

Board of Education Regular Meeting

July 16, 2019

5:30 P.M.

**Zanesville City Schools
Administration Building**

956 Moxahala Ave.

Zanesville, Ohio 43701

Board of Education Members:

Brian Swope - President

Scott Bunting – Vice President

Mike Coulson

Fred Curry

Vicky French



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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Student Achievement Liaison – Vicky French
Audit Committee – Mike Young, Brian Swope and Fred Curry
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Buildings & Grounds Committee

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C. ROLL CALL – Mike Young

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

G. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Special Board of Education Meeting on June 12, 2019 and Regular Board of Education Meeting on June 18, 2019.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

H. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. June Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for June:

- General
- Payroll

H. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young (con't)

3. Monthly Financials – Zanesville Community High School

Approve the June 2019 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

4. Property, Liability & Fleet Insurance

Approve property, liability & fleet insurance with Ohio Casualty Insurance Company through the Young Insurance Agency effective July 1, 2019 through June 30, 2020 at an annual rate of \$142,048.

5. Change Funds

Approve the following change funds for the 2019-20 school year:

ZHS (Athletic Business Manager)	\$3,000 (for athletic functions, sales, dances, etc)
Concession	\$1,000 (change for concessions)
Lunchroom (Vicki Wheeler)	\$ 200 (change for lunch time)
Preschool	\$ 100 (change for preschool)

The Treasurer will be responsible for these funds and return of same.

6. Petty Cash Funds

Approve the following petty cash funds for the 2019-20 school year:

ZHS (Athletic Business Manager)	\$5,000 (to pay officials, ticket takers, police, etc)
ZMS (Robert Dalton)	\$1,200 (to pay officials, ticket takers, police, etc)
Transportation (Jane Ford)	\$ 200 (for bus driver meals)

The Treasurer will be responsible for these funds and return of same.

7. Transfer - Correction

Approve making a correction to Board Resolution #18-302 by reclassifying an advance of \$300,000 from the General Fund to the Health Insurance Fund to a transfer. This was previously approved in error in October 2018. The funds were used to avoid deficit balances.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignations – Certificated

Accept the resignation of Terry Parmer, Intervention Specialist at Zanesville High School, effective August 6, 2019. Reason for resignation is personal.

Accept the resignation of Kellye Donaldson, Intervention Specialists at Zanesville High School, effective July 10, 2019. Reason for resignation is personal.

Accept the resignation of Adam McElhaney, Intervention Specialist at Zanesville Middle School, effective July 10, 2019. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

2. Employment – Certificated

Approve the following certificated personnel for the 2019-2020 school year as Retire/Rehire, one year limited contract. Pending appropriate certification requirements and background check:

Lois Frame – Intervention Specialist at Zanesville Middle School
Experience: Step 0 College: Ohio University
Effective Date: August 7, 2019 Amount: MA+45

Approve the following certificated personnel for the 2019-2020 school year, pending appropriate certification requirements and background checks:

Danielle Mathers – Intervention Specialist at National Road Elementary
Experience: Step 0 College: Ohio University
Effective Date: August 7, 2019 Amount: MA

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

3. Employment – Classified

Approve the employment of Joseph Bailey as Aide w/AA at Zaneville High School. Effective date of employment is August 9, 2019. Salary will be step 0 from the appropriate salary schedule, pending certification and background check.

Approve the employment of Calvin Collins as Regular Aide, one on one, at Zanesville Middle School. Effective date of employment is August 9, 2019. Salary will be Step 0 from the appropriate salary schedule pending certification and background check.

Approve the employment of Darcie Dusenberry as MD Aide w/AA at Zane Grey Elementary. Effective date of employment is August 9, 2019. Salary will be Step 7 from the appropriate salary schedule pending certification and background check.

Approve the employment of Sandi Pickett as 3 hours food services, at Zanesville High School, effective August 9, 2019, pending appropriate certification and background check. Rate of pay to be Cafeteria II, step 0 from the appropriate salary schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

4. Employment – Substitutes

Approve the following substitutes, as and when needed, pending appropriate certification and background checks:

Substitute Bus Driver			
William Quinn			

Substitute Bus Aide			
Wese Yahaya			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

5. Transfers – Classified

Approve the transfer of Becky Cook, Integrated Pre-School Aide w/AA at Zane Grey Elementary to Regular Aide w/AA to National Road Elementary, effective August 9, 2019, pending background check and proper certification. Rate of pay is Step 8 from appropriate salary schedule.

Approve the transfer of Andy Bennett, Library Tech at John McIntire Elementary to Regular Aide at John McIntire Elementary, effective August 9, 2019, pending background check and proper certification. Rate of pay is Step 9 from appropriate salary schedule.

Approve the transfer of Tana Hall, classroom MD Aide at John McIntire Elementary to one on one MD Aide at John McIntire Elementary, effective August 9, 2019, pending background check and proper certification. Rate of pay is Step 3 from appropriate salary schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

6. Transfers - Certificated

Approve the transfer of Lauren France, Intervention Specialist at National Road Elementary to Title I teacher at John McIntire Elementary ½ day and National Road Elementary ½ day, effective August 8, 2019, pending background check and proper certification. Rate of pay is BA +150, Step 30 from appropriate salary schedule.

Approve the transfer of Sandra Hiltbrunn, Pre-School Itinerant at John McIntire Elementary School to Intervention Specialist at Zane Grey Intermediate, effective August 8, 2019, pending background check and proper certification. Rate of pay is BA, Step 4 from appropriate salary schedule.

Approve the transfer of Summer Bendle, ELA/Social Studies Teacher at National Road Elementary to ELA Teacher at Zanesville Middle School, effective August 8, 2019, pending background check and proper certification. Rate of pay will be MA+45, Step 19 from appropriate salary schedule.

Approve the following personnel for building only transfers for the 2019-2020 school year:

Name	Position	Current Building	New Building
Susan Pratt	English Teacher	Zanesville Middle School	Zanesville High School
Gerald Hall	Intervention Specialist	Zane Grey Intermediate	Zanesville High School
Adrian Williams	Intervention Specialist	National Road Elementary	Zanesville High School

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

**I. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con't)**

7. Supplemental Contracts

Approve the following Supplemental resignations for the 2019-2020 school year:

Name	Position	Reason
Bridgett Hood	ZHS JV Varsity Coach-Girls Basketball	Personal
Payton Norris	ZMS Track Coach	Personal
James Spraggins	ZMS 7 th Grade Football Coach	Personal

Approve the following Athletic Supplemental Contracts for 2019-2020 school year:

Name	Sport	Position	Exp.	Class	Amount
Scott Aronhalt	Boys Basketball	Varsity Coach	29	II	\$6,467.00
Scott Aronhalt	Boys Basketball	Basketball/Other Sports Equip.	14	II	\$6,467.00
Scott Aronhalt	Boys Basketball	Summer Fitness	28	X	\$1,191.00
Scott Aronhalt	Boys Basketball	Fall Fitness	28	X	\$1,191.00
Cedric Harris	Boys Basketball	Associate Head Coach	1	V	\$3,744.00
Cedric Harris	Boys Basketball	Fall Fitness	4	X	\$1,191.00
Jordan Bouterse	Boys Basketball	Reserve Head Coach	1	VI	\$2,383.00
Jordan Bouterse	Boys Basketball	Fall Fitness	1	X	\$851.00
Devin Barnhouse	Boys Basketball	Assistant Coach	1	VI	\$3,063.00
Andy Bennett	Boys Basketball	Freshmen Head Coach	13	VII	\$3,063.00
Kyle Woerner	Boys Basketball	Volunteer Assistant			
Dave Balo	Boys Basketball	Coach - 8th	17	VIII	\$2,383.00
Donald (DJ) Harris	Boys Basketball	Coach - 7th grade White	3	VIII	\$2,042.00
Seth Martin	Girls Basketball	Varsity Coach	2	II	\$6,127.00
Seth Martin	Girls Basketball	Fitness	2	X	\$1,021.00
Kelvin Grimmett	Girls Basketball	Associate Head Coach	1	V	\$3,744.00
Tiffany Youel	Girls Basketball	Assistant Coach	1	VI	\$3,063.00
Valerie Toothman	Girls Basketball	Coach - 8th grade	4	VIII	\$2,383.00
Eric Baldwin	Girls Basketball	Coach - 7th grade	8	VIII	\$2,383.00
Leslie Bryan	Bowling	Varsity Coach	3	VI	\$3,404.00
Todd Riley	Swimming	Varsity Head Coach	0	VI	\$3,063.00
Katie Blemker-Norris	Swimming	Varsity Assistant Coach	0	VIII	\$1,702.00
Robert Dalton	Wrestling	Varsity Head Coach	1	IV	\$4,425.00
Doug Baker	Wrestling	Reserve Head Coach	5	VII	\$3,063.00
Matt Winland	Archery	Coach 1/2	1	IX	\$595.50
Amy Pieper	Archery	Coach 1/2	1	IX	\$595.50
Joelle Bice	Cheerleading Fall	7th/8th Grade Advisor	2	IX	\$2,724.00

Joelle Bice	Cheerleading Winter	Varsity Advisor	0	VII	\$2,383.00
Brittasha Raymond	Cheerleading Winter	Reserve Advisor	0	VIII	\$1,702.00
Nicole Mercer	Cheerleading Winter	Freshman Advisor	0	VIII	\$1,702.00
Hilliary Collins	Cheerleading Winter	7th/8th Grade Advisor	0	VIII	\$3,404.00
Scott Ritchie	Cheerleading Winter	Volunteer Assistant			

Approve the following Non-Athletic Supplemental Contracts for 2019-2020 school year:

First Name	Last Name	Bldg	Position	Exp.	Class	Amount
Bev	Guinsler	ZMS	Head Nurse	10	VIII	\$2,383.00
Kelley	Ryan	ZMS	Band Director	44	IX	\$1,702.00
Bryan	Cramer	ZMS	Band Director	34	IX	\$1,702.00
Stina	Harrop	ZMS	Vocal Music Dir.	5	X	\$1,191.00
Christina	Hanifan	ZMS	Yearbook Advisor	0	IX	\$1,191.00
Maria	Hoffer	ZMS	Student Council Advisor	3	X	\$1,021.00
Jodie	Bates	JME	Yearbook Advisor	2	X	\$1,021.00
Megan	Moore	ZGE/ZGI	Yearbook Advisor	0	X	\$851.00
Wonda	Tabler	ZMS	Drama Director	1	X	\$851.00
Bryan	Cramer	ZHS	August Band Practice	34	IX	\$1,702.00
Kelley	Ryan	ZHS	Band Director	44	I	\$7,148.00
Bryan	Cramer	ZHS	Assistant Band Director	34	VIII	\$2,383.00
Kelley	Ryan	ZHS	August Band Practice	44	IX	\$1,702.00
Stefanie	Robinson	ZHS	Color Guard Advisor	1	VI	\$3,063.00
Sue	Graham	ZHS	Comus Advisor (1/2)	6	VII	\$1,531.50
Heather	McFerren	ZHS	Comus Advisor (1/2)	5	VII	\$1,531.50
Wayne	Carpenter	ZHS	Devilette Conditioning	48	IX	\$1,702.00
Wayne	Carpenter	ZHS	Devilette Director	48	II	\$6,467.00
Sarah	Gantzer	ZHS	Stage Designer	2	VIII	\$2,042.00
Sarah	Gantzer	ZHS	Dramatic Advisor (1/2)	4	VII	\$1,531.50
Jessica	Barnhouse	ZHS	Dramatic Advisor (1/2)	2	VII	\$1,316.50
Elisse	Greenleaf	ZHS	Foreign Language Advisor	5	X	\$1,191.00
Lori	Lee	ZHS	Honor Society Advisor (1/2)	13	X	\$595.50
Holli	Gattshall	ZHS	Honor Society Advisor (1/2)	4	X	\$595.50
Holli	Gattshall	ZHS	Jr. Class Advisor (1/2)	3	VIII	\$1,021.00
Jessica	Swainbank-Cummings	ZHS	Jr. Class Advisor (1/2)	1	VIII	\$851.00
Mindy	Waite	ZHS	Key Club Advisor	21	VII	\$3,063.00
Laura	Gardner	ZHS	Orchestra Director	3	VIII	\$2,042.00
Laura	Gardner	ZMS	Orchestra Director	0	IX	\$1,191.00
Heather	Near	ZHS	Quiz Team Advisor	3	X	\$1,021.00
Holli	Gattshall	ZHS	SADD Advisor (1/2)	6	X	\$595.50

Kelsey	Schackelford	ZHS	SADD Advisor (1/2)	4	X	\$595.50
Todd	Riley	ZHS	Sr. Class Advisor (1/2)	1	VIII	\$851.00
Natashia	Woerner	ZHS	Sr. Class Advisor (1/2)	6	VIII	\$1,191.50
Sabrina	Penrose	ZHS	Student Council Advisor	21	VII	\$3,063.00
Jessica	Barnhouse	ZHS	Vocal Music Director	2	VII	\$2,723.00
John	Raymond	ZHS	Program Designer/Stadium Prod.	4	IX	\$1,702.00
Maureen	Montgomery	MCJDC	Coordinator of Services	5	VII	\$3,063.00
Rick	Mohler	ZHS	Robotics Advisor	4	VI	\$3,744.00
Tami	Meaige	ZMS	Robotics Advisor	0	VIII	\$1,702.00
Stacey	Mohler	JME	Robotics Advisor	1	VIII	\$1,702.00
Sarah	Gantzer	NRE	Robotics Advisor	1	VIII	\$1,702.00
Megan	Moore	ZGE/I	Robotics Advisor (1/2)	1	VIII	\$851.00
Ashley	Dolak	ZGE/I	Robotics Advisor (1/2)	1	VIII	\$851.00
Chris	Miller	ZHS	Culture Club	1	X	\$851.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

8. Extended Time – Certificated

Approve extended time for the individuals listed prior to the 2019-2020 school year. Rate of pay will be per diem rate, as and when needed:

Name	Title	Not to Exceed
Beverly Guinsler	District Head Nurse	6 days
Cory Fahnestock	JROTC Non-commissioned	5 days
James Delbrugge	JROTC Commissioned	5 days
Betty Caw	ZHS Guidance Counselor	3 days (July 15-17)

Approve extended time for the individual listed for the 2019-2020 school year to help with curriculum, professional development, technical integration and teacher support. Rate of pay will be per diem rate, as and when needed:

Name	Title	Not to Exceed
Lori Lee	District Librarian/Instructional Technology	20 days

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

9. Request for FMLA Leave of Absence

Approve paid/unpaid FMLA leave of absence for Mackenzie Tyson, 3rd grade Teacher at Zane Grey Intermediate, effective August 8, 2019 to October 1, 2019. Reason for absence is birth of a child.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

10. Allwell Behavioral Health Services Agreement

Resolution to accept the Skill Building Transition Mediation Contract for Services between Zanesville City Schools, the Muskingum Juvenile Detention Center, and Allwell Behavioral health Services for the 2019-2020 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

11. United Way of Muskingum, Perry, and Morgan Counties Awards

Resolution to accept awards from the United Way of Muskingum, Perry, and Morgan Counties for Eyeglasses for Education in the amount of \$2,550.00, and United for Kids Backpack Feeding Program in the amount of \$18,000.00 for the 2019-2020 funding cycle based on your application score. As a condition of funding we will require beginning of the school year and end of the school year grades for 10% of participants in both programs.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

12. Bus Routes

Approve the 2019-2020 Bus Routes subject to any changes and/or updates as needed.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

13. Renewal and Increase – Emergency Tax Levy

Approve a resolution to proceed with the submission to the electors of Zanesville City School District the question of the renewal of an existing emergency tax levy, pursuant to Sections 5705.194 through 5705.197 of the Revised Code.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

14. Policy Items for Adoption

Approve the following policies for adoption:

POLICIES

000001 Drones

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

J. REPORT/DISCUSSION ITEMS

**Doug Baker – Early Score Reports
Vicky French – 200th Anniversary of Zanesville City Schools (2018)**

K. BOARD COMMITTEE UPDATES

Legislative Liaison – Scott Bunting
Student Achievement Liaison – Vicky French
Audit Committee – Mike Young, Brian Swope and Fred Curry
Insurance Committee – Mike Coulson
Buildings & Grounds Committee

L. CLOSING COMMENTS

M. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

_____ matters required by federal law or state statues to be confidential
_____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

N. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson