

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

February 20, 2020

Mrs. French called the meeting to order @ 6:00 p.m. Those answering roll call: Mr. Baldwin, Mrs. French, Mr. Hickman, Mr. Swope. Mr. Bunting was absent. Also present were Mr. Baker, Superintendent and Mr. Young, Treasurer.

#20-036 APPROVAL OF BOARD MINUTES

Mr. Swope moved and Mr. Baldwin seconded that the Board of Education approves the minutes of the Zanesville Board of Education Organizational meeting on January 8, 2020 and the Regular meeting immediately following the Organizational meeting on January 8, 2020.

Those voting aye: Mr. Baldwin, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#20-037 REPORT OF THE TREASURER

Mr. Swope moved and Mr. Hickman seconded to approve the following recommendations:

January Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliation:

- General
- Payroll

Monthly Financials – Zanesville Community High School

Approve the January 2020 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

Donations

Accept the following donations:

\$500.00 donation from the ZHS Class of 1969 to be used for student enhancement at Zanesville High School

\$100.00 donation from Mark Castellani and Lisa Hildorf, East Lansing, MI, for the Dantonio Memorial Scholarship

\$250.00 donation from the Michael T. Sullens DDS LLC, Zanesville, to be used for the Children's Dental Health Program

\$100.00 donation from the Denise Antalls DDS Inc, Cambridge, OH, to be used for the Children's Dental Health Program

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Donation of two electric toothbrushes from Dorositi Family Dental, Zanesville, to be used for the Children's Dental Health Program

Donation of an electric toothbrush from T. Andrew Fuhriman DDS LLC , Zanesville, to be used for the Children's Dental Health Program

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#20-038 AGENDA CHANGES

Mr. Swope moved and Mrs. French seconded to make the following changes to the agenda:

- Remove Item J-11
(Field Trip – Zanesville High School Art Club)

Those voting aye: Mr. Baldwin, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#20-039 RESIGNATIONS – ADMINISTRATIVE

Mr. Baldwin moved and Mrs. French seconded to accept the resignation of Patricia Harry, Special Education Supervisor, effective June 8, 2020. Reason for resignation is personal.

Those voting aye; Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#20-040 RESIGNATIONS – CLASSIFIED

Mr. Swope moved and Mr. Baldwin seconded to accept the resignation of Christine Evans, Special Education Aide at John McIntire Elementary, effective May 31, 2020. Reason for resignation is retirement.

Accept the resignation of Ronald Melvin Jr., Head Custodian at Zane Grey Intermediate, effective July 1, 2020. Reason for resignation is retirement.

Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mrs. French. President declared motion carried.

#20-041 Employment – Certificated

Mr. Swope moved and Mr. Hickman seconded to approve the following certificated personnel for the 2019-2020 school year, pending appropriate certification requirements and background checks:

Lamia Mayle – Intervention Specialist at Zanesville Middle School

Experience:	Step 0	College:	Muskingum University
Effective Date:	January 13, 2020	Amount:	BA+139

Debra Whitten – Pre-School Itinerant

Experience:	Step 4	College:	West Virginia University
Effective Date:	February 18, 2020	Amount:	MA

Those voting aye: Mr. Swope, Mr. Baldwin, Mrs. French, Mr. Hickman. President declared motion carried.

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#20-042 EMPLOYMENT – CLASSIFIED

Mr. Swope moved and Mrs. French seconded to approve the employment of Clarissa Fleming as 3-hour food service at John McIntire Elementary. Effective date of employment is January 15, 2020. Salary will be step 0 from the appropriate salary schedule, pending background check.

Approve the employment of Ashlee Lett, Educational Aide, one on one, at National Road Elementary. Effective date of employment is January 27, 2020. Salary will be step 0 from the appropriate salary schedule, pending appropriate certification and background check.

Those voting aye: Mr. Baldwin, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#20-043 REINSTATEMENT – CERTIFICATED

Mr. Baldwin moved and Mr. Swope seconded to approve the reinstatement of Clay Lawyer from an unpaid leave of absence for the 2018-2019 and 2019-2020 school years to teach abroad. Reinstatement effective the beginning of the 2020-2021 school year. Pending proper certification and background check for position to be determined.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#20-044 SALARY ADJUSTMENTS - CERTIFICATED

Mr. Swope moved and Mr. Hickman seconded to approve the following personnel to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study, pending receipt of official transcripts:

Elizabeth Bickford	MA+45
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Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#20-045 SALARY ADJUSTMENT – CLASSIFIED

Mrs. French moved and Mr. Baldwin seconded to approve the salary adjustment for Eric Clark as Regular Aide at Zanesville Middle School to Regular Aide w/AA. Effective February 10, 2020. Step 0, pending certification and background check.

Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mrs. French. President declared motion carried.

#20-046 EMPLOYMENT – SUBSTITUTES

Mr. Swope moved and Mr. Hickman seconded to approve the following substitutes, as and when needed, pending appropriate certification and background checks for the 2019-2020 school year:

Substitute Teachers			
Nicholas Coplin			

Substitute Aides/Bus Aides			
Logan Burkart	Kelly Newman		

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Substitute Custodians

Logan Burkart	Latisha Seckman		
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Those voting aye: Mr. Swope, Mr. Baldwin, Mrs. French, Mr. Hickman. President declared motion carried.

#20-047 EMPLOYMENT – PERMANENT SUBSTITUTES

Mr. Swope moved and Mr. Baldwin seconded to approve the following individuals as permanent substitute teachers effective the 2019-2020 school year, pending appropriate certification and background checks: Rate of pay to be \$80.00 per day.

Permanent Substitutes

Katlyn Flowers	Hailee Blaney	David Bell	
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Those voting aye: Mr. Baldwin, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#20-048 SUPPLEMENTAL CONTRACTS

Mr. Swope moved and Mrs. French seconded to approve the following Athletic Supplemental contracts for 2019-2020 year:

First Name	Last Name	Season	Sport	Position	Exp.	Class	Amount
Eric	Clark	Spring	ZMS Track	Coach	0	IX	\$1,191.00
Benjamin	Maniaci	Spring	ZMS Track	Coach	0	IX	\$1,191.00
Rhonda	Dalton	Annual	NRE-Yearbook	Advisor	0	X	\$851.00

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#20-049 VOLUNTEERS

Mr. Baldwin moved and Mr. Swope seconded to approve the following list of volunteers for the Zanesville City Schools for the 2019-2020 school year pending appropriate backgrounds checks:

Name	Building	Type
Steven Stewart	ZHS	Community
Justin Allen	ZHS	Community

Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mrs. French. President declared motion carried.

#20-050 DONATION OF SICK DAYS

Mr. Swope moved and Mr. Baldwin seconded to approve the transfer of sick leave days from the following ZEA members to Rebecca Bracken.

Name	Days Requested	Days Approved
Tricia Mell	5	5

Those voting aye: Mr. Swope, Mr. Baldwin, Mrs. French, Mr. Hickman. President declared motion carried.

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#20-051 RESOLUTION – CHALLENGE OF OHIO REVISED CODE 3311.242

Mr. Swope moved and Mrs. French seconded to approve the following resolution supporting the Plain Local Board of Education's efforts to challenge R.C. 3311.242.

Those voting aye: Mr. Baldwin, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#20-052 Membership in OHSAA (Ohio High School Athletic Association)

Mr. Baldwin moved and Mr. Swope seconded to approve the membership in the Ohio High School Athletic Association for the 2020-2021 school year.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#20-053 STARK STATE COLLEGE MEMORANDUM OF UNDERSTANDING – COLLEGE CREDIT PLUS

Mr. Swope moved and Mr. Hickman seconded to approve the 2020-2021 Memorandum of Understanding (MOU) between the Zanesville High School / Zanesville City Schools and Stark State College which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#20-054 CAMPBELL SPEECH SERVICES CONTRACT

Mr. Swope moved and Mr. Hickman seconded the approval to enter into contract with Campbell Speech Services for the 2019-2020 school year to provide speech services to a student attending Eagle Wing Academy. Not to exceed twenty-five hundred dollars (\$2,500).

Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mrs. French. President declared motion carried.

#20-055 REHAB ASSOCIATES AGREEMENT

Mr. Baldwin moved and Mrs. French seconded the approval to enter into agreement with Rehab Associates to provide speech therapy service to the district. This will give us two days a week for the remainder of the school year. Cost will be fifty-eight dollars per hour (\$58.00/hr.).

Those voting aye: Mr. Swope, Mr. Baldwin, Mrs. French, Mr. Hickman. President declared motion carried.

#20-056 SUPPLEMENTAL CONTRACT

Mr. Swope moved and Mrs. French seconded to approve Austin Rutter as eSports Coach at Class VII, Level 0, prorated for 2019-2020 school year.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

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#20-057 ZCS STUDENT TRANSPORTATION (BUSING) HANDBOOK

Mr. Swope moved and Mrs. French seconded to approve the Zanesville City Schools Student Transportation (Busing) Handbook for the 2020-2021 School year.

Those voting aye; Mr. Baldwin, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#20-058 ZANE STATE COLLEGE MOU AND DATA SHARING AGREEMENT – COLLEGE CREDIT PLUS

Mr. Swope moved and Mr. Hickman seconded to approve the 2020-2021 Memorandum of Understanding (MOU) and Data Sharing Agreement between Zanesville High School/Zanesville City Schools and Zane State College which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#20-059 RESOLUTION TO TERMINATE SERVICE CONTRACT WITH MUSKINGUM VALLEY SERVICE CENTER

Mr. Swope moved and Mr. Baldwin seconded to approve the Resolution to terminate the Service Contract between Zanesville City Schools and Muskingum Valley Service Center effective June 30, 2021.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried

#20-060 POLICY ITEMS FOR ADOPTION

Mr. Swope moved and Mrs. French seconded to approve the following policies for adoption:

Policy #	Name
5771	Search and Seizure

Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mrs. French. President declared motion carried.

#20-061 DISTRICT JOB DESCRIPTION FOR APPROVAL

Mr. Baldwin moved and Mr. Swope seconded to approve the Special Education Supervisor job description.

Those voting aye: Mr. Swope, Mr. Baldwin, Mrs. French, Mr. Hickman. President declared motion carried.

#20-062 EXECUTIVE SESSION

Mr. Swope moved and Mr. Hickman seconded to go into executive session:

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

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WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X Personnel matters

 X to consider the promotion or compensation of public employee(s) or officials

Time entered executive session: 6:35 p.m.

Time returned to public session: 7:55 p.m.

Those voting aye: Mr. Baldwin, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#20-063 CONTRACT – HAYES SOFTWARE SYSTEM


Mr. Swope moved and Mrs. French seconded to approve a contract with Hayes Software Systems to install, maintain and inventory all curriculum items with their licensed software. Total cost for the installation and first year of maintenance is \$58,257.50. Annual maintenance after the first year is \$10,000.00 per year.

Those voting aye: Mr. Baldwin, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.


#20-064 MEETING ADJOURNMENT

Mr. Swope moved and Mr. Hickman seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 7:57 p.m.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.



President



Treasurer

