROVE THE REVISION OF THE MEMBERSHIP ON THE MID EAST CAREER AND TECHNOLOGY CENTER BOARD OF EDUCATION

Mrs. Hoffer moved and Mr. Bunting seconded that the State Board of Education hereby approved the revision of the plan of the Mid-East Career and Technology Center to allow substitution of a member from the Northern Local School District Board of Education in place of a member from the Perry-Hocking Educational Service Center on the Mid-East Career and Technology Center Board of Education, according to the Ohio Revised Code Section 3311.19(B), effective January 1, 2010.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

#10-031 ATTENDANCE AT MEETINGS/EVENTS

Mrs. Stewart moved and Mr. Bunting seconded to approve the following resolution:

Last Name	First Name	Professional Development	Date	# of Days
Allen, Jr.	Paul	eSIS Training	12/9/2009	1/2
Bailey	Gloria	Clustering for Gifted	12/8/2009	1
Baker	James	IEP Training	12/9/2009	1/2
Baldwin	Kimberly	Clustering for Gifted	12/8/2009	1
Bendle	Summer	Tag Training	12/8/2009	1
Berga	Charles	IEP Training	12/1/2009	1
Brown	Carolyn	Clustering for Gifted	12/7/2009	1
Casapini	Cindy	IEP Training	12/9/2009	1/2
Emmert	Michael	eSIS Training	12/9/2009	1/2
Emmons	Judith	Clustering for Gifted	12/8/2009	1
Flick-Grandstaff	Sara	IEP Training	12/1/2009	1
Flick-Grandstaff	Sara	Ladder Training	12/16/2009	1
Fonseca	Elaine	IEP Training	12/1/2009	1
Grandstaff	Chad	IEP Training	12/1/2009	1
Hartman	Sheryl	IEP Training	12/1/2009	1
Hartman	Sheryl	Ladder Training	12/16/2009	1
Hershberger	Susann	IEP Training	12/9/2009	1/2
Jackson	Chad	IEP Training	12/9/2009	1/2
Jones	Stephanie	Clustering for Gifted	12/8/2009	1
Kopchak	Karin	Tag Training	12/8/2009	1
Krause	Heather	Clustering for Gifted	12/8/2009	1
Lawson	Pat	eSIS Training	12/9/2009	1/2
Lucas	John	IEP Training	12/1/2009	1
Mohler	Stacey	Clustering for Gifted	12/8/2009	1
Moore	Karen	Clustering for Gifted	12/8/2009	1

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Last Name	First Name	Professional Development	Date	# of Days
Morrison	Steven	eSIS Training	12/9/2009	1/2
Mumford	Alisa	Clustering for Gifted	12/8/2009	1
Reynolds	Patricia	IEP Training	12/1/2009	1
Rock	Todd	IEP Training	12/1/2009	1
Salsbury	Jennifer	IEP Training	12/9/2009	1/2
Stafford	Roberta	IEP Training	12/8/2009	1/2
Stilwell	Kathleen	eSIS Training	12/9/2009	1/2
Vandegriff	Katrina	IEP Training	12/1/2009	1
Williams	Jenny	IEP Training	12/1/2009	1
Zakany	Daniel	IEP Training	12/9/2009	1/2

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer (abstained on Stephanie Jones), Mrs. Stewart. President declared motion carried.

#10-032 POLICY ITEMS FOR ADOPTION:

Mrs. Hoffer moved and Mrs. Stewart seconded to approve the following Policies for adoption:

- 0147 Compensation
- 0167 Voting
- 1340 Non-Reemployment of the Treasurer
- 1541 Termination and Resignation
- 2111 Parent and Family Involvement
- 2460 Special Education
- 3121 Criminal History Record Check
- 3140 Termination and Resignation
- 3362 Anti-Harassment
- 4362 Anti-Harassment
- 5200 Attendance
- 5460 Graduation Requirements
- 5517 Anti-Harassment
- 5630 Corporal Punishment
- 5722 School-Sponsored Student Publications and Productions
- 6152.01 Waiver of School Fees for Instructional Materials
- 7420 Hygienic Management
- 7540 Computer Technology and Networks
- 7530.03 Student Network and Internet Acceptable Use and Safety
- 7540.04 Staff Network and Internet Acceptable Use and Safety
- 7542 Network Access from Personally-Owned Computers (NOT USING)
- 7543 Utilization of the District's Website and Remove Access to the District's Network (NOT USING)
- 8320.01 Personal Information Systems
- 8400 School Safety
- 8462 Student Abuse and Neglect

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#10-032 POLICY ITEMS FOR ADOPTION – continued

8800 Religious/Patriotic Ceremonies and Observations

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Bunting. President declared motion carried.

#10-033 RETIREMENT/REHIRE – ADMINISTRATIVE SUPPORT

Mrs. Stewart moved and Mrs. Hoffer seconded to approve the following resolution;

Be It Resolved by the Zanesville Board of Education that the Treasurer issues the following notice, on behalf of the Board of Education, to the public in the same manner in which special meetings of the Board of Education are publicized:

Darrell Lear, is considering retirement effective March 31, 2010. The Board of Education and Mr. Lear are considering his reemployment as Construction Liaison for Building Program and Food Services Supervisor for a term beginning April 2, 2010. The Board will hold a public meeting in February on the issue of reemployment of Mr. Lear as Construction Liaison for Building Program and Food Services Supervisor upon his retirement. That meeting will be held at 5:00 p.m. at the Zanesville Board of Education Office, at 160 North Fourth Street.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

#10-034 RETIREMENT/REHIRE - COURIER

Mrs. Stewart moved and Mr. Bunting seconded to approve the following resolution;

Be It Resolved by the Zanesville Board of Education that the Treasurer issues the following notice, on behalf of the Board of Education, to the public in the same manner in which special meetings of the Board of Education are publicized:

David Hamilton, is considering retirement effective March 31, 2010. The Board of Education and Mr. Hamilton are considering his reemployment as Courier for a term beginning April 2, 2010. The Board will hold a public meeting in February on the issue of reemployment of Mr. Hamilton as Courier upon his retirement. That meeting will be held at 5:00 p.m. at the Zanesville Board of Education Office, at 160 North Fourth Street.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Bunting. President declared motion carried.

#10-035 SALARY ADJUSTMENTS - CERTIFICATED

Mrs. Hoffer moved and Mr. Bunting seconded to approve the following personnel be granted a salary adjustment effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study.

Stephanie Hansgen Masters + 30

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart.
President declared motion carried.

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#10-036 LEAVE OF ABSENCE -CLASSIFIED

Mr. Bunting moved and Mrs. Stewart seconded to approve a leave of absence without pay for Brenda Zienta, Aide at Rufus Putnam Community School, effective January 25, 2010 through March 12, 2010. Reason for leave is schooling.
Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Bunting, Mr. Eppley. President declared motion carried.

#10-037 EMPLOYMENT - SUBSTITUTES

Mr. Bunting moved and Mrs. Hoffer seconded to approve the following substitute bus aides as and when needed, pending appropriate background checks for the 2009-2010 school year. Rate of pay will be \$7.50 per hour.

Substitute Bus Aides			
Lori Rowlands			

Approve the following individual as Substitute Secretary, as and when needed, for the 2009-2010 school year. Rate of pay will be \$8.50 per hour.

Substitute Secretary			
Julie Schumacher			

Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

#10-038 UNPAID LEAVE OF ABSENCE

Mrs. Stewart moved and Mr. Bunting seconded to approve the following personnel for unpaid leaves of absence:

Name	Date of Unpaid Leaves	Total Days
Linda Graham	1/6 & 1/7	2 days
Brenda Zienta	1/6 (1/2)	1/2 day

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

#10-039 THE FINDLAY UNIVERSITY PARTNERSHIP AGREEMENT

Mrs. Stewart moved and Mrs. Hoffer seconded to enter into a partnership agreement with The Findlay University for the 2010-2011 school year for a fee of \$250.00 per three credit-hour course (ENGL 104 – College Writing I, ENGL 150 – Literature Appreciation, POLS 203 – International Relations) or \$300.00 per four-hour course (BIOL 201- Introduction to Anatomy and Physiology/Lab) for each individual high school student that enrolls in the University of Findlay’s University School Articulation Program.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

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#10-040 PROCEEDS FROM SALE OF ELECTRON –MECH 3580 SCOREBOARD

Mr. Bunting moved and Mrs. Stewart seconded to approve \$5,600 from the proceeds of the sale of the Electron-Mech 3580 scoreboard to be distributed to the Zanesville Stadium Productions and the \$400 balance to be deposited into the Football Account.

Those voting aye: Mr. Eppley, Mrs. Stewart, Mr. Bunting. Mrs. Hoffer abstained. President declared motion carried.

#10-041 AEP ENGINEERING

Mrs. Hoffer moved and Mr. Bunting seconded to approve a contract with AEP to Engineer underground electrical cost at the New North Elementary.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Bunting, Mr. Eppley. President declared motion carried.

#10-042 APPROVAL OF ENGINEERING COSTS

Mr. Bunting moved and Mrs. Hoffer seconded to approve payment of structural engineering costs of \$7,300 for the visitors football bleachers.

Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

#10-043 FEBRUARY BOARD MEETING

Mr. Bunting moved and Mrs. Hoffer seconded to change the February board meeting to February 11, 2010 at 5:30 p.m. in the administration building.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

#10-044 EXECUTIVE SESSION

Mrs. Stewart moved and Mr. Bunting seconded to go into executive session.

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X Personnel matters

Time entered executive session: 7:00 p.m.

Time returned to public session: 8:45 p.m.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Bunting, Mr. Eppley. President declared motion carried.

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#10-045 MEETING ADJOURNMENT

Mrs. Stewart moved and Mr. Bunting seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 8:49 p.m.

Those answering roll call: Mrs. Stewart, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

President

Treasurer