

**ZANESVILLE BOARD OF EDUCATION
REGULAR BOARD MEETING**

March 18, 2025

Mrs. Clark, President called the meeting to order @ 4:30 p.m. Those answering roll call: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. Also present were Ms. Tompkins, Superintendent and Mr. Young, Treasurer.

#25-080 APPROVAL OF BOARD MINUTES

Mr. Baldwin moved and Mrs. Waite seconded that the Board of Education approves the minutes of the Zanesville Board of Education of the Regular Meeting on February 18, 2025.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-081 REPORT OF THE TREASURER OF THE BOARD OF EDUCATION

Mrs. Buchanan moved and Mr. Baldwin seconded to approve the following recommendations:

February Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations for February:

- General
- Payroll

Monthly Financials – Zanesville Community High School

Approve the February 2025 minutes, bank reconciliation and financial reports for Zanesville Community High School

Unclaimed Funds - Transfer

Approve the transfer of \$14,214.28 from the Unclaimed Money Fund to the General Fund. These funds have gone unclaimed for over five years and should a claim be made on these funds in the future it will be paid from the General Fund.

Donations/Grants

Accept the following grants:

\$150,000.00 from The J.W. and M.H. Straker Charitable Foundation to be used for the Athletic Performance Center project.

\$7,875.00 from The J.W. and M.H. Straker Charitable Foundation to be used by Zane Grey Elementary for the Dedicated Devil Program.

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Workers' Compensation Group Rating Program

Approve the enrollment in the 2026 Workers' Compensation Group Retrospective Program sponsored by Ohio SchoolComp (a program of OASBO & OSBA) administered by Sedgwick. The reenrollment fee is \$3,845.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

#25-082 RESIGNATIONS - ADMINISTRATIVE

Mrs. Clark moved and Mrs. Buchanan seconded to approve the resignation of Jeffrey Moore, Executive Director/Principal at Zanesville Community High School, effective July 31, 2025. Reason for resignation is retirement.

Approve the resignation of Charles (Doug) Baker, Supervisor of Community School Compliance and Operations, effective July 1, 2025. Reason for resignation is retirement.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

#25-083 RESIGNATION – CERTIFICATED

Mrs. Lee moved and Mrs. Clark seconded to approve the resignation of Molly Denton, Teacher at Zanesville Middle School, effective June 1, 2025. Reason for resignation is retirement.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#25-084 RESIGNATIONS – CLASSIFIED

Mrs. Waite moved and Mrs. Lee seconded to approve the resignation of Patty West, Food Service at Zanesville High School, effective July 31, 2025. Reason for resignation is retirement.

Approve the resignation of Lisa Arter, Building Secretary at Zane Grey Intermediate, effective July 1, 2025. Reason for resignation is retirement.

Approve the resignation of Mark Wilson, Custodian at Zanesville High School, effective February 28, 2025. Reason for resignation is personal.

Approve the resignation of Chad Mumaw, Head Maintenance/Grounds Crew Chief from the position of Grounds Crew Chief effective February 28, 2025. He will remain in the Head Maintenance position.

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

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#25-085 EMPLOYMENT – CLASSIFIED

Mr. Baldwin moved and Mrs. Waite seconded to approve the employment of Zachary Elson as a part-time bus driver effective March 17, 2025 through the end of the 2024-25 school year. Hourly rate of pay will be Step 0 from the Transportation Salary Schedule.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-086 EMPLOYMENT – SUBSTITUTES

Mrs. Buchanan moved and Mr. Baldwin seconded to approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2024-2025 school year:

Aide/Bus Aide	
Janice Moody	

Maintenance	
Pamela Paul	Tricia Reilly

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

#25-087 EMPLOYEE TRANSFER

Mrs. Clark moved and Mrs. Buchanan seconded approve the transfer of Rick Foraker, Grounds Crew Worker to reflect Grounds Crew Chief, effective February 19, 2025 pending required certification and background check. Rate of pay to be Maintenance II, Step 13 from the appropriate salary schedule.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

#25-088 VOLUNTEERS

Mrs. Lee moved and Mrs. Clark seconded to approve the following volunteers as listed for the Zanesville City Schools for the 2024-2025 school year pending appropriate backgrounds checks:

Name	Building	Type
Johnathan Travis	ZGE/ZGI	Parent
Megan Lansing-Travis	ZGE/ZGI	Parent
Jericha Carpenter	ZHS/Band	Community

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

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#25-089 21st CENTURY AFTER SCHOOL PROGRAM – TEACHER

Mrs. Waite moved and Mrs. Lee seconded to approve the following personnel as listed as an After-School Program teacher at a rate of \$30 per hour as and when needed for a portion of the 2024-2025 school year: Teacher will be funded by 21st Century Grants.

Zane Grey Intermediate
Misty Baird

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#25-090 SUPPLEMENTAL CONTRACTS

Mr. Baldwin moved and Mrs. Waite seconded to approve the following Supplemental contracts as listed for the 2024-2025 school year pending required certification and background check:

First Name	Last Name	Season	Sport	Position	Class
Tiana	Young	Spring	ZHS Drama Club	Advisor (pro-rated effective 3.12.2025)	VII
Garrett	Young	Spring	ZMS Track	Coach	VIII
Melena	Moore	Spring	ZMS Track	Coach	VIII

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-091 FIELD MAINTENANCE

Mrs. Buchanan moved and Mr. Baldwin seconded to approve a stipend for Derek Reed in the amount of \$10,000 for the maintenance of the baseball and softball fields at Zanesville High School for the 2025 calendar year.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. Mr. Baldwin. President declared motion carried.

#25-092 CONTRACTS AND SALARY NOTIFICATIONS – ADMINISTRATIVE / ADMIN SUPPORT

Mrs. Clark moved and Mrs. Buchanan seconded to approve the following Administrative and Administrative Support Contracts and Salary Notifications as listed for the 2025-2026 school year:

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Classification	Last Name	First Name	Department	Contract Issued 2025-2026	Class	Step 2025-2026
Administrative	Achauer	Abbey	Principal	3	EP11(5-9)	8
Administrative	Amspaugh	Alyssa	Principal	SN	EP11(0-4)	4
Administrative	Appleman	Kevin	Executive Director of Operations	SN	NLED(20-24)	22
Administrative	Bunting	Carrie	Director of Student Services/EMIS	3 yr	NLD(0-4)	3
Administrative	Delbrugge	James	JROTC-Commissioned	1 yr	CJO(25+)	29
Administrative	Emmert	Michael	Director of Human Resources/Curriculum 7-12	SN	LD(10-14)	11
Administrative	Fisher	Jacob	Director of Technology	SN	NLD(10-14)	11
Administrative	Gruey	Sammantha (Pete)	Psychologist/Virtual	1 yr	SP(5-9)	7
Administrative	Harris	Cedric	Assistant Principal/SpEd Supervisor 7-12	2 yr	AP12(5-9)	5
Administrative	Hilliard	Stephanie	Assistant Principal	2 yr	AP10(0-4)	3
Administrative	Hitchens	Mary (Libby)	Principal	SN	HSP(10-14)	10
Administrative	Hittle	Matthew	Director of Facilities/Services	SN	NLD(15-19)	17
Administrative	Hoskinson	Michelle	Special Education Supervisor	SN	AP12(0-4)	4
Administrative	Johnson	Curtis	JROTC-Non-Commissioned	1 yr	NJO(0-4)	1
Administrative	Jordan	Michelle	Director of Exceptional Education	3 yr	LD(15-19)	18
Administrative	Lawyer	Clay	Associate Assistant Principal	2 yr	AP10(0-4)	2
Administrative	Omen	Erin	Assistant Principal	2 yr	AP10(15-19)	19
Administrative	Seekatz	Linda	School Psychologist	SN	SP(25+)	27
Administrative	Seekatz	Nate	Dean of Students	2 yr	DS(15-19)	15
Administrative	Stallard	Mark	Dir. of Title I/Federal Programs/K-6 Curriculum	3 yr	LD(25+)	26
Administrative	Tolley	Judy	Assistant Principal	SN	AP11(0-4)	4
Administrative	Tonnous-Hoff	Mercedes	Assistant Principal	SN	AP10(0-4)	1

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Classification	Last Name	First Name	Department	Contract Issued 2025-2026	Class	Step 2025-2026
Administrative	Vogelsang	Stephen	Certified District Chef	2 yr	CDC(20-24)	21
Administrative	Weingart	Megan	Principal	SN	EP11(5-9)	6
Administrative	White	Aaron	Assistant Principal	SN	AP10(5-9)	9
Administrative	Williams	Adrian	Principal	SN	MSP(5-9)	5
Administrative	Williams	Kevin	Food Service Manager	2 yr	NLM(5-9)	6
Administrative	Winland	Matthew	Assistant Principal	SN	AP10(0-4)	1
Administrative	Young	Garrett	Dean of Students	2 yr	DS(0-4)	2
Admin/Support Staff	Brown	Michael	Professional Security Guard	1 yr	PSG(10-14)	12
Admin/Support Staff	Curry	Fred	Attendance Officer / Professional Security Guard	SN	PSG(20-24)	21
Admin/Support Staff	Curry	Teresa	Assistant Treasurer - Budgetary	2 yr	NLS(5-9)	9
Admin/Support Staff	Dodson	Joyce	Benefits Coordinator	2 yr	NLS(5-9)	9
Admin/Support Staff	Elswick	Paul	Coordinator of Systems & Networking	2 yr	FM(20-24)	24
Admin/Support Staff	Ford	Jane	Transportation Manager	2 yr	FM(0-4)	1
Admin/Support Staff	Grimmett	Kelvin	Professional Security Guard	SN	PSG(10-14)	11
Admin/Support Staff	Hardesty	James	Computer Technician	2 yr	CTB(5-9)	7
Admin/Support Staff	Henthorne	Aaron	Computer Technician	2 yr	CTA(5-9)	9
Admin/Support Staff	Lawler	Kelly	Assistant Treasurer - Payroll Manager	2 yr	NLM(0-4)	1
Admin/Support Staff	Phillips	Marvin	Computer Technician	2 yr	CTB(5-9)	5
Admin/Support Staff	Riley	Johanna	Admin Assistant to the Superintendent	SN	NLS(20-24)	20
Admin/Support Staff	Rudloff	James	Public Information Officer	SN	FM(10-14)	10
Admin/Support Staff	Rutter	Austin	Coordinator of Instructional Support	2 yr	FM(5-9)	9
Admin/Support Staff	VanKirk	Erica	EMIS Coordinator/Powerschool	SN	FM(0-4)	1

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

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#25-093 ZANE STATE COLLEGE CCP MOU AND DATA SHARING AGREEMENT

Mrs. Lee moved and Mrs. Clark seconded to approve the attached 2025-2026 Memorandum of Understanding (MOU) and Data Sharing Agreement between Zanesville High School/Zanesville City Schools and Zane State College which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#25-094 DISTRICT JOB DESCRIPTION

Mrs. Waite moved and Mrs. Lee seconded to approve the attached High School Athletic Director job description.

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#25-095 MEMORANDUM OF UNDERSTANDING ZANESVILLE- MUSKINGUM COUNTY HEALTH DEPARTMENT

Mr. Baldwin moved and Mrs. Waite seconded to approve a Memorandum of Understanding with the Zanesville-Muskingum County Health Department to provide funding in the amount of \$12,246.91 to be used for the creation of a crosswalk and/or a safe route to school project at National Road Elementary.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-096 SPORTS MEDICINE SERVICE AGREEMENT – MUSKINGUM VALLEY HEALTH CENTERS

Mrs. Buchanan moved and Mr. Baldwin seconded to approve the attached Sports Medicine Services Agreement with Muskingum Valley Health Services, Inc., to provide sports medicine services effective March 17, 2025 through June 1, 2025 at a cost of \$11,700.00.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

#25-097 RESIGNATIONS

Mr. Baldwin moved and Mrs. Waite seconded to approve the resignation of Dawn Williams, Custodian at National Road Elementary, effective March 17, 2025. Reason for resignation is personal.

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Approve the resignation of Michael Choma, Student Resource Officer at Zane Grey Intermediate, effective May 28, 2025. Reason for resignation is personal.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-098 EMPLOYMENT – CLASSIFIED

Mrs. Buchanan moved and Mr. Baldwin seconded to approve the following Classified personnel as listed for the 2024-2025 school year, pending appropriate certification requirements and background checks:

Tachele Perdue – Maintenance	Building: Zane Grey Elementary
Salary Schedule: Maintenance 1 – Step 0	Effective Date: March 18, 2025

Jayden Harris – Maintenance	Building: Zanesville High School
Salary Schedule: Maintenance 1 – Step 0	Effective Date: March 18, 2025

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

#25-099 EMPLOYMENT – SUBSTITUTE

Mrs. Clark moved and Mrs. Buchanan seconded to approve the following substitute as listed, as and when needed, pending appropriate certification and background checks for the 2024-2025 school year:

Maintenance
Dale Harry

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

#25-100 LEARN WELL AGREEMENT

Mrs. Lee moved and Mrs. Clark seconded to approve an agreement with Learn Well to provide educational services for a student while placed in a private facility. Five Hours of educational services will be provided each week at the rate of \$51.00 per hour of instruction. An additional charge of 33% for every 3 hours of teaching which generates 1 hour of administrative prep time. Ref#378818

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

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25-101 POLICY ITEMS FOR ADOPTION / DELETION

Mrs. Clark moved and Mrs. Buchanan seconded to approve the following policies for adoption/deletion.

Policies Items for Adoption:

Policy - 0131.1	Technical Corrections
Policy - 1422.01	Drug-Free Workplace NEW
Policy - 2271	College Credit Plus Program
Policy - 2340	Field and Other District Sponsored Trips
Policy - 2431	Interscholastic Athletics
Policy - 2460	Special Education
Policy - 5113	Inter-District Open Enrollment
Policy - 5120	Assignment Within District
Policy - 5131	Student Transfers
Policy - 5136.01	Electronic Equipment
Policy - 5223	Released Time for Religious Instruction During the School Day
Policy - 5330	Use of Medications
Policy - 5350	Student Health, Well-Being, and Suicide Prevention
Policy - 5460	Graduation Requirements
Policy - 5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
Policy - 5751	Parental Status of Students
Policy - 5780.01	Parents' Bill of Rights NEW
Policy - 6151	Insufficient Funds Checks
Policy - 6460	Vendor Relations
Policy - 7421	Restrooms, Locker Rooms, Shower Rooms and Changing Rooms NEW
Policy - 7440.01	Video Surveillance and Electronic Monitoring
Policy - 8142	Criminal History Record Check for Contracted School Services
Policy 8452	Automated External Defibrillators ("AED") and Cardiopulmonary Resuscitation
Policy - 8500	Food Service

Policies/Guidelines for Deletion:

Policy 0171	Review of Policy
Guideline 2260.02	Single Gender Classes and Activities
Guideline 5113V1	Admission of Students Participating Under Inter-District Open Enrollment
Guideline 5113V2	Admission of Students Participating Under Inter-District Open Enrollment

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

**ZANESVILLE BOARD OF EDUCATION
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#25-102 RESOLUTIONS – S.B. 29 CORRECTIONS & SPECIAL EDUCATION MODEL

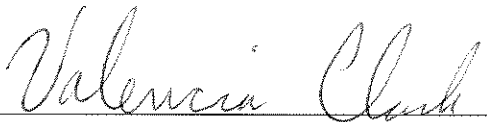
Mrs. Lee moved and Mrs. Clark seconded to approve the attached resolution pertaining to S.B. 29 Corrections & Special Education Model Policies and Procedures that were released by the Ohio Department of Education and Workforce(ODEW) in December 2024.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mr. Buchanan, Mrs. Clark. President declared motion carried.


#25-103 MEETING ADJOURNMENT

Mr. Baldwin moved and Mrs. Waite seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 5:34 p.m.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.



President



Treasurer