

**Board of Education Regular Meeting**

**April 21, 2015**

**5:30 P.M.**

**Zanesville City Schools  
National Road Elementary**

**3505 East Pike**

**Zanesville, Ohio**

*Board of Education Members:*

*Scott Bunting, President*

*Vicky French, Vice President*

*Lee Eppley*

*Janet Stewart*

*Brian Swope*



*Terry Martin, Superintendent*

*Mike Young, Treasurer*

# ZANESVILLE CITY SCHOOLS

## VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

*Zanesville City Schools, the district you will never outgrow!*

## MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

## BELIEF STATEMENTS

**WE BELIEVE** the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

**WE BELIEVE** our students can learn at high levels, in different ways and at different times when provided equal opportunities.

**WE BELIEVE** we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

**WE BELIEVE** our schools must be safe, child-centered environments with equal access for all to the educational process.

**WE BELIEVE** our staff and community must promote and model lifelong learning for students throughout our school district.

**WE BELIEVE** our students must be prepared to function in and adapt to a changing and diverse society.

**WE BELIEVE** that a superior and well-funded school district is the foundation for student learning and a prosperous community

**WE BELIEVE** strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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**C. ROLL CALL – Mike Young**

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**D. INTRODUCTION OF GUEST**

**E. ZEA PRESENTATIONS/COMMENTS**

**F. REPORT OF THE BOARD OF EDUCATION**

**1. Approval of Board Minutes**

BE IT RESOLVED that the Board of Education approve the minutes of the Zanesville Board of Education Regular meeting on March 17, 2015 and the Zanesville City Schools Special board meeting on March 23, 2015.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young**

BE IT RESOLVED, to approve the following recommendations:

**1. March Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

**2. Reconciliations**

Approve the following reconciliations for February:

- General
- Payroll

**3. Donations**

Accept the following donation to support the Robotics Team/Program

\$3,000 from William Stewart, Zanesville, Ohio

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

**1. Resignations – Classified**

Approve the resignation of Jacque Ford, secretary at John McIntire Elementary, effective June 1, 2015. Reason for resignation is retirement.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**2. Employment - Classified**

Approve Shawndale S. Havener, Maintenance I at John McIntire Elementary, effective April 6, 2015, pending appropriate certification and background check. Salary to be step 0 from the appropriate salary schedule.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French

**3. Administrative Contract Renewals**

Approve the following administrative contract renewals beginning with the 2015-2016 school year:

D. Scott Aronhalt	James McKee	Patricia Seevers	
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\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart

**4. Special Education Stipend**

Approve Martha Mitchell, Intervention Specialist at Zane Grey Elementary to receive the \$300.00 special education stipend, for the 2015-2016 school year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS (continued)**

**5. 2015 Graduation List**

Approve the attached listing of Zanesville High School graduates for the 2014-2015 school year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**6. Unpaid Leaves of Absence**

Approve the following personnel for unpaid leaves of absence:

<b>Name</b>		<b>Total Days</b>
Misty Acheson	3/6/15, 3/9/15 & 3/25/15	3 days
Debra Blanton	3/4/15, 3/6/15 & 3/9/15	3 days
Teresa Burkett	3/20/15, 3/23/15 & 3/24/15	3 days
Michael Goins	3/9/15 – 3/13/15	5 days
Jacque Ford	3/4/15 (¾), 3/10/15–3/13/15 & 3/18/15-3/30/15	13¾ days
Dale Harry	3/18/15	1 day
Charleita Knight	3/3/15 (¾), 3/17/15, 3/18/15 3/26/15 & 3/30/12 (½)	4¼ days
Katie McCuen	3/12/15 & 3/19/15 (½)	1½ days
Lisa Olney	3/27/15 (½)	½ day
Jennifer Salsbury	3/9/15, 3/10/15, 3/18/15, 3/20/15 & 3/24/15	5 days
Sharon Singree-Fulton	3/18/15, 3/19/15, 3/20/15 & 3/23/15	4 days

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**7. Employment – Substitutes**

Approve the following home instructor, as and when needed, pending appropriate certification and background checks for the 2014-2015 school year.

<b>Home Instructor</b>			
Melissa Duffy			

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS (continued)**

**8. Attendance at Meetings/Events**

Approval be granted for the following individuals to attend professional meetings.

<b>Employee Full Name</b>	<b>Absence Reason</b>	<b>Type</b>	<b>Date</b>
Archer, Charles	Miscellaneous Conference - Spec. Ed.	1 Day	3/6/2015
Aronhalt, David	Athletics	1 Day	3/26/2015
Aronhalt, David	Athletics	1 Day	3/27/2015
Bainter, Jodi	MCP Training	2 Days	3/12/2015
Baker, James	Literacy Collaborative	1 Day	3/31/2015
Baldwin, Eric	Association Leave	1 Day	3/23/2015
Baldwin, Eric	Field Trip	3 Days	3/25/2015
Baldwin, Eric	Miscellaneous Conference - Reg. Ed.	1 Day	3/31/2015
Ball, Deborah	Prof Develop > RR Mtg	1/2 Day	3/26/2015
Best, Emma	Miscellaneous Conference - Reg. Ed.	1 Day	3/24/2015
Brock, Karen	Literacy Collaborative	1 Day	3/24/2015
Brock, Karen	Miscellaneous Conference - Reg. Ed.	1/2 Day	3/3/2015
Casapini, Cynthia	Literacy Collaborative	1 Day	3/31/2015
Coleman, Jenny	Literacy Collaborative	1 Day	3/24/2015
Cooper, Jodi	Miscellaneous Conference - Spec. Ed.	1 Day	3/13/2015
Cottrill, Kacey	Literacy Collaborative	1 Day	3/12/2015
Cottrill, Kacey	Literacy Collaborative	1 Day	3/26/2015
Cultice, Trudy	Literacy Collaborative	1/2 Day	3/11/2015
Cultice, Trudy	Literacy Collaborative	1/2 Day	3/12/2015
Cultice, Trudy	Literacy Collaborative	1/2 Day	3/13/2015
Cultice, Trudy	Miscellaneous Conference - Reg. Ed.	1 Day	3/24/2015
Cultice, Trudy	Miscellaneous Conference - Reg. Ed.	1 Day	3/26/2015
Deavers, Stacie	Literacy Collaborative	1 Day	3/24/2015
Denton, Ron	Miscellaneous Conference - Reg. Ed.	1 Day	3/11/2015
Duffy, Melissa	Field Trip	3 Days	3/25/2015
Fisher, Jacob	Miscellaneous Conference - Reg. Ed.	1 Day	3/4/2015
Fisher, Jacob	Miscellaneous Conference - Reg. Ed.	1 Day	3/5/2015
Foreman, Steven	OAASFEP T-I Conference	2 Days	3/18/2015
Grandstaff, Chad	Athletics	1 Day	3/26/2015
Greenleaf, Elisse	Prof Development	1 Day	3/30/2015
Guinsler, Beverly	Field Trip	3 Days	3/25/2015
Guinsler, Beverly	Miscellaneous Conference - Reg. Ed.	1 Day	3/20/2015
Hammersley, Jennifer	Prof Develop > RR Mtg	1/2 Day	3/26/2015



**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS (continued)**

**Attendance at Meetings/Events (continued)**

<b>Employee Name</b>	<b>Absence Reason</b>	<b>Type</b>	<b>Date</b>
Heins, Katherin	Miscellaneous Conference - Reg. Ed.	1/2 Day	3/26/2015
Hudson, Lori	Jury Duty	1 Day	3/4/2015
Hudson, Lori	Jury Duty	1 Day	3/25/2015
Jackson, Chad	Miscellaneous Conference - Reg. Ed.	1 Day	3/26/2015
Jordan, Michelle	Miscellaneous Conference - Reg. Ed.	2 Days	3/12/2015
Karling, Allison	Miscellaneous Conference - Reg. Ed.	1 Day	3/13/2015
Lawson, Patrick	Athletics	1 Day	3/6/2015
Lawson, Patrick	Athletics	1 Day	3/12/2015
Lawson, Patrick	Athletics	1 Day	3/13/2015
Lee, Margie	Power School Training	1 Day	3/12/2015
Martin, Cheryl	Miscellaneous Conference - Reg. Ed.	1 Day	3/20/2015
McCullough, James	Field Trip	3 Days	3/25/2015
McGinnis, Rosemary	Literacy Collaborative	1 Day	3/24/2015
McPherson, Shelley	Literacy Collaborative	3 Days	3/11/2015
McPherson, Shelley	Prof Develop > RR Meeting	1/2 Day	3/26/2015
Metz, Catherine	OAASFEP T-I Conference	2 Days	3/18/2015
Miller, Chris	Athletics	1 Day	3/12/2015
Miller, Chris	Athletics	1 Day	3/13/2015
Miller, Chris	Athletics	1/2 Day	3/6/2015
Mohler, Stacey	Miscellaneous Conference - Reg. Ed.	3 Days	3/11/2015
Mohler, Stacey	Miscellaneous Conference - Reg. Ed.	1 Day	3/18/2015
Moore, Jeff	Miscellaneous Conference - Reg. Ed.	1 Day	3/20/2015
Nelson, Melissa	Literacy Collaborative	1 Day	3/11/2015
Nelson, Melissa	Miscellaneous Conference - Reg. Ed.	1 Day	3/18/2015
Nelson, Melissa	Miscellaneous Conference - Reg. Ed.	1 Day	3/24/2015
Nelson, Melissa	Reading Recovery Conference	1/2 Day	3/26/2015
Neptune, Tara	Literacy Collaborative	3 Days	3/11/2015
Neptune, Tara	Miscellaneous Conference - Reg. Ed.	1 Day	3/18/2015
Nichols, Michelle	Miscellaneous Conference - Reg. Ed.	1 Day	3/20/2015
Nichols, Michelle	Miscellaneous Conference - Reg. Ed.	2 Days	3/30/2015
Norris, Timothy	Field Trip	3 Days	3/25/2015
Olney, Lisa	Literacy Collaborative	1 Day	3/24/2015
Pennington, Rhonda	Field Trip	3 Days	3/25/2015
Penrose, Sabrina	Prof Development	1 Day	3/31/2015

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS (continued)**

**Attendance at Meetings/Events (continued)**

<b>Employee Name</b>	<b>Absence Reason</b>	<b>Type</b>	<b>Date</b>
Rudloff, Stephanie	Miscellaneous Conference - Reg. Ed.	1/2 Day	3/31/2015
Seekatz, Nate	Athletics	1 Day	3/26/2015
Seekatz, Nate	Athletics	1 Day	3/27/2015
Smith, Tyler	Miscellaneous Conference - Reg. Ed.	1 Day	3/18/2015
Stallard, Mark	Literacy Collaborative	1 Day	3/12/2015
Stallard, Mark	Literacy Collaborative	1 Day	3/13/2015
Stover, Timothy	Prof Development	1 Day	3/31/2015
Taylor, Jason	Field Trip	3 Days	3/25/2015
Tolley, Judy	Field Trip	3 Days	3/25/2015
Tyson, Samantha	Literacy Collaborative	1 Day	3/31/2015
Wilkes, Jennifer	Prof Development	1/2 Day	3/11/2015
Winland, Abbey	Literacy Collaborative	1 Day	3/24/2015
Witucky, Megan	Literacy Collaborative	3 Days	3/11/2015
Witucky, Megan	Miscellaneous Conference - Reg. Ed.	1 Day	3/26/2015
Woerner, Natashia	Prof Development	1 Day	3/30/2015
Wright, Elizabeth	Miscellaneous Conference - Reg. Ed.	1 Day	3/24/2015

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
OTHER RECOMMENDATIONS**

**9. Policy Items for Consideration:**

- 2111 Parent and Family Involvement
- 2261.01 Parent Participation in Title I Programs
- 5111.01 Homeless Students

**I. REPORT/DISCUSSION ITEMS**

- Halle Randles – Professional Development & Data

**J. CLOSING COMMENTS**

**K. EXECUTIVE SESSION**

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- \_\_\_\_\_ Personnel matters
  - \_\_\_\_\_ to consider the appointment of employee(s) [reemployment] or public employees or officials
  - \_\_\_\_\_ to consider the promotion or compensation of public employee(s) or officials
  - \_\_\_\_\_ to consider the dismissal, discipline, or demotion of employee(s) or students
  - \_\_\_\_\_ to consider the investigation of charges or complaints of employee(s) or students
- \_\_\_\_\_ to consider the purchase of property for public purposes
- \_\_\_\_\_ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- \_\_\_\_\_ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- \_\_\_\_\_ conference with an attorney
- \_\_\_\_\_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- \_\_\_\_\_ matters required by federal law or state statutes to be confidential
- \_\_\_\_\_ specialized details of security arrangements

Time entered executive session: \_\_\_\_\_ a.m./p.m.

Time returned to public session: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**L. MEETING ADJOURNMENT**

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting