

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

March 17, 2015

Mr. Bunting called the meeting to order @ 5:30 p.m. Those answering roll call: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. Also present were Mr. Martin and Mr. Young.

#15-062 APPROVAL OF BOARD MINUTES

Mrs. Stewart moved and Mr. Eppley seconded that the Board of Education approve the minutes of the Zanesville Board of Education Meeting on February 13, 2015.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

#15-063 REPORT OF THE TREASURER

Mrs. Swope moved and Mr. Bunting seconded to approve the following recommendations:

February Financial Reports

Approve the following financial reports:

Financial report by fund ---Expenditure report---Investment report

Reconciliations

Approve the following reconciliations for February:

General--- Payroll

Acceptance of Amounts and Rates of Budget Commission for Calendar Year 2015

WHEREAS, The Budget Commission of Muskingum County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Zanesville City School District, Muskingum County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Zanesville City School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

	Inside (10 mill)	Outside (10 mill)	Inside	Outside	Total
General Fund	\$ 1,581,205.70	\$.00	4.45	.00	4.45
Gen Fund – 1976 Levy	.00	3,732,514.70	.00	23.60	23.60
Gen Fund – 1977 Levy	.00	920,973.81	.00	5.00	5.00
Gen Fund – 1996 Levy	.00	1,783,932.14	.00	6.90	6.90
Gen Fund – Emerg. Levy	.00	1,385,775.78	.00	3.90	3.90
Bond Retirement	.00	1,776,635.62	.00	5.00	5.00
Classroom Facilities	.00	177,663.56	.00	.50	.50
Total	\$ 1,581,205.70	\$ 9,777,495.61	4.45	44.90	49.35

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Contract with Local Government Services Section of the Auditor of State (LGS)

Approve a contract with the Local Government Services Section of the Auditor of State (LGS) to provide GAAP consulting services. LGS will use their conversion software and information provided by the District to compile the basic financial statements for the fiscal years ending June 30, 2015 and June 30, 2016.

It is estimated that 380 hours will be needed to complete the project for each fiscal year. Fees for these services will be billed monthly at \$50 per hour and the total cost is not anticipated to exceed \$19,000 for each fiscal year. If additional time is needed LGS shall notify Zanesville City Schools regarding any amendment to the contract that may be required.

Those voting aye: Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

#15-064 RESIGNATIONS – ADMINISTRATIVE

Mr. Bunting moved and Mrs. French seconded to approve the resignation of Charles Archer, Research Psychologist, effective June 16, 2015. Reason for resignation is retirement.

Approve the resignation of Flora Martin, Director of Student Services and Special Education, effective August 1, 2015. Reason for resignation is retirement.

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

#15-065 RESIGNATIONS – CERTIFICATED

Mr. Eppley moved and Mr. Swope seconded to approve the resignation of Lois Frame, Intervention Specialist, effective May 31, 2015. Reason for resignation is retirement.

Approve the resignation of Karen McKee, Math Teacher at Zanesville Middle School, effective May 31, 2015. Reason for resignation is retirement.

Approve the resignation of Phil MacLaine, Physical Education Teacher, effective May 1, 2015. Reason for resignation is retirement.

Approve the resignation of Cathy Winland, Intervention Specialist at National Road Elementary, effective May 31, 2015. Reason for resignation is retirement.

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French. President declared motion carried.

#15-066 RESIGNATION – CLASSIFIED

Mrs. Stewart moved and Mr. Bunting seconded to approve the resignation of Virgil Johnson, Custodian, effective March 1, 2015. Reason for resignation is retirement.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart. President declared motion carried.

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#15-067 EMPLOYMENT – PERMANENT SUBSTITUTE TEACHERS

Mr. Swope moved and Mr. Eppley seconded to approve Erin Forshey as a permanent substitute teacher, pending appropriate certification and background checks for the remainder of the 2014-2015 school year, effective February 23, 2015. Rate of pay will be \$80.00 per day.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

#15-068 EMPLOYMENT – 21ST CENTURY EXTENDED TIME STAFF

Mr. Eppley moved and Mrs. French seconded to approve Rose Kessing as a teacher for the 21st Century Extended Time Program, 2 days per week, at the Zanesville Middle School for the 2014-2015 school year.

Those voting aye: Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

**#15-069 21ST CENTURY EXTENDED TIME PROGRAM –SUBSTITUTE
AIDE**

Mr. Bunting moved and Mr. Eppley seconded to approve Angie Norris as substitute aide in the 21st Century Extended Time Program for the 2014-2015 school year, as and when needed.

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

#15-070 SUPPLEMENTAL CONTRACTS

Mrs. Stewart moved and Mr. Eppley seconded to accept the resignation of Chad Kiser, Baseball Varsity Assistant Coach effective 2014-2015 school year. Reason for resignation is to take Baseball Junior Varsity Coaching position.

Approve the following supplemental contracts for the 2014-2015 school year.

Name	Sport/Bldg.	Position	Exp.	Class	Stipend
Chad Kiser	Baseball	Junior Varsity Coach	0	VII	\$2,217.00
Jim Rudloff	Baseball	Varsity Assistant Coach	0	VIII	\$1,584.00

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French. President declared motion carried.

#15-071 Unpaid Leaves of Absence

Mr. Swope moved and Mrs. Stewart seconded to approve the following personnel for unpaid leaves of absence:

Name	Dates	Total Days
Misty Acheson	1/16/15 (½), 1/22/15 & 2/18	2½ days
Lisa Clark	1/28/15, 2/26/15 & 2/27/15	3 days
Marilyn Cornett	2/12/15 & 2/27/15	2 days
Jacque Ford	1/22/15, 1/23/15, 2/26/15 (¾) & 2/27	3¾ days
Charleita Knight	1/16/15	1 day
Jennifer Salsbury	1/16, 1/20, 1/21 (½), 2/6 & 2/10	4½ days

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Name	Dates	Total Days
Lisa Shannon	1/15/15 & 1/16/15	2 days
Amy Walters	2/6/15	1 day
Susan Watterson	1/14/15 & 1/15/15	2 days

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart. President declared motion carried.

#15-072 EMPLOYMENT – SUBSTITUTES

Mr. Swope moved and Mr. Bunting seconded to approve the following home instructors, as and when needed, pending appropriate certification and background checks for the 2014-2015 school year.

Home Instructors			
Adam Dollings	Elisse Greenleaf		

Approve the following substitute aides/secretaries/library technicians, as and when needed, pending appropriate certification and background checks for 2014-2015 school year.

Substitute Aides/Secretaries/Library Tech			
Amanda Cochran			

Approve the following substitute custodian, as and when needed, pending appropriate background checks for the 2014-2015 school year.

Substitute Custodian			
Haslett, Matthew			

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

#15-073 ATTENDANCE AT MEETINGS/EVENTS

Mr. Swope moved and Mr. Eppley seconded to approval be granted for the following individuals to attend professional meetings.

Employee Full Name	Absence Reason	Type	Date
Archer, Charles	Cluster Training - Special Ed	1 day	2/6/2015
Ball, Deborah	Reading Recovery Conf.	1/2 day	2/27/2015
Combs, Charles	Misc. Conf. - Regular Education	1 day	2/6/2015
Cultice, Trudy	Reading Recovery Conf.	2 days	2/9/2015
Dearing, Michelle	Misc. Conf. - Regular Education	1 day	2/6/2015
Dollings, Aubrey	Misc. Conf. - Regular Education	1/2 day	2/11/2015
Fisher, Jacob	eTech Conference	3 days	2/10/2015
Foreman, Steven	Misc. Conf. - Regular Education	2 days	2/3/2015
Foreman, Steven	Reading Recovery Conf.	2 days	2/9/2015
Frame, Lois	IEP Writing Day	1 day	2/23/2015
France, Lauren	IEP Writing Day	1 day	2/26/2015
Gantzer, Sarah	Reading Recovery Conf.	2 days	2/9/2015

