

Board of Education Regular Meeting

March 18, 2021

6:00 P.M.

**Zanesville City Schools
Administration Building**

**956 Moxahala Ave.
Zanesville, Ohio 43701**

Board of Education Members:

*Vicky French - President
Scott Bunting - Vice President
Kyle Baldwin
Bret Hickman
Brian Swope*



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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Student Achievement Liaison – Vicky French
Audit Committee – Mike Young, Bret Hickman, and Brian Swope
Insurance Committee – Brian Swope
Buildings & Grounds Committee – Scott Bunting and Brian Swope
Business Advisory Council – Kyle Baldwin

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C. ROLL CALL – Mike Young

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

D. INTRODUCTION OF GUEST

Zanesville Board of Education – Quarterly Recognition Awards

ZEA – Garrett Young
OAPSE – Oscar McWhorter
Non-Union – Darlene Baker

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education Regular Meeting on February 18, 2021.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. February Financial Reports

Approve the following financial reports:

Financial report by fund
Expenditure report
Investment report

2. Reconciliations

Approve the following reconciliations:

General
Payroll

3. Monthly Financials – Zanesville Community High School

Approve the February 2021 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

4. Acceptance of Amounts and Rates of Budget Commission for Calendar Year 2021

WHEREAS, The Budget Commission of Muskingum County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Zanesville City School District, Muskingum County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Zanesville City School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young
(con't)**

	Inside (10 mill)	Outside (10 mill)	Inside	Outside	Total
General Fund	\$ 1,762,867.97	\$.00	4.45	.00	4.45
Gen Fund – 1976 Levy	.00	3,925,056.70	.00	23.60	23.60
Gen Fund – 1977 Levy	.00	963,105.10	.00	5.00	5.00
Gen Fund – 1996 Levy	.00	1,847,110.86	.00	6.90	6.90
Gen Fund – Emerg. Levy	.00	1,386,525.37	.00	3.50	3.50
Bond Retirement	.00	2,258,055.60	.00	5.70	5.70
Classroom Facilities	.00	182,375.91	.00	.50	.50
Total	\$ 1,762,867.97	\$ 10,562,229.54	4.45	45.20	49.65

And be it further RESOLVED, that the Treasurer of this Board be and he is hereby directed to certify a copy of this Resolution to the Muskingum County Auditor.

5. Transfers

Approve the following transfers:

From Fund	To Fund	Amount	
001-0000 General Fund	300-9112 ZHS Boys Basketball	25,100.00	To replace lost revenue
001-0000 General Fund	300-9116 ZHS Football	40,000.00	To replace lost revenue
001-0000 General Fund	300-9132 ZHS Girls Basketball	4,075.00	To replace lost revenue
001-0000 General Fund	300-9140 ZHS Band	1,415.00	To replace lost revenue
001-0000 General Fund	300-9151 ZHS Volleyball	1,075.00	To replace lost revenue
001-0000 General Fund	300-9190 ZHS Concessions	55,000.00	To replace lost revenue

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignation - Administrative

Accept the resignation of Danielle (Dani) Kinsey, Principal at Zane Grey Elementary, effective July 31, 2021. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

2. Resignation - Administrative Support

Accept the resignation of Debbie Mason, Assistant Treasurer, effective June 30, 2021. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

3. Resignation - Classified

Approve the resignation of Amy Pieper, Transportation and Food Service, effective February 12, 2021. Reason for resignation is personal.

Approve the resignation of Roger Seevers, Head Maintenance at Zane Grey Elementary, effective April 1, 2021. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

4. Employment - Administrative

Approve a two-year contract, 10 months, 202 days, for Thomas V. Crowley as Supervisor of Guidance/College and Career Readiness at Zanesville High School, effective for the 2021-2022 school year. Salary will be LS step 9 on the Administrative salary scale, pending appropriate certification requirements and background checks.

Approve a two-year contract, 10 months, 202 days, for Gail E. Gallwitz as School Psychologist, effective for the 2021-2022 school year. Salary will be SP step 9 on the Administrative salary scale, pending appropriate certification requirements and background checks.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

5. Transfer - Certificated

Approve the transfer of Elizabeth (Betty) Caw, Guidance Counselor at Zanesville High School to reflect Elementary Guidance Counselor, effective 2021-2022 school year pending appropriate certification and background check. Rate and step to remain the same.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

6. Employment - Certificated

Approve the following certificated personnel for the 2021-2022 school year, pending appropriate certification requirements and background checks:

Courtney Pepper – Guidance Counselor at Zanesville High School
Experience: Step 4 College: Malone University
Effective Date: 2021-2022 School year Amount: MA

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

7. Employment - Classified

Approve the employment of Kyle Ludwig as an Educational Aide at Zane Grey Intermediate. Effective date of employment is March 1, 2021. Salary will be MD Aide w/AA, step 0 from the appropriate salary schedule pending certification and background check.

Approve the employment of Anna Kirby as 3 hour Food Service personnel at Zanesville Middle School. Effective date of employment is March 15, 2021. Salary will be Cafeteria II, step 0 from the appropriate salary schedule pending certification and background check.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

8. Transfer - Classified

Approve the transfer of Tricia Reilly, 3 hour Bus Aide to reflect 5 hour Preschool Bus aide, effective March 2, 2021 pending background check. Rate of pay and step will remain the same.

Approve the transfer of Toni James, 7 hour Food Service to reflect Head Food Service at National Road Elementary, effective March 1, 2021 pending background check. Rate of pay will be Cafeteria III, Step 19 from the appropriate salary scale.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

9. Supplemental Contracts

Approve the resignation of Amy Pieper, Archery Coach, effective February 2, 2021. Reason for resignation is personal.

Approve the resignation of Scott Aronhalt, Mens Varsity Basketball Coach, effective March 5, 2021. Reason for resignation is personal.

Approve the following supplemental contracts for 2020-2021 school year pending appropriate certification and background check:

First Name	Last Name	Season	Sport	Position	Exp.	Class	Stipend
Gerald	Hall	Spring	Track	Middle School Coach	0	IX	\$1,209.00
Jennifer	Winland	Spring	Track	Middle School Coach	1	IX	\$1,209.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

10. FMLA Leave of Absence

Approve an FMLA leave of absence for Valerie Toothman, Teacher at Zanesville Middle School, effective March 17, 2021 to March 31, 2021.

Approve an FMLA leave of absence for Joyce Horton, Educational Aide at Zane Grey Elementary, effective March 1, 2021 to May 27, 2021.

Approve an FMLA leave of absence for Eric Baldwin, Teacher at Zanesville Middle School, effective March 31, 2021 to July 14, 2021.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

11. Leave of Absence - Classified

Approve a leave of absence for Amy Lane, Educational Aide at Zane Grey Elementary, effective April 13, 2021 to May 27, 2021. Reason for absence is birth of a child.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

12. Employment - Substitutes

Approve the following substitutes, as and when needed, pending appropriate certification and background checks for the 2020-2021 school year:

Substitute Teacher		
Laura McMullen	Kim Bowerman	

Substitute Van Driver		
Tiffany Hittle		

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

Approve the following long term Substitutes to cover maternity leave:

Approve Lainey Rush as a long-term substitute teacher, pending appropriate certification and background checks for the remainder of the 2020-2021 school year, effective March 15, 2021. Rate of pay will be \$90.00 per day.

Approve Natalie Stewart as a long-term substitute teacher, pending appropriate certification and background checks for the remainder of the 2020-2021 school year, effective March 15, 2021. Rate of pay will be \$90.00 per day.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

13. Professional Development - Restraint Training

Approve to pay Matt Winland, facilitator, \$15.00 per staff member for restraint training in the amount of \$435.00. The following staff attended the training:

February 2, 2021				
TJ Anderson	Kim Martin	Mike Emmert	Libby Hitchens	Abbey Achauer
Tessa Dreier	Tammy Besser	April Mihalko	Heather Antonetz	Paige Blackstone

February 12, 2021				
Darcie Dusenberry	Sandra Hiltbrunn	Stacia McCutcheon	Carrie Stallard	Amy Lane
Danielle Kinsey	Dawn Dailey	Samantha Tyson	Shari Melick	Dawna Gladden
Heather Spring	Mark Stallard			

February 19, 2021				
Angie Swingle	Jenny Suver	Erin Omen	Andy Bennett	Teresa Anderson
Ashley Draughn	Jane Lenhart			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

14. Vision to Learn Memorandum of Understanding

Approve the attached 2021-2022 Memorandum of Understanding (MOU) Agreement between Zanesville City Schools and Vision to Learn, a California not for profit corporation in partnership with iSee, a program through the Ohio Optometric Association. The purpose is to facilitate the provision of vision screenings, vision examinations, and related services for students in the District through Provider’s personnel and its independent contractors using a mobile vision clinic (“Mobile Clinic”) at no cost to the school district.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

15. School Calendar 2021-2022

Approve the attached school calendar for the 2021-2022 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

16. John D. Sulsberger Memorial Stadium - Field Turf Replacement

Approve a proposal from The Motz Group to replace the field turf in John D. Sulsberger Memorial Stadium at the base bid price of \$449,000 plus the maintenance alternate price of \$14,000 for a total project cost of \$463,000. The amounts awarded are approved through the state bid process. The Friends of Sulsberger will contribute \$185,000 and the final cost to Zanesville City Schools will be \$278,000.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

17. Policy Items for Consideration:

Policy 1422	Nondiscrimination and Equal Employment Opportunity
Policy 1623	Prohibition Against Disability Discrimination in Employment
Policy 1662	Anti-Harassment
Policy 2260	Nondiscrimination and Access to Equal Educational Opportunity
Policy 3122	Nondiscrimination and Equal Employment Opportunity
Policy 3123	Prohibition Against Disability Discrimination in Employment
Policy 3362	Anti-Harassment
Policy 4122	Nondiscrimination and Equal Employment Opportunity
Policy 4123	Prohibition Against Disability Discrimination in Employment
Policy 4362	Anti-Harassment
Policy 5517	Anti-Harassment

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

Legislative Liaison – Kyle Baldwin
Student Achievement Liaison – Vicky French
Audit Committee – Mike Young, Bret Hickman, and Brian Swope
Insurance Committee – Brian Swope
Buildings & Grounds Committee – Scott Bunting and Brian Swope
Business Advisory Council – Kyle Baldwin

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

N. EXECUTIVE SESSION (con't)

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statues to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman