

**Board of Education Regular Meeting
March 17, 2015
5:30 P.M.
Zanesville City Schools
Administrative Center Board Room
160 N. Fourth Street
Zanesville, Ohio**

Board of Education Members:

*Scott Bunting, President
Vicky French, Vice President
Lee Eppley
Janet Stewart
Brian Swope*



*Terry Martin, Superintendent
Mike Young, Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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Rick Lawyer & Brian Murphy, Athletic Boosters

God: Country: Flag: Winners



John McIntire
Elementary

Ayden Bennett
Drew Hague
Molly Kappes
Kylie Kennedy
Madison Hicks
Caroline Pinson
Josie Van Kirk
Allie Walker
Nate Weber
James Weber

National Road
Elementary

Zane Grey
Elementary

Isaac Baker
Dakota Grindley

Meya Derwacter-Nutter
Allyanna Mayle
Kiersten Norris
Arianna Sowers
Abby Stillion

GOOD AWARDS



John McIntire Elementary

Sydney Allen
Karly Decker
Michael Smith
Ryan Tullius
Isabelle Westcott

National Road Elementary

Aaron Blackford
Abby Byler

Zane Grey Elementary

Micah Dawson-Ferguson
Jeremiah Miller
Jaquan Norris
Jade Shannon
Clayton Treadway

Zanesville High School Girls Soccer Awards

Zanesville High School Varsity Football Awards

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C. ROLL CALL – Mike Young

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

**D. INTRODUCTION OF GUESTRick Lawyer & Brian Murphy
Zanesville Athletic Boosters**

God: Country: Flag: Winners

Good Awards

ZHS Girls Soccer Awards

ZHS Varsity Football Awards

E. ZEA PRESENTATIONS/COMMENTS

F. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approve the minutes of the Zanesville Board of Education Meeting on February 13, 2015.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. February Financial Reports

Approve the following financial reports:

Financial report by fund

Expenditure report

Investment report

2. Reconciliations

Approve the following reconciliations for February:

General

Payroll

**G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young
(continued)**

3. Acceptance of Amounts and Rates of Budget Commission for Calendar Year 2015

WHEREAS, The Budget Commission of Muskingum County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Zanesville City School District, Muskingum County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Zanesville City School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

	Inside (10 mill)	Outside (10 mill)	Inside	Outside	Total
General Fund	\$ 1,581,205.70	\$.00	4.45	.00	4.45
Gen Fund – 1976 Levy	.00	3,732,514.70	.00	23.60	23.60
Gen Fund – 1977 Levy	.00	920,973.81	.00	5.00	5.00
Gen Fund – 1996 Levy	.00	1,783,932.14	.00	6.90	6.90
Gen Fund – Emerg. Levy	.00	1,385,775.78	.00	3.90	3.90
Bond Retirement	.00	1,776,635.62	.00	5.00	5.00
Classroom Facilities	.00	177,663.56	.00	.50	.50
Total	\$ 1,581,205.70	\$ 9,777,495.61	4.45	44.90	49.35

4. Contract with Local Government Services Section of the Auditor of State (LGS)

Approve a contract with the Local Government Services Section of the Auditor of State (LGS) to provide GAAP consulting services. LGS will use their conversion software and information provided by the District to compile the basic financial statements for the fiscal years ending June 30, 2015 and June 30, 2016.

It is estimated that 380 hours will be needed to complete the project for each fiscal year. Fees for these services will be billed monthly at \$50 per hour and the total cost is not anticipated to exceed \$19,000 for each fiscal year. If additional time is needed LGS shall notify Zanesville City Schools regarding any amendment to the contract that may be required.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ French _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignations – Administrative

Approve the resignation of Charles Archer, Research Psychologist, effective June 16, 2015. Reason for resignation is retirement.

Approve the resignation of Donald Green, EMIS Coordinator, effective August 1, 2015. Reason for resignation is retirement.

Approve the resignation of Flora Martin, Director of Student Services and Special Education, effective August 1, 2015. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Stewart _____ Swope _____ Bunting _____ Eppley

2. Resignations – Certificated

Approve the resignation of Lois Frame, Intervention Specialist, effective May 31, 2015. Reason for resignation is retirement.

Approve the resignation of Karen McKee, Math Teacher at Zanesville Middle School, effective May 31, 2015. Reason for resignation is retirement.

Approve the resignation of Phil MacLaine, Physical Education Teacher, effective May 1, 2015. Reason for resignation is retirement.

Approve the resignation of Cathy Winland, Intervention Specialist at National Road Elementary, effective May 31, 2015. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ French

3. Resignation – Classified

Approve the resignation of Virgil Johnson, Custodian, effective March 1, 2015. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ French _____ Stewart

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

4. Employment – Permanent Substitute Teachers

Approve Erin Forshey as a permanent substitute teacher, pending appropriate certification and background checks for the remainder of the 2014-2015 school year, effective February 23, 2015. Rate of pay will be \$80.00 per day.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

5. Employment – 21st Century Extended Time Staff

Approve Rose Kessing as a teacher for the 21st Century Extended Time Program, 2 days per week, at the Zanesville Middle School for the 2014-2015 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ French _____ Stewart _____ Swope _____ Bunting

6. 21st Century Extended Time Program – Substitute Aide

Approve Angie Norris as substitute aide in the 21st Century Extended Time Program for the 2014-2015 school year, as and when needed.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Stewart _____ Swope _____ Bunting _____ Eppley

7. Supplemental Contracts

Accept the resignation of Chad Kiser, Baseball Varsity Assistant Coach effective 2014-2015 school year. Reason for resignation is to take Baseball Junior Varsity Coaching position.

Approve the following supplemental contracts for the 2014-2015 school year.

Name	Sport/Bldg.	Position	Exp.	Class	Stipend
Chad Kiser	Baseball	Junior Varsity Coach	0	VII	\$2,217.00
Jim Rudloff	Baseball	Varsity Assistant Coach	0	VIII	\$1,584.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ French

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

8. Unpaid Leaves of Absence

Approve the following personnel for unpaid leaves of absence:

Name		Total Days
Misty Acheson	1/16/15 (½), 1/22/15 & 2/18	2½ days
Lisa Clark	1/28/15, 2/26/15 & 2/27/15	3 days
Marilyn Cornett	2/12/15 & 2/27/15	2 days
Jacque Ford	1/22/15, 1/23/15, 2/26/15 (¾) & 2/27	3¾ days
Charleita Knight	1/16/15	1 day
Jennifer Salsbury	1/16, 1/20, 1/21 (½), 2/6 & 2/10	4½ days
Lisa Shannon	1/15/15 & 1/16/15	2 days
Amy Walters	2/6/15	1 day
Susan Watterson	1/14/15 & 1/15/15	2 days

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ French _____ Stewart

9. Employment – Substitutes

Approve the following home instructors, as and when needed, pending appropriate certification and background checks for the 2014-2015 school year.

Home Instructors			
Adam Dollings	Elisse Greenleaf		

Approve the following substitute aides/secretaries/library technicians, as and when needed, pending appropriate certification and background checks for 2014-2015 school year.

Substitute Aides/Secretaries/Library Tech			
Amanda Cochran			

Approve the following substitute custodian, as and when needed, pending appropriate background checks for the 2014-2015 school year.

Substitute Custodian			
Haslett, Matthew			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

10. Attendance at Meetings/Events

Approval be granted for the following individuals to attend professional meetings.

Employee Full Name	Absence Reason	Type	Date
Archer, Charles	Cluster Training - Special Ed	1 day	2/6/2015
Ball, Deborah	Reading Recovery Conf.	1/2 day	2/27/2015
Combs, Charles	Misc. Conf. - Regular Education	1 day	2/6/2015
Cultice, Trudy	Reading Recovery Conf.	2 days	2/9/2015
Dearing, Michelle	Misc. Conf. - Regular Education	1 day	2/6/2015
Dollings, Aubrey	Misc. Conf. - Regular Education	1/2 day	2/11/2015
Fisher, Jacob	eTech Conference	3 days	2/10/2015
Foreman, Steven	Misc. Conf. - Regular Education	2 days	2/3/2015
Foreman, Steven	Reading Recovery Conf.	2 days	2/9/2015
Frame, Lois	IEP Writing Day	1 day	2/23/2015
France, Lauren	IEP Writing Day	1 day	2/26/2015
Gantzer, Sarah	Reading Recovery Conf.	2 days	2/9/2015
Gardner, Jere	Misc. Conf. - Regular Education	1 day	2/3/2015
Graham, Sue	eTech Conference	2 days	2/11/2015
Graham, Sue	Professional Development	1 day	2/12/2015
Grandstaff, Chad	Athletics	1 day	2/6/2015
Guinsler, Elizabeth	IEP Writing Day	1 day	2/25/2015
Guinsler, Elizabeth	Misc. Conf. - Special Education	1 day	2/3/2015
Hammersley, Jennifer	Reading Recovery Conf.	2 days	2/9/2015
Haudenschild, Candace	Misc. Conf. - Regular Education	1 day	2/3/2015
Heagen, James	Athletics	1 day	2/6/2015
Heins, Katherin	Reading Recovery Conf.	1/2 day	2/27/2015
Hickman, Lori	Reading Recovery Conf.	2 days	2/9/2015
Jackson, Chad	Athletics	1 day	2/6/2015
Jones, Kayla	IEP Writing Day	1 day	2/11/2015
Jones, Kayla	Misc. Conf. - Regular Education	1 day	2/9/2015
Jordan, Michelle	Reading Recovery Conf.	2 days	2/9/2015
Karling, Allison	Reading Recovery Conf.	2 days	2/9/2015
Kerns, Mary	Misc. Conf. - Special Education	1 day	2/3/2015
Lee, Lori	eTech Conference	2 days	2/11/2015
Lee, Margie	Power School Training	1 day	2/12/2015
Lewis, Vickye	Misc. Conf. - Special Education	1 day	2/3/2015
Lewis, Vickye	Misc. Conf. - Special Education	1 day	2/9/2015
McCullough, Evan	eTech Conference	2 days	2/11/2015

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

Attendance at Meetings/Events (continued)

Employee Full Name	Absence Reason	Type	Date
McCullough, Evan	Field Trip	1 day	2/7/2015
McCullough, Evan	Misc. Conf. - Regular Education	1/2 day	2/20/2015
McCullough, Evan	Professional Development	1 day	2/27/2015
McKee, Jim	Misc. Conf. - Regular Education	3 days	2/2/2015
McKendry, Stina	Misc. Conf. - Regular Education	2 days	2/11/2015
McPherson, Shelley	Reading Recovery Conf.	2 days	2/9/2015
Metz, Catherine	Reading Recovery Conf.	2 days	2/9/2015
Mohler, Stacey	Reading Recovery Conf.	2 days	2/9/2015
Nelson, Melissa	Reading Recovery Conf.	2 days	2/9/2015
Neptune, Tara	Reading Recovery Conf.	2 days	2/9/2015
Newton, Mary	Reading Recovery Conf.	2 days	2/9/2015
Newton, Samantha	Reading Recovery Conf.	2 days	2/9/2015
Palmer, Allison	Misc. Conf. - Special Education	1 day	2/3/2015
Palmer, Brady	Athletics	1 day	2/6/2015
Raymond, John	Professional Development	1 day	2/11/2015
Riley, Todd	Misc. Conf. - Regular Education	1 day	2/25/2015
Robinson, Tracy	eTech Conference	2 days	2/11/2015
Rudloff, Stephanie	eTech Conference	2 days	2/11/2015
Schmitt, Colby	Misc. Conf. - Regular Education	1 day	2/4/2015
Schmitt, Colby	Misc. Conf. - Regular Education	1/2 day	2/11/2015
Smith, Tyler	Misc. Conf. - Regular Education	4 days	2/9/2015
Tippie, Sarah	IEP Writing Day	1 day	2/27/2015
Tysinger, Jeffrey	Athletics	1 day	2/6/2015
Wahl, Jennifer	Misc. Conf. - Regular Education	1 day	2/2/2015
Ward, Heather	Literacy Collaborative	2 days	2/9/2015
Wilson, Ashley	Reading Recovery Conf.	2 days	2/9/2015
Winegardner, Terri	Reading Recovery Conf.	2 days	2/9/2015
Witucky, Megan	Reading Recovery Conf.	2 days	2/9/2015
Woerner, Natasha	eTech Conference	2 days	2/11/2015
Young, Garry	eTech Conference	2 days	2/11/2015
Young, Michael	Professional Development	1 day	2/3/2015

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ French _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS**

BE IT RESOLVED, to approve the following business recommendations:

11. Agreement with Six County, Inc. and Zanesville City Schools

Approve an agreement between Six County, Inc. and Zanesville City Schools for the 2014-2015 school year. The purpose of this agreement is for provision of community behavioral healthcare service, such as Mental Health Assessment, Individual Counseling/Therapy, Group Counseling/Therapy, Mental Health Crisis Intervention and Consultation & Life Skills Education, to students, parents and school personnel in the school(s) of the school district. Total reimbursement to Six County, Inc. is \$25,480.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Stewart _____ Swope _____ Bunting _____ Eppley

12. Authorization For Century Bank, (Elan) – Credit Card Account

WHEREAS, Zanesville City School District a non-profit corporation organized under the laws of the State of Ohio (the “Company”) desires to obtain financial accommodations from Century National Bank, (the “Bank”), ELAN, (the “CommUNITY Credit Card Company”) pursuant to the use of a number of business card account numbers, the related accounts and card bearing such account numbers (collectively, the “Cards”); and

WHEREAS, this Company intends to authorize its employees and agents to use such Cards for and in connection with corporate business on behalf of this Company; and

WHEREAS, the Bank will not issue such Cards unless the Company agrees to obligate itself for the prompt payment of credit extended pursuant to the use of such Cards, including credit extended pursuant to the use of a Card for their purchases or cash advance transactions, whether such use or indebtedness was authorized or unauthorized by the Company;

NOW, THEREFORE, BE IT RESOLVED THAT THE Company shall apply to the Bank for the issuance of Cards in the names of such employees and agents of the Company as may be designated to the Bank;

BE IT FURTHER RESLOVED that the Treasurer or Board President of this Company, any one of them acting single, is hereby authorized, directed and empowered, in the name of the Company, to execute a Business Card Agreement in the form approved by such individual and take such actions as are contemplated thereby;

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS**

Authorization For Century Bank, (Elan) – Credit Card Account (continued)

BE IT FURTHER RESOLVED that the Bank is authorized to act upon these resolutions until written notice of their revocation is delivered to Bank.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ French

13. Memorandum of Understanding – Dual Enrollment

Approve the attached Memorandum of Understanding between the Zanesville High School / Zanesville City Schools and Zane State College, regarding Dual Enrollment.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ French _____ Stewart

14. Work Session Minutes for February 19, 2015

Approve the minutes of the work session held on February 19, 2015. (See Attached)

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
OTHER RECOMMENDATIONS**

I. REPORT/DISCUSSION ITEMS

- Halle Randles – Professional Development & Data

J. CLOSING COMMENTS

K. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.
Time returned to public session: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ French _____ Stewart _____ Swope _____ Bunting

L. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Stewart _____ Swope _____ Bunting _____ Eppley