

**ZANESVILLE BOARD OF EDUCATION
SPECIAL REGULAR MEETING**

February 21, 2017

Mrs. French called the meeting to order @ 5:30 p.m. Those answering roll call: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. Also present were Mr. Baker, Superintendent and Mr. Young, Treasurer.

#17-032 APPROVAL OF BOARD MINUTES

Mr. Swope moved and Mr. Bunting seconded that the Board of Education approves the minutes of the Zanesville Board of Education Organizational meeting on January 10, 2017 and the special regular meeting immediately following the organizational meeting on January 10, 2017. Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#17-033 REPORT OF THE TREASURER OF THE BOARD OF EDUCATION

Mr. Bunting moved and Mr. Curry seconded to approve the following recommendations:

January Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations for January:

- General and Payroll

Monthly Financials – Zanesville Community High School

Approve the January 2017 bank reconciliation and financial reports for the Zanesville Community High School.

Contract with Local Government Services Section of the Auditor of State (LGS)

Approve a contract with the Local Government Services Section of the Auditor of State (LGS) to provide GAAP consulting services. LGS will use their conversion software and information provided by the District to compile the basic financial statements for the fiscal years ending June 30, 2017, June 30, 2018 and June 30, 2016.

It is estimated that 420 hours will be needed to complete the project for each fiscal year. Fees for these services will be billed monthly at \$50 per hour and the total cost is not anticipated to exceed \$21,000 for each fiscal year. If additional time is needed LGS shall notify Zanesville City Schools regarding any amendment to the contract that may be required.

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Donations

Accept the following donations to support Robotics

\$2,000 from William Stewart, Zanesville, OH

Those voting aye, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#17-034 RESIGNATION – ADMINISTRATIVE

Mr. Swope moved and Mr. Curry seconded to approve the following resolution;

WHEREAS, Jason Taylor is currently employed by the Board under an administrative contract as Middle School Principal; and

WHEREAS, Jason Taylor submitted a letter of resignation to the Superintendent on February 15, 2017 resigning from his administrative contract effective July 31, 2017; and

WHEREAS, Jason Taylor holds a continuing teaching contract with the Board;

NOW, THEREFORE BE IT RESOLVED that the Board hereby accepts Jason Taylor's resignation, to take effect at the conclusion of his administrative contract, July 31, 2017. Jason Taylor will remain employed by the Board as a teacher under his continuing teaching contract. Jason Taylor's teaching assignment and compensation will be addressed consistent with the terms of the collective bargaining agreement with the Zanesville Education Association.

This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#17-035 ADMINISTRATIVE STIPEND

Mr. Bunting moved and Mr. Swope seconded to approve a stipend for Mike Emmert, Assistant Principal at Zane Grey Elementary as LPDC Administrator in the amount of \$1,616 effective the 2016-2017 school year.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#17-036 RESIGNATION – CLASSIFIED

Mr. Curry moved and Mr. Swope seconded to accept the resignation of Angie Grandstaff, food services at John McIntire Elementary, effective January 26, 2017. Reason for resignation is personal.

Accept the resignation of Cary Grandstaff, transportation, effective January 27, 2017. Reason for resignation is personal.

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#17-036 RESIGNATION – CLASSIFIED-continued

Accept the resignation of Teresa M. Halley, aide at Zane Grey Elementary, effective March 1, 2017. Reason for resignation is retirement.

Accept the resignation of Janet Uphold, transportation, effective May 31, 2017. Reason for resignation is retirement.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#17-037 EMPLOYMENT – PERMANENT SUBSTITUTE TEACHER

Mr. Bunting moved and Mrs. French seconded to approve Christina Hanifan as a permanent substitute teacher, pending appropriate certification and background checks for the remainder of the 2016-2017 school year, effective January 11, 2017. Rate of pay will be \$80.00 per day.

Approve Nicole L. Watts as a permanent substitute teacher, pending appropriate certification and background checks for the remainder of the 2016-2017 school year, effective February 8, 2017. Rate of pay will be \$80.00 per day.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#17-038 HOURLY RATE INCREASE

Mr. Swope moved and Mr. Bunting seconded to approve an increase in hourly rates for the following substitute and intern positions due to the State of Ohio minimum wage increase, effective January 1, 2017.

	Old Rate of Pay	New Rate of Pay
Substitute Aides & Tech Interns	\$8.10/hour	\$8.15/hour

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#17-039 FAMILY MEDICAL LEAVE OF ABSENCE – CERTIFICATED

Mr. Curry moved and Mrs. French seconded to approve the following resolution;

Approve a paid/unpaid family medical leave of absence, for Kristin Benincasa, Speech Language Pathologist at Zane Grey Elementary, effective February 1, 2017 through March 31, 2017. Leave of absence is due to birth of a baby.

Approve a paid/unpaid family medical leave of absence, for Kaleigh Harris, Intervention Specialist at Zanesville Grey Intermediate, effective December 19, 2016 through February 15, 2017. Leave of absence is due to care of newborn.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

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#17-040 SUPPLEMENTAL CONTRACTS

Mr. Swope moved and Mr. Bunting seconded to accept the following supplemental resignations for the 2016-2017 school year:

Name	Position	Reason
Lauren France	Mentor Teacher	RE requested change in mentor for personal reasons.

Approve the following supplemental contracts for the 2016-2017 school year.

Name	Sport/Bldg.	Position	Exp.	Class	Stipend
Summer Bendle	NRE	Mentor Teacher (3 mo.)	3	IX	\$426.69
Paige Harris	Track	Middle School Coach	0	IX	\$1,131.00
Dillon McDermott	Baseball	Assistant Varsity Coach	0	VIII	\$1,616.00

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry.
President declared motion carried.

#17-041 CURRICULUM AND INSTRUCTION BUILDING LEADER (CIBL)

Mr. Swope moved and Mrs. French seconded to approve Alan Higgins as Curriculum and Instruction Building Leader for the second semester of the 2016-17 academic year. Supplemental pay will be \$500.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#17-042 SUBSTITUTE CLERICAL STAFF

Mr. Coulson moved and Mr. Bunting seconded to approve an increase in pay for substitute secretaries to \$10.00 per hour effective February 1, 2017.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope.
President declared motion carried.

#17-043 EMPLOYMENT – SUBSTITUTES

Mr. Curry moved and Mrs. French seconded to approve the following substitutes, as and when needed, pending appropriate certification and background checks for the 2016-2017 school year.

Substitute Teachers			
Abbie Brocklehurst	Jennifer A. Caveness	Charla Kempa	Dillon McDermott

Substitute Maintenance			
Paul Beaschler			

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting.
President declared motion carried.

#17-044 OVERNIGHT WRESTLING EVENTS

Mr. Bunting moved and Mr. Swope seconded to approve all qualifying Zanesville Wrestling team members to attend overnight tournaments in Hilliard, Ohio on March 3-4, 2017 and Columbus, Ohio on March 9-11, 2017.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

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#17-045 AGREEMENT WITH RACHEL BIGHAM

Mr. Swope moved and Mrs. French seconded the approval to enter into an agreement with Rachel Bigham, Contract TVI/O&M Services to provide service to students as needed. This contract was effective January 17, 2017. Cost to be no more than \$800.00.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

**#17-046 AGREEMENT WITH MUSKINGUM UNIVERSITY ATHLETIC
TRAINING DEPARTMENT**

Mr. Curry moved and Mr. Swope seconded to enter into a partnership between the Zanesville City Schools and Muskingum University Athletic Training Department. This agreement will allow the Zanesville City Schools Athletic Department to utilize student trainers from Muskingum University under the supervision of head trainer Steve Shroyer, who is assigned to Zanesville City Schools under an agreement with Genesis HealthCare System.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#17-047 SCHOOL RESOURCE OFFICER

Mr. Bunting moved and Mr. Swope seconded to approve the agreement between Zanesville Police Department and Zanesville City Schools for a second police officer to work as a School Resource Officer for the remainder of the 2016-2017 school year, in the amount of \$35,119.60. Effective date of employment is January 5, 2017.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#17-048 STRATEGIC PLAN AMENDMENT

Mr. Bunting moved and Mrs. French seconded to amend the previously approved three year Strategic Plan, originally board approved on August 16, 2016 to include an additional goal, # 7 – Community School Sponsoring.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#17-049 EMPLOYMENT - CLASSIFIED

Mr. Swope moved and Mr. Curry seconded to approve the employment of Tammy Brown, 3 hours food services, at Zane Grey Elementary, effective February 21, 2017, pending appropriate certification and background check. Rate of pay to be step 0 from the appropriate salary schedule.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#17-050 TRANSFER – CLASSIFIED

Mr. Bunting moved and Mrs. French seconded to approve the transfer of Chantelle Farley, bus driver, from 3 hours per day to reflect 5 hours per day, effective February 21, 2017. Hourly rate of pay to remain the same.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

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#17-051 SUPPLEMENTAL RESIGNATION

Mr. Swope moved and Mr. Curry seconded to accept the resignation of Ashley Lucas, Assistant Varsity Track Coach, effective the 2016-2017 school year. Reason for resignation is personal. Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#17-052 AGREEMENT WITH CAMBRIDGE HOME HEALTH CARE

Mr. Swope moved and Mr. Bunting seconded to enter into an agreement with Cambridge Home Health Care to provide nursing services for a Zanesville City Schools student attending Starlight School for the remainder of the 2016-2017 school year. Cost not to exceed \$23,000.00. Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#17-053 AGREEMENT WITH CAMPBELL SPEECH SERVICES

Mr. Swope moved and Mrs. French seconded to enter into an agreement with Campbell Speech Services to provide sub speech therapy services for the months of February and March 2017, one day per week. The rate will be \$50.00 per hour, not to exceed \$5,000.00. Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#17-054 AGREEMENT WITH NATIONWIDE CHILDREN'S

Mr. Bunting moved and Mrs. French seconded to enter into contract with Nationwide Children's Hospital, Inc. to provide consultation services for a student for the balance of the 2016-2017 school year. Rate of pay will be \$77.00 per hour, not to exceed \$500.00. Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#17-055 EMPLOYMENT – SUBSTITUTE

Mr. Swope moved and Mr. Curry seconded to approve the following substitutes, as and when needed, pending appropriate background checks for the 2016-2017 school year.

Substitute Aide			
Russell W. Cochran			

Substitute Maintenance			
Carl Baker			

Substitute Nurse			
Carrie Barnett	Melanie Young		

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

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#17-056 EXECUTIVE SESSION

Mr. Swope moved and Mr. Bunting seconded to go into executive session;
WHEREAS board of education and other governmental bodies are required by statute "to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law";

WHEREAS "the minutes need only reflect the general subject matter of discussions in executive session", and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X Personnel matters

 X to consider the promotion or compensation of public employee(s) or officials

Time entered executive session: 7:17 p.m.

Time returned to public session: 9:06 p.m.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#17-057 TRANSFER OF SICK DAYS


Mr. Swope moved and Mr. Bunting seconded to approve the transfer of ten sick days from each, Ron Denton (10 days) and Kevin Appleman (10 days) to Nancy Chappellear. This transfer is effective February 21, 2017.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.


#17-058 MEETING ADJOURNMENT

Mr. Swope moved and Mr. Curry seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 9:07 p.m.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting Mr. Coulson, Mr. Curry. President declared motion carried.



President



Treasurer

