

Board of Education Regular Meeting

February 17, 2015

5:30 P.M.

Zanesville High School

1701 Blue Ave.

Zanesville, Ohio

Board of Education Members:

Scott Bunting, President

Vicky French, Vice President

Lee Eppley

Janet Stewart

Brian Swope



Terry Martin, Superintendent

Mike Young, Treasurer

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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C. ROLL CALL – Mike Young

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approve the minutes of the Zanesville Board of Education Organizational Meeting and Special Regular Meeting on January 6, 2015.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. January Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for January:

- General
- Payroll

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ French _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignations – Administrative

Approve the resignation of Susan Loader, Assistant Principal at John McIntire Elementary, effective June 15, 2015. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Stewart _____ Swope _____ Bunting _____ Eppley

2. Resignations - Certificated

Approve the resignation of Valencia Clark, dental hygienist/teacher, effective May 29, 2015 with the intention of rehire into the same position.

Approve the resignation of Autumn Tracey, teacher, effective February 27, 2015 with the intention of rehire into the same position.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ French

3. Resignation – Classified

Approve the resignation of Glenda Jean Bryan, transportation, effective July 31, 2015. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ French _____ Stewart

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

4. Transfer – Classified

Approve the transfer of Jennifer Myers, administrative assistant at John McIntire Elementary (10 months, 7 ½ hours/day) to Library Tech at John McIntire Elementary (9 months, 7 hours/day), effective January 16, 2015. Rate of pay will be step 7 from the appropriate salary schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

5. Employment – Classified

Approve the employment of Erica Van Kirk, administrative assistant (10 month position, 7½ hours per day) at John McIntire Elementary effective February 9, 2015, pending appropriate certification and background checks. Rate of pay will be step 8 from the class III secretary salary schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ French _____ Stewart _____ Swope _____ Bunting

6. Employment - Technology Intern

Approve Randy Camp as technology intern, as and when needed, pending appropriate certification and background checks for the 2014-2015 school year. Rate of pay will be \$8.10 per hour

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Stewart _____ Swope _____ Bunting _____ Eppley

7. Bus Aide Payment

Approve payment in the amount of \$2,314.95 to Linda Shinn, head cook at National Road Elementary for bus aide pay.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ French

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

8. Employment – Permanent Substitute Teachers

Approve the Kaleigh Spragg as a permanent substitute teacher, pending appropriate certification and background checks for the remainder of the 2014-2015 school year, effective March 2, 2015. Rate of pay will be \$80.00 per day.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ French _____ Stewart

9. Hourly Rate Increase

Approve an increase in hourly rates for the following substitute positions, effective March 2, 2015.

	Old Rate of Pay	New Rate of Pay
Substitute Custodians	\$8.10/hour	\$10.00/hour
Substitute Food Services	\$8.10/hour	\$10.00/hour

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

10. 21st Century Extended Time Program – Substitute Teacher

Approve Jan Rawlins and Cindy Weaver as substitute teachers in the 21st Century Extended Time Program for the 2014-2015 school year, as and when needed.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ French _____ Stewart _____ Swope _____ Bunting

11. Saturday School Detention Supervisor

Approve Debbie Gingerich to serve as Saturday School Detention Supervisor at Zanesville High School, as needed, effective 2014-2015 school year. Salary is \$60.00 per day (8:30 a.m.–11:30 a.m.).

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Stewart _____ Swope _____ Bunting _____ Eppley

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

12. Supplemental Contracts

Approve the following supplemental contracts for the 2014-2015 school year.

Name	Sport/Bldg.	Position	Exp.	Class	Stipend
Jim McCullough	ZMS	Robotics Club Advisor	1	X	\$792.00
Kelsey Buckley	Track	ZMS Track Coach (75%)	0	IX	\$832.00
Clay Lawyer	Track	ZMS Track Coach (75%)	3	IX	\$950.00
Allison Palmer	Track	ZMS Track Coach (75%)	2	IX	\$950.00
Brady Palmer	Track	ZMS Track Coach (75%)	1	IX	\$832.00
Kathleen Young	Track	Varsity Girl’s Coach	3	IV	\$4,435.00
Allison Hines	Track	Varsity Girl’s Asst. Coach	1	VIII	\$1,584.00
Elisse Greenleaf	ZHS	Foreign Language Advisor	0	X	\$792.00
Elizabeth Wright	ZHS	Quiz Team Advisor	0	X	\$792.00
Lori Hudson	ZHS	Mentor Teacher Leader (1/2)	0	VIII	792.00

Approve the following supplemental contracts for the 2015-2016 school year.

Name	Sport/Bldg.	Position	Exp.	Class	Stipend
Steve Ashby	Soccer	Summer Fitness	0	X	\$792.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ French

13. Unpaid Leaves of Absence

Approve the following personnel for unpaid leaves of absence:

Name		Total Days
Jodi Cooper	1/14/15	1 day
Shaun Jordan	1/6/15 – 1/15/15	8 days
Charleita Knight	1/15/15	1 day
Jennifer Salsbury	1/14/15 & 1/15/15	2 days
Lisa Shannon	1/7/15, 1/13/15 & 1/14/15	3 days
Susan Watterson	1/5/15, 1/7/15 1/13/15	3 days
Wendy Winland	1/7/15, 1/14/15 & 1/15/15 (½)	2½ days

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ French _____ Stewart

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

14. Employment – Substitutes

Approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2014-2015 school year.

Substitute Teachers			
Crissy Carnes	Nathan Evans	Erin Forshey	Jan Rawlins

Approve the following substitute custodian, as and when needed, pending appropriate background checks for the 2014-2015 school year.

Substitute Custodian			
Floyd Johns			

Approve the following substitute food service personnel, as and when needed, pending appropriate background checks for the 2014-2015 school year.

Substitute Food Service Personnel			
Amanda Butcher	Kathy Butcher		

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

15. Attendance at Meetings/Events

Approval be granted for the following individuals to attend professional meetings.

Employee Full Name	Absence Reason	Type	Date
Bainter, Jodi	MCP Training/J. Bainter	1 day	1/29/2015
Balo, David	Athletics	1 day	1/16/2015
Browning, Inzie	Misc Conference -Special Ed.	1 day	1/16/2015
Bunting, Carrie	Entry Year/Mentor/Regular Ed	1/2 day	1/29/2015
Burnett, Tricia	Misc Conference -Special Ed.	1 day	1/13/2015
Calkins, Cassidy	Misc Conference - Regular Ed.	1/2 day	1/23/2015
Capps, Alyssa	Misc Conference - Regular Ed.	1/2 day	1/23/2015
Casapini, Cynthia	Misc Conference - Regular Ed.	1 day	1/5/2015
Caw, Caitlynn	Entry Year/Mentor/Regular Ed	1/2 day	1/29/2015
Christy, Danielle	Misc Conference -Special Ed.	1 day	1/22/2015
Conley, Jodi	Misc Conference -Special Ed.	1 day	1/23/2015

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

Attendance at Meetings/Events (continued)

Employee Full Name	Absence Reason	Type	Date
Denton, Molly	Misc. Conference - Regular Ed.	1 day	1/5/2015
Denton, Ron	Misc. Conference - Regular Ed.	1 day	1/22/2015
Dickinson, Stephanie	Misc. Conference -Special Ed.	1 day	1/14/2015
Dollings, Adam	Misc. Conference - Regular Ed.	1/2 day	1/23/2015
Dollings, Aubrey	Misc. Conference - Regular Ed.	2 days	1/27/2015
Duffy, Melissa	Entry Year/Mentor/Regular Ed	1/2 day	1/29/2015
Fleming, Teresa	Misc. Conference -Special Ed.	1 day	1/20/2015
Foreman, Steven	Misc. Conference - Regular Ed.	1/2 day	1/20/2015
Gattshall, Holli	Professional Development	1 day	1/16/2015
Gifford, Deborah	Misc. Conference - Regular Ed.	1/2 day	1/23/2015
Haudenschild, Candace	Misc. Conference - Regular Ed.	1 day	1/27/2015
Haudenschild, Candace	Misc. Conference - Regular Ed.	1/2 day	1/23/2015
Haynes, Catherine	Misc. Conference -Special Ed.	1 day	1/28/2015
Heagen, James	Entry Year/Mentor/Regular Ed	1/2 day	1/29/2015
Hines, Allison	Misc. Conference - Regular Ed.	1 day	1/27/2015
Hines, Allison	Misc. Conference - Regular Ed.	1/2 day	1/23/2015
Jones-McKee, Karen	Misc. Conference - Regular Ed.	1 day	1/5/2015
Lacy-Farmer, Kimberly	Misc. Conference -Special Ed.	1 day	1/27/2015
Lawson, Patrick	Misc. Conference -Special Ed.	1 day	1/13/2015
Lee, Margie	Power School Training	1 day	1/8/2015
McCullough, Emma	Misc. Conference -Special Ed.	1 day	1/28/2015
McCullough, Evan	Field Trip	1 day	1/10/2015
McKee, Jim	Misc. Conference - Regular Ed.	1 day	1/7/2015
Melsheimer, Lisa	Misc. Conference -Special Ed.	1 day	1/15/2015
Mitchell, Martha	Misc. Conference -Special Ed.	1 day	1/16/2015
Mumaw, April	Professional Development	1 day	1/16/2015
Mumaw, April	Professional Development	1 day	1/20/2015
Murphy, Mindy	Misc. Conference - Regular Ed.	1 day	1/22/2015
Neptune, Tara	Literacy Collaberative	1/2 day	1/23/2015
Norris, Timothy	Misc. Conference - Regular Ed.	1 day	1/5/2015
Palmer, Allison	Misc. Conference - Regular Ed.	1 day	1/21/2015
Palmer, Brady	Entry Year/Mentor/Regular Ed	1/2 day	1/29/2015
Pennington, Rhonda	Misc. Conference - Regular Ed.	1/2 day	1/21/2015
Pennington, Rhonda	Misc. Conference - Regular Ed.	1/2 day	1/14/2015
Porter, Annette	Entry Year/Mentor/Regular Ed	1 day	1/16/2015

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

Attendance at Meetings/Events (continued)

Employee Full Name	Absence Reason	Type	Date
Riley, Todd	Athletics	2 days	1/15/2015
Ripple, Brooke	Misc. Conference - Regular Ed.	1/2 day	1/23/2015
Roberts, Ashleigh	Misc. Conference - Regular Ed.	1 day	1/5/2015
Robinson, Tracy	Entry Year/Mentor/Regular Ed	1/2 day	1/29/2015
Salsbury, Jennifer	Misc. Conference - Regular Ed.	1 day	1/29/2015
Schmitt, Colby	Misc. Conference - Regular Ed.	2 days	1/27/2015
Sites, Katrina	Entry Year/Mentor/Regular Ed	1/2 day	1/29/2015
Smith, Jason	Entry Year/Mentor/Regular Ed	1/2 day	1/29/2015
Starrett, Jamie	Misc. Conference - Regular Ed.	1/2 day	1/21/2015
Weaver, Cynthia	Misc. Conference -Special Ed.	1 day	1/14/2015
Winland, Matthew	Alternate Assessment Training	1 day	1/14/2015
Winland, Matthew	Misc. Conference -Special Ed.	1 day	1/29/2015
Witucky, Megan	Literacy Collaborative	1/2 day	1/23/2015
Young, Garry	Misc. Conference - Regular Ed.	1 day	1/12/2015

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ French _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS**

BE IT RESOLVED, to approve the following business recommendations:

16. Agreement with East Central Ohio ESC (Audiology Services)

Approval to enter into agreement with East Central Ohio ESC to provide audiology services for the 2014-2015 school in the amount of \$6,344.72

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Stewart _____ Swope _____ Bunting _____ Eppley

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS**

17. Baseball/Softball Field Maintenance

Approve amendment to Resolution #12-112 to be as follows. The agreement with Zanesville Greyhounds Summer Baseball to maintain the baseball and softball fields should be at an annual cost not to exceed \$5,000 for the baseball field and \$4,500 for the softball field. In addition, the district will continue to provide needed supplies/equipment for such maintenance not to exceed \$18,000 annually.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ French

18. Sulsberger Stadium Renovations

Approve a contribution of \$150,000 to the Friends of Sulsberger to be used to renovate the existing press box at John D. Sulsberger Memorial Stadium. Funds will be used from the 003 Permanent Improvement Fund.

Approve a ten year extension of contributing \$35,000 per year to Friends of Sulsberger to be used to replace the existing field turf when needed. Funds will be used from the 003-9507 Sulsberger Fund.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ French _____ Stewart

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
OTHER RECOMMENDATIONS**

19. Policy Items for Adoption

Approve the following policies for adoption:

3432.01 Leave Donation Program

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

I. REPORT/DISCUSSION ITEMS

- Halle Randles – Professional Development & Data

J. CLOSING COMMENTS

K. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
 - _____ to consider the purchase of property for public purposes
 - _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
 - _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
 - _____ conference with an attorney
 - _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
 - _____ matters required by federal law or state statutes to be confidential
 - _____ specialized details of security arrangements
- Time entered executive session: _____ a.m./p.m.
 Time returned to public session: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ French _____ Stewart _____ Swope _____ Bunting

L. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Stewart _____ Swope _____ Bunting _____ Eppley