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Employee Full Name	Absence Reason	Type	Date
Gardner, Jere	Misc. Conf. - Regular Education	1 day	2/3/2015
Graham, Sue	eTech Conference	2 days	2/11/2015
Graham, Sue	Professional Development	1 day	2/12/2015
Grandstaff, Chad	Athletics	1 day	2/6/2015
Guinsler, Elizabeth	IEP Writing Day	1 day	2/25/2015
Guinsler, Elizabeth	Misc. Conf. - Special Education	1 day	2/3/2015
Hammersley, Jennifer	Reading Recovery Conf.	2 days	2/9/2015
Haudenschild, Candace	Misc. Conf. - Regular Education	1 day	2/3/2015
Heagen, James	Athletics	1 day	2/6/2015
Heins, Katherin	Reading Recovery Conf.	1/2 day	2/27/2015
Hickman, Lori	Reading Recovery Conf.	2 days	2/9/2015
Jackson, Chad	Athletics	1 day	2/6/2015
Jones, Kayla	IEP Writing Day	1 day	2/11/2015
Jones, Kayla	Misc. Conf. - Regular Education	1 day	2/9/2015
Jordan, Michelle	Reading Recovery Conf.	2 days	2/9/2015
Karling, Allison	Reading Recovery Conf.	2 days	2/9/2015
Kerns, Mary	Misc. Conf. - Special Education	1 day	2/3/2015
Lee, Lori	eTech Conference	2 days	2/11/2015
Lee, Margie	Power School Training	1 day	2/12/2015
Lewis, Vickye	Misc. Conf. - Special Education	1 day	2/3/2015
Lewis, Vickye	Misc. Conf. - Special Education	1 day	2/9/2015
McCullough, Evan	eTech Conference	2 days	2/11/2015
McCullough, Evan	Field Trip	1 day	2/7/2015
McCullough, Evan	Misc. Conf. - Regular Education	1/2 day	2/20/2015
McCullough, Evan	Professional Development	1 day	2/27/2015
McKee, Jim	Misc. Conf. - Regular Education	3 days	2/2/2015
McKendry, Stina	Misc. Conf. - Regular Education	2 days	2/11/2015
McPherson, Shelley	Reading Recovery Conf.	2 days	2/9/2015
Metz, Catherine	Reading Recovery Conf.	2 days	2/9/2015
Mohler, Stacey	Reading Recovery Conf.	2 days	2/9/2015
Nelson, Melissa	Reading Recovery Conf.	2 days	2/9/2015
Neptune, Tara	Reading Recovery Conf.	2 days	2/9/2015
Newton, Mary	Reading Recovery Conf.	2 days	2/9/2015
Newton, Samantha	Reading Recovery Conf.	2 days	2/9/2015
Palmer, Allison	Misc. Conf. - Special Education	1 day	2/3/2015
Palmer, Brady	Athletics	1 day	2/6/2015
Raymond, John	Professional Development	1 day	2/11/2015
Riley, Todd	Misc. Conf. - Regular Education	1 day	2/25/2015
Robinson, Tracy	eTech Conference	2 days	2/11/2015

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Employee Full Name	Absence Reason	Type	Date
Rudloff, Stephanie	eTech Conference	2 days	2/11/2015
Schmitt, Colby	Misc. Conf. - Regular Education	1 day	2/4/2015
Schmitt, Colby	Misc. Conf. - Regular Education	1/2 day	2/11/2015
Smith, Tyler	Misc. Conf. - Regular Education	4 days	2/9/2015
Tippie, Sarah	IEP Writing Day	1 day	2/27/2015
Tysinger, Jeffrey	Athletics	1 day	2/6/2015
Wahl, Jennifer	Misc. Conf. - Regular Education	1 day	2/2/2015
Ward, Heather	Literacy Collaborative	2 days	2/9/2015
Wilson, Ashley	Reading Recovery Conf.	2 days	2/9/2015
Winegardner, Terri	Reading Recovery Conf.	2 days	2/9/2015
Witucky, Megan	Reading Recovery Conf.	2 days	2/9/2015
Woerner, Natasha	eTech Conference	2 days	2/11/2015
Young, Garry	eTech Conference	2 days	2/11/2015
Young, Michael	Professional Development	1 day	2/3/2015

Those voting aye: Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

#15-074 AUTHORIZATION FOR CENTURY BANK, (ELAN) – CREDIT CARD ACCOUNT

Mrs. Stewart moved and Mrs. French seconded to approve the following resolution:

WHEREAS, Zanesville City School District a non-profit corporation organized under the laws of the State of Ohio (the “Company”) desires to obtain financial accommodations from Century National Bank, (the “Bank”), ELAN, (the “CommUNITY Credit Card Company”) pursuant to the use of a number of business card account numbers, the related accounts and card bearing such account numbers (collectively, the “Cards”); and

WHEREAS, this Company intends to authorize its employees and agents to use such Cards for and in connection with corporate business on behalf of this Company; and

WHEREAS, the Bank will not issue such Cards unless the Company agrees to obligate itself for the prompt payment of credit extended pursuant to the use of such Cards, including credit extended pursuant to the use of a Card for their purchases or cash advance transactions, whether such use or indebtedness was authorized or unauthorized by the Company;

NOW, THEREFORE, BE IT RESOLVED THAT THE Company shall apply to the Bank for the issuance of Cards in the names of such employees and agents of the Company as may be designated to the Bank;

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BE IT FURTHER RESLOVED that the Treasurer or Board President of this Company, any one of them acting single, is hereby authorized, directed and empowered, in the name of the Company, to execute a Business Card Agreement in the form approved by such individual and take such actions as are contemplated thereby;

BE IT FURTHER RESOLVED that the Bank is authorized to act upon these resolutions until written notice of their revocation is delivered to Bank.

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French. President declared motion carried.

#15-075 MEMORANDUM OF UNDERSTANDING – DUAL ENROLLMENT

Mr. Eppley moved and Mrs. Stewart seconded to approve the attached Memorandum of Understanding between the Zanesville High School / Zanesville City Schools and Zane State College, regarding Dual Enrollment.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart. President declared motion carried.

#15-076 WORK SESSION MINUTES FOR FEBRUARY 19, 2015

Mr. Swope moved and Mr. Bunting seconded to approve the minutes of the work session held on February 19, 2015. (See Attached)

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

#15-077 CLASSIFIED SUPPORT STAFF – STIPEND

Mr. Eppley moved and Mr. Swope seconded to approve a \$5,000 stipend for Jim Rudloff, Special Events/Web Page Coordinator to reflect the additional title of Sports Information Director. This stipend is effective August 1, 2014 with 50% of the stipend being funded by athletics and 50% being funded by general fund.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

#15-078 REVOCATION OF RESIGNATION

Mr. Swope moved and Mr. Eppley seconded to accept the revocation of the resignation of Stephen Dodge, effective immediately.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

#15-079 SUPPLEMENTAL CONTRACTS

Mr. Eppley moved and Mr. Swope seconded to approve the following supplemental contracts for the 2014-2015 school year.

Name	Sport/Bldg.	Position	Exp.	Class	Stipend
David Balo	Baseball	Winter Fitness	0	X	\$792.00
Carrie Bunting	Softball	Winter Fitness	0	X	\$792.00

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#15-079 -continued

Adjust the two individuals listed below to reflect the following supplemental contracts for the 2014-15 school year, voiding all prior Mentor Teacher/Mentor Teacher Leaders contracts for 2014-2015.

Name		Position	Exp.	Class	Stipend
Karen Brock	LPDC	Mentor Teacher Leader	6	VIII	\$2,217.00
Karen Brock	LPDC	Mentor Teacher (1/2)	6	IX	\$792.00
Lori Hudson	LPDC	Mentor Teacher Leader (1/2)	0	VIII	\$792.00
Lori Hudson	LPDC	Mentor Teacher (1/2)	2	IX	\$555.00

Those voting aye: Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

#15-080 EMPLOYMENT – CLASSIFIED

Mr. Swope moved and Mr. Bunting seconded to approve the employment of Mark A. Wilson, as custodian (12 months) at Zanesville Middle School, pending appropriate certification and background checks, effective March 16, 2015. Rate of pay will be step 0 from the appropriate salary schedule.

Those voting aye: Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

#15-081 OUT OF STATE SPORTING EVENTS

Mrs. Stewart moved and Mr. Swope seconded to approve the Zanesville High School Girls Varsity Soccer to attend an out of state FUTSAL Tournament at Bethany College. This tournament is scheduled for Saturday, March 28, 2015.

Approve the Zanesville High School Robotics Team to attend an overnight out of state trip to Louisville, Kentucky for the World Championships. This event is scheduled for April 15 – April 19, 2015.

Those voting aye: Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

#15-082 SUBSTITUTE AIDE SECRETARY/LIBRARY TECH

Mr. Eppley moved and Mr. Bunting seconded to approve the following substitute aides/secretaries/library technicians, as and when needed, pending appropriate certification and background checks for 2014-2015 school year.

Substitute Aides/Secretaries/Library Tech			
Tana Hall			

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

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#15-083 EXECUTIVE SESSION

Mr. Swope moved and Mr. Eppley seconded to go into executive session:

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X Personnel matters
 X to consider the appointment of employee(s) [reemployment] or public employees or officials

 X to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest

Time entered executive session: 7:22 p.m.

Time returned to public session: 9:22 p.m.

Those voting aye: Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

#15-084 MEETING ADJOURNMENT

Mr. Swope moved and Mrs. French seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 9:22 p.m.

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

President

Treasurer