

Board of Education Special Regular Meeting

March 14, 2023

6:00 P.M.

Zanesville City Schools

Zanesville High School

1701 Blue Ave.

Zanesville, Ohio 43701

Board of Education Members:

Valencia Clark - President

Lori Lee - Vice President

Kyle Baldwin

Bret Hickman

Janet Long



Doug Baker, Ed. D.

Superintendent

Mike Young

Treasurer

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

TABLE OF CONTENTS

March 14, 2023

Special Regular Board Meeting – 6:00 p.m.

| | | | |
|-----------|------------------------------------|------|---|
| A. | CALL TO ORDER – President | | |
| B. | PLEDGE OF ALLEGIANCE | | |
| C. | ROLL CALL – Mike Young..... | Page | 1 |
| D. | INTRODUCTION OF GUEST | Page | 1 |

Esports Presentation - Sam Hart, ZHS Teacher

Zanesville Board of Education – Quarterly Recognition Awards

ZEA - TJ Anderson

OAPSE - Lori Peairs

Non-Union - Jenny Stewart

| | | | |
|-----------|---|------|---|
| E. | ZEA PRESENTATIONS/COMMENTS | | |
| F. | STUDENT REPORTS/UPDATES | | |
| G. | ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES | | |
| H. | REPORT OF BOARD OF EDUCATION | | |
| | 1. Approval of Minutes | Page | 1 |

LEGISLATIVE AND OTHER TOPICS

PUBLIC PARTICIPATION

| | | | |
|-----------|---|------|---|
| I. | REPORT OF TREASURER OF THE BOARD OF EDUCATION – Mike Young | | |
| | 1. February Financial Reports..... | Page | 2 |
| | 2. Reconciliations..... | Page | 2 |
| | 3. Monthly Financials – Zanesville Community High School | Page | 2 |
| | 4. Acceptance of Amounts and Rates of Budget Commission | Page | 3 |
| | for Calendar Year 2023 | | |

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

| | | |
|----|--------------------------------------|--------|
| 1. | Resignations - Certificated..... | Page 4 |
| 2. | Resignations - Classified..... | Page 4 |
| 3. | Employment - Classified..... | Page 4 |
| 4. | Employment - Substitutes | Page 5 |
| 5. | Employee Transfer - Classified | Page 5 |
| 6. | Correction - Classified | Page 6 |
| 7. | Volunteers | Page 6 |
| 8. | FMLA Leave of Absence..... | Page 6 |
| 9. | Supplemental Contracts | Page 7 |

**J. SUPERINTENDENT’S RECOMMENDATION – Doug Baker
BUSINESS RECOMMENDATIONS**

| | | |
|-----|---|--------|
| 10. | LIFEWISE Program..... | Page 8 |
| 11. | ANNEXATION OF SCHOOL PROPERTY..... | Page 8 |
| 12. | Agreement Between ZCS and JULIAN & GRUBE, INC. | Page 8 |

**J. SUPERINTENDENT’S RECOMMENDATION – Doug Baker
OTHER RECOMMENDATIONS**

| | | |
|-----|---|--------|
| 13. | Policies for Consideration/Approval | Page 9 |
|-----|---|--------|

K. REPORT/DISCUSSION ITEMS Page 9

L. BOARD COMMITTEE UPDATES..... Page 9

- Legislative Liaison – Lori Lee
- Student Achievement Liaison – Lori Lee
- Audit Committee – Mike Young, Bret Hickman, Kyle Baldwin
- Insurance Committee – Valencia Clark
- Buildings & Grounds Committee – Kyle Baldwin, Valencia Clark
- Business Advisory Council – Lori Lee, Janet Long

M. CLOSING COMMENTS..... Page 10

N. EXECUTIVE SESSION..... Page 10

O. MEETING ADJOURNMENT..... Page 11

C. ROLL CALL – Mike Young

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

D. INTRODUCTION OF GUEST

Esports Presentation - Sam Hart, ZHS Teacher

Zanesville Board of Education - Quarterly Recognition Awards

ZEA - TJ Anderson

OAPSE - Lori Peairs

Non-Union - Jenny Stewart

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education at the Regular Meeting on February 21, 2023.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. February Financial Reports

Approve the following financial reports:

Financial report by fund
Expenditure report
Investment report

2. Reconciliations

Approve the following reconciliations for February:

General
Payroll

3. Monthly Financials – Zanesville Community High School

Approve the February 2023 minutes, bank reconciliation and financial reports for Zanesville Community High School.

**I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young
(con't)**

4. Acceptance of Amounts and Rates of Budget Commission for Calendar Year 2023

WHEREAS, The Budget Commission of Muskingum County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Zanesville City School District, Muskingum County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Zanesville City School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

| | Inside (10 mill) | Outside (10 mill) | Inside | Outside | Total |
|------------------------|------------------|-------------------|--------|---------|-------|
| General Fund | \$ 1,892,544.85 | \$.00 | 4.45 | .00 | 4.45 |
| Gen Fund – 1976 Levy | .00 | 4,214,576.18 | .00 | 23.60 | 23.60 |
| Gen Fund – 1977 Levy | .00 | 1,019,490.77 | .00 | 5.00 | 5.00 |
| Gen Fund – 1996 Levy | .00 | 1,897,613.89 | .00 | 6.90 | 6.90 |
| Gen Fund – Emerg. Levy | .00 | 1,403,460.23 | .00 | 3.30 | 3.30 |
| Bond Retirement | .00 | 2,296,571.28 | .00 | 5.40 | 5.40 |
| Classroom Facilities | .00 | 181,574.37 | .00 | .50 | .50 |
| Total | \$ 1,892,544.85 | \$ 11,013,286.72 | 4.45 | 44.70 | 49.15 |

And be it further RESOLVED, that the Treasurer of this Board be and he is hereby directed to certify a copy of this Resolution to the Muskingum County Auditor.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignations - Certificated

Approve the resignation of Gary Frey, retire/rehire, Teacher at Zanesville Community High School, effective May 26, 2023. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

2. Resignations - Classified

Approve the resignation of Jamie Vogelsang, Educational Aide at Zane Grey Elementary, effective March 3, 2023. Reason for resignation is personal.

Approve the resignation of Lisa Cronin, Secretary to the Assistant Superintendent, effective July 31, 2023. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

3. Employment - Classified

Approve the employment of Amanda Coletta, Transportation Van Aide, effective date of employment is February 27, 2023. Salary will be Regular Aide, step 0, 8 hours, from the appropriate salary schedule, pending certification and background check.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

4. Employment - Substitutes/Home Instructors

Approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2022-2023 school year:

| Substitute Teachers | | | |
|---------------------|-----------------|----------------|--|
| Greg Gaumer | Maggie Wibbeler | Cassidy Dulgar | |

| Substitute Custodian | | | |
|----------------------|--|--|--|
| Mark Wilson | | | |

Approve the following home instructors as listed, as and when needed, pending appropriate certification and background checks for the 2022-2023 school year:

| Home Instructor | | | |
|-----------------|--|--|--|
| Lainey Rush | | | |

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

5. Employee Transfer - Classified

Approve the transfer of Allison Doyle, Building Secretary (10 months), at John McIntire Elementary, to reflect Secretary to the Assistant Superintendent (12 months), effective August 1, 2023 pending required certification and background check. Salary will be Executive Secretary Salary Scale, step 9 from the appropriate salary schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

6. Correction - Classified

Approve a correction to the effective start date for Chantelle Farley, Transportation, from February 7, 2023 to reflect February 8, 2023 pending certification and background check

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

7. Volunteers

Approve the following volunteers as listed for the Zanesville City Schools for the 2022-2023 school year pending appropriate backgrounds checks:

| Name | Building | Type |
|--------------|-----------------|-------------|
| Matthew Lynn | ZHS | Baseball |
| Tiffany Darr | JME | Parent |
| Kayla Darr | JME | Parent |

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

8. FMLA Leave of Absence

Approve the following employees as listed for FMLA Leave of absence:

| Name | Effective Dates |
|--------------|-------------------------|
| Brian Palmer | 01/30/2023 - 2/8/2023 |
| Kandee Dille | 12/28/2023 - 03/22/2023 |
| Alison Todd | 3/14/2023 - 6/7/2023 |

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

Approve the following Supplemental contracts as listed for 2023-2024 school year pending required certification and background check:

| First Name | Last Name | Season | Sport | Position | Exp. | Class |
|------------|-------------|--------|----------------|---------------------------------|------|-------|
| Nicole | Mercer | Fall | Cheerleading | Varsity Advisor | 1 | VIII |
| Alexis | Nelson | Fall | Cheerleading | JV Advisor | 1 | IX |
| Deja | Walker | Fall | Cheerleading | Freshman Advisor | 1 | IX |
| Kelly | Brock | Fall | Cross Country | Varsity Head Coach 1/3 | 2 | VII |
| Kyler | Brock | Fall | Cross Country | Varsity Head Coach 1/3 | 1 | VII |
| Chad | Brock | Fall | Cross Country | Varsity Head Coach 1/3 | 1 | VII |
| Troy (TJ) | Langermeier | Fall | Football | Varsity Head Coach | 1 | II |
| Troy (TJ) | Langermeier | Fall | Football | Offensive Coordinator | 1 | X |
| Troy (TJ) | Langermeier | Fall | Football | August Practice | 1 | IX |
| Troy (TJ) | Langermeier | Fall | Football | Summer Fitness | 1 | X |
| Austin | Jones | Fall | Football | Defense Coordinator | 1 | X |
| Jason | Smith | Fall | Football | Associate Head Coach | 0 | V |
| Jason | Smith | Fall | Football | August Practice | 1 | IX |
| Austin | Jones | Fall | Football | August Practice | 1 | IX |
| Austin | Jones | Fall | Football | Varsity Assistant Coach | 1 | VI |
| Shane | Hollins | Fall | Football | Varsity Assistant Coach | 4 | VI |
| Shane | Hollins | Fall | Football | August Practice | 5 | IX |
| Eric | Clark | Fall | Football | August Practice | 3 | IX |
| Eric | Clark | Fall | Football | Head JV Coach | 0 | V |
| Jason | Dille | Fall | Football | Varsity Assistant Coach | 1 | VI |
| Jason | Dille | Fall | Football | August Practice | 1 | IX |
| Ryley | McGee | Fall | Football | Middle School Coach - 8th Grade | 4 | VIII |
| James | Spraggins | Fall | Football | Middle School Coach - 8th Grade | 14 | VIII |
| Devin | Barnhouse | Fall | Other | Activity Manager - ZMS | 2 | IX |
| Devin | Barnhouse | Fall | Other | Athletic Business Manager | 5 | III |
| Tyler | Bryant | Fall | Soccer - Boys | Varsity Head Coach | 1 | IV |
| Tyler | Bryant | Fall | Soccer - Boys | Summer Fitness | 1 | X |
| Damian | Ortiz | Fall | Soccer - Boys | JV Head Coach | 3 | IX |
| Frank | VanKirk | Fall | Soccer - Boys | Assistant Coach | 1 | VI |
| Todd | Riley | Fall | Soccer - Girls | Varsity Head Coach | 11 | IV |
| Todd | Riley | Fall | Soccer - Girls | Summer Fitness | 4 | X |
| Katie | McCuen | Fall | Soccer - Girls | Assistant Coach | 0 | VI |
| Jeff | Moody | Fall | Tennis - Girls | Varsity Head Coach | 5 | IV |

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

9. LIFEWISE Program

Approve the offsite religious instruction through the LIFEWISE Program to begin September of 2023 subject to Zanesville City School District Policy 5223 requirements.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

10. ANNEXATION OF SCHOOL PROPERTY

Approve a resolution authorizing school district officials to commence and complete annexation proceedings for the annexation of certain school district real estate located in Falls Township to the City of Zanesville. The property to be annexed is identified as Parcel No. 17-79-01-01-000 in the records of the Muskingum County Auditor.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

11. AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS and JULIAN & GRUBE, INC.

Approve a two-year agreement with Julian & Grube, Inc., to perform Agreed Upon Procedures of the Medicaid School Program for Zanesville City Schools for the years ended June 30, 2022 and June 30, 2023. The cost of the agreement is \$2,200 for each year and will be paid from the General Fund.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

12. Policies for Consideration:

- Policy 0131.1 Technical Corrections
- Policy 2114 Meeting State Performance
- Policy 2271 College Credit Plus Program
- Policy 2412 Homebound Instruction Program
- Policy 5310 Health Services
- Policy 5460 Graduation Requirements
- Policy 5610 Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- Policy 8120 Volunteers
- Policy 8400 School Safety
- Policy 8420 Emergency Situations at Schools
- Policy 8462 Student Abuse and Neglect

Policy for Approval:

Policy 5330.05 Procurement and Use of Naloxone (Narcan) in Emergency Situations

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

- Legislative Liaison – Lori Lee
- Student Achievement Liaison – Lori Lee
- Audit Committee – Mike Young, Bret Hickman and Kyle Baldwin
- Insurance Committee – Valencia Clark
- Buildings & Grounds Committee – Kyle Baldwin, Valencia Clark
- Business Advisory Council – Lori Lee and Janet Long

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
- _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

N. EXECUTIVE SESSION (con't)

_____ matters required by federal law or state statues to be confidential

_____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin