

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

May 21, 2020

Mrs. French called the meeting to order @ 6:00 p.m. Those answering roll call: Mr. Baldwin, Mrs. French, Mr. Hickman, Mr. Swope. Mr. Bunting was absent. Also present were Mr. Baker, Superintendent and Mr. Young, Treasurer.

#20-112 APPROVAL OF BOARD MINUTES

Mr. Swope moved and Mr. Hickman seconded that the Board of Education approves the minutes of the Zanesville Board of Education Regular meeting on April 16, 2020.

Those voting aye: Mr. Baldwin, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#20-113 REPORT OF THE TREASURER

Mr. Swope moved and Mr. Hickman seconded to approve the following recommendations:

April Financial Reports

Approve the following financial reports:

Financial report by fund

Expenditure report

Investment report

Reconciliations

Approve the following reconciliation for April:

General and Payroll

Monthly Financials – Zanesville Community High School

Approve the April 2020 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

Five-Year Forecast

Approve the five-year forecast for the period of July 1, 2019 through June 30, 2024.

Five-Year Forecast – Zanesville Community High School

Approve the five-year forecast for the Zanesville Community High School for the period of July 1, 2019 through June 30, 2024.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#20-114 RESIGNATIONS – ADMINISTRATIVE

Mr. Swope moved and Mrs. French seconded to approve the resignation of Colby Schmitt, School Counseling Supervisor at Zanesville High School, effective July 31, 2020. Reason for resignation is personal.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

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#20-115 RESIGNATIONS – CERTIFICATED

Mr. Swope moved and Mr. Baldwin seconded to approve the resignation of Sharon Singree-Fulton, Art Teacher at National Road Elementary and John McIntire Elementary, effective June 1, 2020. Reason for resignation is retirement.

Approve the resignation of Sarah Paul, Intervention Specialist at Zane Grey Elementary, effective August 19, 2020. Reason for resignation personal.

Approve the resignation of Jenna Lilly, Teacher at Zane Grey Intermediate, effective August 19, 2020. Reason for resignation is personal.

Approve the resignation of Amy Donato, Teacher at Zane Grey Intermediate, effective August 19, 2020. Reason for resignation is personal.

Approve the resignation of Lori Lee, District Librarian and Instructional Technology at Zanesville High School, effective June 14, 2020. Reason for resignation is personal.

Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mrs. French. President declared motion carried.

#20-116 RESIGNATIONS – CLASSIFIED

Mr. Baldwin moved and Mrs. French seconded to approve the resignation of Sara Witherow, Intervention Room Monitor/Library Aide at Zanesville High School, effective August 19, 2020. Reason for resignation is personal.

Those voting aye: Mr. Swope, Mr. Baldwin, Mrs. French, Mr. Hickman. President declared motion carried.

#20-117 EMPLOYMENT – ADMINISTRATIVE

Mr. Swope moved and Mr. Hickman seconded to approve the employment of Michelle Hoskinson as Special Education Supervisor, 12- month position/8 hours per day, 2- year contract, pending appropriate certification and background check. Rate of pay will be LS (0-4) Step 0, effective August 1, 2020.

Those voting aye: Mr. Baldwin, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#20-118 EMPLOYMENT – CERTIFICATED

Mr. Swope moved and Mrs. French seconded to approve the following certificated personnel for the 2020-2021 school year, pending appropriate certification requirements and background checks:

Thomas Wibbeler – Intervention Specialist at Zanesville High School

Experience:	Step 0	College:	Capital University
Effective Date:	August 19, 2020	Amount:	BA

Melinda Joseph – Speech Pathologist at Zane Grey Elementary

Experience:	Step 2	College:	University of Akron
Effective Date:	August 7, 2019	Amount:	MA (prorated - 114 days)

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Peggy Hamilton – Post Grad/MD Intervention Specialist

Experience: Step 10 College: University of Cincinnati

Effective Date: August 19, 2020 Amount: BA+150

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#20-119 TRANSFER - CERTIFICATED

Mr. Swope moved and Mr. Hickman seconded to approve the transfer of Kristen Hoffer, Kindergarten Teacher at Zane Grey Elementary to the vacated position of Title I teacher, effective for the 2020-2021 school year, pending background check and proper certification. No change in rate of pay. Funding source will be Title I.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#20-120 CORRECTION TO CONTRACT – CERTIFICATED

Mr. Swope moved and Mrs. French seconded to approve the following correction to the contract approved at the April 16, 2020 Board of Education Meeting for Cindy Kinnen, teacher at John McIntire Elementary to show Step 21, effective for the 2020-2021 school year, pending appropriate certification and background check.

Approve the following correction to the contract approved at the April 16, 2020 Board of Education Meeting for Alexandra Andrews, Preschool teacher at Zane Grey to show Step 3, effective for the 2020-2021 school year, pending appropriate certification and background check.

Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mrs. French. President declared motion carried.

#20-121 CONTRACT RENEWALS – ADMINISTRATIVE SUPPORT

Mr. Swope moved and Mr. Baldwin seconded to approve the following list of Administrative Support Contract renewals, effective for the 2020-2021 school year:

Classification	Last Name	First Name	Department	Months	Contract Issued 2020-2021
Admin Supp Staff	Bunting	Carrie	Supervisor of Student Services/EMIS	11	2 yr
Admin Supp Staff	Cook	Roger	Attendance Officer/Court Liaison/21st Century	10	1 yr r/r
Admin Supp Staff	Fisher	Jacob	Technology Supervisor	12	2 yr
Admin Supp Staff	Grimmett	Kelvin	Building Security Officer	10	2 yr
Admin Supp Staff	Hardesty	James	Computer Technician	12	1 yr
Admin Supp Staff	Henthorne	Aaron	Computer Technician	12	1 yr

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Admin Supp Staff	Mason	Debbie	Assistant Treasurer	12	2 yr
Admin Supp Staff	Rudloff	James	Special Events/Web Page Crd/Sports Info Dir.	12	2 yr
Admin Supp Staff	Rutter	Austin	Computer Technician	12	1 yr
Admin Supp Staff	Wheeler	Vicki	Food Services Supervisor	12	2 yr

Those voting aye: Mr. Swope, Mr. Baldwin, Mrs. French, Mr. Hickman. President declared motion carried.

#20-122 SUPPLEMENTAL CONTRACTS

Mr. Swope moved and Mrs. French seconded to approve paying in full all Spring supplemental contracts as well as any other annual supplemental contract for the 2019-2020 school year.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#20-123 RESIGNATION-CERTIFICATED

Mr. Swope moved and Mr. Hickman seconded to approve the resignation of Rena McLain, Special Education Teacher at Zane Grey Intermediate, effective May 19, 2020. Reason for resignation personal.

Those voting aye: Mr. Baldwin, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#20-124 EMPLOYMENT – SUMMER FOOD SERVICE

Mr. Baldwin moved and Mr. Swope seconded to approve the following food services personnel, as and when needed, for the summer:

Pam Bice	Toni James	Jane Shreve
Deb Davis	Kelly Jarvis	Nicole Stewart
Dawn Dalzell	Lisa Krouskoupf	Angela Swingle
Clarissa Fleming	Katie McCuen	Joy Wymer
Becky Forsythe	Janice Moody	Julie Campbell

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#20-125 Policy Items for Adoption

Mr. Swope moved and Mr. Baldwin seconded to approve the following Policies for Adoption:

- 3120 Employment of Professional Staff
- 3120.08 Employment of Personnel for Co-Curricular/Extra Curricular Activities
- 4120 Employment of Classified Staff
- 4124 Employment Contract
- 4162 Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions

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5460 Graduation Requirements (effective 4/16/2020)

8450 Control of Casual-contact Communicable Diseases

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#20-126 DISTRICT JOB DESCRIPTION

Mr. Swope moved and Mrs. French seconded to approve the attached School Librarian/Media Specialist job description.

Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mrs. French. President declared motion carried.

#20-127 EXECUTIVE SESSION

Mr. Swope moved and Mr. Baldwin seconded to go into executive session.

WHEREAS board of education and other governmental bodies are required by statute "to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law";

WHEREAS "the minutes need only reflect the general subject matter of discussions in executive session", and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X Personnel matters

 X to consider the promotion or compensation of public employee(s) or officials

 X conference with an attorney

 X preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

Time entered executive session: 6:47 p.m.

Time returned to public session: 8:43 p.m.

Those voting aye: Mr. Swope, Mr. Baldwin, Mrs. French, Mr. Hickman. President declared motion carried.

#20-128 ZANESVILLE COMMUNITY HIGH SCHOOL ITEMS

Mr. Swope moved and Mr. Hickman seconded to approve a two-year, 11-month contract for Carrie Bunting, Supervisor of Student Services/EMIS at ZCHS for the 2020-2022 school years. Salary will be from the Non-Licensed Supervisor scale. (NLS-step 4.) An additional stipend of \$20,000 per year for EMIS reporting will be included in this contract.

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Approve a two-year, 10-month contract for Kelvin Grimmett, School Building Security Officer at ZCHS for the 2020-2022 school years. Salary will be current amount \$40,600 per year and will include equal increases to the ZCS Admin Salary Schedule.

Approve a two-year contract for Michael Young, ZCHS Treasurer, for the 2020-2022 school years. Salary will remain at \$12,000 per year.

Approve Jacob Fisher, ZCHS Technology Coordinator, a \$2000 stipend for tech support and services at ZCHS for the 2020-2021 school year.

Approve Margie Lee, a \$1200 stipend for PowerSchool support at ZCHS during the 2020-2021 school year.

Approve Debbie Mason, an \$1800 stipend for fiscal associate assistance for ZCHS during the 2020-2021 school year.

Approve Teresa Curry, a \$1200 stipend for fiscal assistance for ZCHS during the 2020-2021 school year.

Approve Kelly Lawler, a \$1200 stipend for fiscal assistance for ZCHS during the 2020-2021 school year.

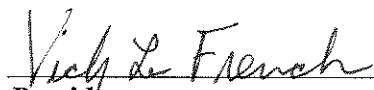
Approve Jason Stevens, ZCHS Aide, a \$1200 stipend for lunch services at ZCHS during the 2020-2021 school year. Funds to be paid from ZCHS lunch account.

Those voting aye: Mr. Baldwin, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

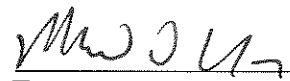
#20-129 MEETING ADJOURNMENT

Mr. Swope moved and Mrs. French seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 8:44 p.m.

Those voting aye: Mr. Baldwin, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.



President



Treasurer