

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

August 15, 2017

Mrs. French called the meeting to order @ 5:30 p.m. Those answering roll call: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. Also present were Mr. Baker, Superintendent and Mr. Young, Treasurer.

#17-197 APPROVAL OF BOARD MINUTES

Mr. Swope moved and Mr. Bunting seconded that the Board of Education approves the minutes of the Zanesville Board of Education regular meeting on July 18, 2017.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#17-198 REPORT OF THE TREASURER OF THE BOARD OF EDUCATION

Mr. Swope moved and Mr. Curry seconded to approve the following recommendations:

July Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations for July:

- General
- Payroll

Monthly Financials – Zanesville Community High School

Approve the July 2017 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#17-199 RESIGNATION – ADMINISTRATIVE

Mr. Bunting moved and Mrs. French seconded to accept the resignation of Elizabeth Hardcastle, Occupational Therapist, effective July 31, 2017. Reason for resignation is personal.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#17-200 RESIGNATION – CERTIFICATED

Mr. Swope moved and Mrs. French seconded to accept the resignation of Mary Bates, Vocal Music Teacher at Zanesville Middle School, effective August 17, 2017. Reason for resignation is personal.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

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#17-201 RESIGNATION – CLASSIFIED

Mr. Bunting moved and Mr. Curry seconded to accept the resignation of James Spraggins, Intervention Room Monitor at Zanesville High School, effective August 17, 2017. Reason for resignation is personal.

Accept the resignation of Shelly Peters, Latchkey Aide, effective August 7, 2017. Reason for resignation is personal.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#17-202 TRANSFER – ADMINISTRATIVE

Mr. Curry moved and Mr. Swope seconded to approve the transfer of Mary (Libby) Hitchens, Assistant Principal at Zane Grey Intermediate to reflect Principal at National Road Elementary, effective July 24, 2017. Rate of pay will be step 0 from the appropriate salary schedule.

Approve the transfer of Abbey M. Achauer, ELA teacher at Zanesville Middle School to reflect Assistant Principal at Zane Grey Intermediate and Zane Grey Elementary, effective August 7, 2017. Rate of pay will be step 0 from the appropriate salary schedule.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#17-203 EMPLOYMENT – CERTIFICATED

Mr. Swope moved and Mr. Bunting seconded to approve the following certificated personnel for the 2017-2018 school year, pending appropriate certification requirements and background checks.

Kimberly A. Baldwin – Adjunct Professor at Zanesville High School (2017-2018 only)

Experience:	5	College:	St. Mary's University
Effective Date:	8/18/17	Salary Code:	MA (4 hours per day)

Jessica M. Barnhouse – Vocal Music Teacher at Zanesville High School

Experience:	0	College:	Ashland University
Effective Date:	8/18/17	Salary Code:	BA+150

Judy G. Fowls - Vocal Music Teacher at Zanesville Middle School

Experience:	0	College:	Ohio State University
Effective Date:	8/18/17	Salary Code:	BA+150

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#17-204 EMPLOYMENT - CLASSIFIED

Mr. Swope moved and Mrs. French seconded to approve the employment of Heidi Smith, food services (3 hours per day) at John McIntire Elementary effective August 22, 2017. Rate of pay will be step 0 from the appropriate salary schedule pending proper certification requirements and background check.

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Approve the employment of Christia Tilley, Licensed Hearing Impaired Interpreter at National Road Elementary effective August 22, 2017. Rate of pay will be step 0 from the appropriate salary schedule pending proper certification requirements and background check.

Approve the employment of Sara E. Witherow, Intervention Room Monitor at Zanesville High School effective August 22, 2017. Rate of pay will be step 0 from the appropriate salary schedule, pending proper certification requirements and background check.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#17-205 FAMILY MEDICAL LEAVE OF ABSENCE - CERTIFICATED

Mr. Bunting moved and Mr. Curry seconded to approve a paid/unpaid family medical leave of absence for Brady Palmer, Intervention Specialist, effective October 12, 2017 through November 28, 2017. Reason for leave is to care for newborn.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#17-206 EXTENDED DAY PROGRAM - ADMINISTRATORS

Mr. Swope moved and Mrs. French seconded the approval for the following to receive a stipend as listed, to be paid from a grant through 21st Century for administering the Extended Day Program for the 2017-2018 school year:

Michael Emmert	-	John McIntire Elementary	\$6000
Libby Hitchens	-	National Road Elementary	\$6000
Mark Stallard	-	Zane Grey Elementary	\$6000
Diana Kiser-	-	Zanesville Middle School	\$6000
Steven Foreman	-	Zanesville City School District	\$6000

Administrators will meet with teachers, by grade level, to help identify (select) students that need help improving their reading and/or math skills by using STARS and teacher recommendations. Teachers will assist with identifying students that have difficulty functioning (behavior) during the school day and whether or not two additional hours would be beneficial. This meeting will take place during the weeks of September 18 and September 25, 2017.

Monitor teacher delivery of differentiated lesson plans at least once per week after school.

Attend bi-weekly PLC planning meetings at the grade levels.

Meet with after school staff every two weeks to provide/discuss STARS results, use of other computer assisted materials, student behavior, regular after school attendance, student progress by subject, etc. Document the meetings by date; time; those attending, and include what was discussed regarding students.

Prepare a monthly report: Progress with PLC planning and quality of differentiated lesson plans at each grade level; teacher and aide interaction with students; program strengths and/or weaknesses, etc.

Be available one full week in February (TBD), 2018 to monitor the after school program. The coordinator will be at a required Ohio Department of Education 21st Century meeting in Columbus, OH.

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Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#17-207 CERTIFICATED ADMINISTRATOR AND CLASSIFIED ADMINISTRATOR SALARY SCHEDULES

Mr. Bunting moved and Mrs. French seconded to approve the attached certificated administrative salary schedule and the classified administrative salary schedule for the 2017-2018 school year.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#17-208 ADMINISTRATIVE SALARY ADJUSTMENTS

Mr. Swope moved and Mr. Bunting seconded to approve the following administrative salary adjustments to include the 2% increase approved on the certificated administrative salary schedule and the classified administrative salary schedule for the 2017-2018 school year.

D. Scott Aronhalt, Athletic Director	\$67,118.00
Erin Omen, Assistant Principal	\$74,838.00
Patricia Harry, Special Ed Supervisor	\$75,419.00
James McKee, 21 st Century Coordinator	\$38.19/hr
Vicki Wheeler, Food Service Supervisor	\$49,759.00
Aaron Henthorne, Computer Technician	\$26,983.00
Austin Rutter, Computer Technician	\$28,256.00
Kelvin Grimmett, Security – ZCHS	\$30,316.00

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#17-209 SUPPLEMENTAL CONTRACTS

Mr. Swope moved and Mrs. French seconded to accept the following supplemental resignations for the 2017-2018 school year:

Name	Position	Reason
Terry Parmer	Volleyball Coach – 7 th Gr Coach	to assume varsity coach
Jennifer Winland	Volleyball Coach – 8 th Gr. Coach	to assume junior varsity coach
Alexandria Vensil	Cheerleading – Freshman Advisor	personal

Approve the following supplemental contracts for the 2017-2018 school year.

Name	Sport/Bldg.	Position	Exp.	Class	Stipend 2017-2018
Kathleen Luburgh	Volleyball	8 th Grade Coach	0	IX	\$1,154.00
Brittany Palmer	Volleyball	7 th Grade Coach	0	IX	\$1,154.00
Jennifer Winland	Volleyball	JV Coach	3	IX	\$1,318.00
Terry Parmer	Volleyball	Varsity Coach	0	VI	\$2,966.00

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Name	Sport/Bldg.	Position	Exp.	Class	Stipend 2017-2018
Terry Parmer	Volleyball	Summer Fitness	0	X	\$824.00
Kathryn Blemker Norris	Soccer	Volunteer			
Jeremy Willison	Football	Assistant Coach	0	VI	\$2,966.00
Jeremy Willison	Football	August Practice	0	IX	\$1,154.00
Kim Baldwin	LPDC	LPDC President	2	VIII	\$1,977.00
Sue Graham	LPDC	LPDC Secretary	1	VIII	\$1,648.00
Stephanie Hansgen	LPDC	LPDC Committee Member	0	VIII	\$1,648.00
Diana Donahue	LPDC	Mentor Teacher Coordinator	6	VIII	\$2,307.00
Summer Bendle	LPDC	Mentor Teacher Leader - NRE	4	VIII	\$2,307.00
Stacie Deavers	LPDC	Mentor Teacher Leader - ZMS	0	VIII	\$1,648.00
Katrina Derry	LPDC	Mentor Teacher Leader - ZHS	3	VIII	\$1,977.00
Diana Donahue	LPDC	Mentor Teacher Leader - ZGE	8	VIII	\$2,307.00
Marla Walker	LPDC	Mentor Teacher Leader - JME	4	VIII	\$2,307.00
Kim Farmer	LPDC	Mentor Teacher Facilitator	1	VIII	\$1,648.00
Sue Graham	LPDC	Mentor Teacher Facilitator	3	VIII	\$1,977.00
Eric Baldwin	LPDC	Mentor Teacher	3	IX	\$1,318.00
Kim Baldwin	LPDC	Mentor Teacher	3	IX	\$1,318.00
Patricia Cox	LPDC	Mentor Teacher	4	IX	\$1,648.00
Sarah Gantzer	LPDC	Mentor Teacher	2	IX	\$1,318.00
Marianne Huey	LPDC	Mentor Teacher	1	IX	\$1,154.00
Clay Lawyer	LPDC	Mentor Teacher	1	IX	\$1,154.00
Heather McFerren	LPDC	Mentor Teacher	2	IX	\$1,318.00
Tisha McLoughlin	LPDC	Mentor Teacher	3	IX	\$1,318.00
Steve Morrison	LPDC	Mentor Teacher	0	IX	\$1,154.00
Dee Peyton	LPDC	Mentor Teacher	3	IX	\$1,318.00
Annette Porter	LPDC	Mentor Teacher	7	IX	\$1,648.00
Kathy Stilwell	LPDC	Mentor Teacher	2	IX	\$1,318.00
Judy Tolley	LPDC	Mentor Teacher	3	IX	\$1,318.00
Natashia Woerner	LPDC	Mentor Teacher	4	IX	\$1,648.00
Elizabeth Wright	LPDC	Mentor Teacher	2	IX	\$1,318.00
Dawna Young	LPDC	Mentor Teacher	2	IX	\$1,318.00
Terri Zachariah	LPDC	Mentor Teacher	2	IX	\$1,318.00
Doug Zorne	LPDC	Mentor Teacher	3	IX	\$1,318.00

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

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#17-210 LITERACY COLLABORATIVE COACHES FOR 2017-2018

Mr. Bunting moved and Mr. Curry seconded to approve the following teachers as Literacy Collaborative Coaches for the 2017-2018 academic year. They are responsible for providing professional development to teachers in their school using the knowledge and skills developed. Their supplemental pay is \$2,000 for the academic year.

JME	Trudy Cultice	Stacey Mohler
NRE	Missy Nelson	Shelly McPherson
ZGE	Tara Neptune	Megan Witucky

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#17-211 MATH LITERACY COACHES FOR 2017-2018

Mr. Swope moved and Mr. Bunting seconded to approve the following teachers as Math Literacy Coaches for the 2017-2018 academic year. They are responsible for providing professional development to teachers in their schools. Their supplemental pay is \$2,000 for the academic year.

JME	Samantha Balo	Lisa Norris
NRE	Karen Moore	
ZGE	Danielle Kinsey	Ashley Fisher
ZMS	Molly Denton	
ZHS	Sabrina Penrose	

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#17-212 AIDE SALARY SCHEDULE - CLASSIFIED

Mr. Swope moved and Mrs. French seconded to approve the revised Aide Salary Schedule for the 2017-2018 school year. This salary schedule includes the Licensed Hearing Impaired Interpreter position.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#17-213 EMPLOYMENT - PERMANENT SUBSTITUTE TEACHERS

Mr. Bunting moved and Mrs. Curry seconded to approve the following individuals as permanent substitute teachers effective the 2017-2018 school year, pending appropriate certification and background checks. Rate of pay to be \$80.00 per day.

Doug Miller	Tim Remster	Kimberly Merino	Brian Gadd
Linda Coury	Matthew Micheli		Cassandra Allen
Nikki Slack (October 1, 2017 through December 22, 2017 only)			

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

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#17-214 EMPLOYMENT – SUBSTITUTES

Mr. Swope moved and Mr. Curry seconded to approve the following substitutes, as and when needed, pending appropriate background checks for the 2017-2018 school year.

Substitute Teachers			
Sharon Ambrose	Dave Bell	Dorothy Durant	George Haines
Linda Hamilton	Mary Klemens	David McDonald	Kathy Hollins
Dennis McIntire	Cyrus Hiles	Lori Buchanan	Christian Mason
Cynthia Martin	Michael McHenry	Charla Kempa	Karen McKee
Tricia Dickson	Beverly Dunworth	Melissa Daugherty	Nicole Watts
Jared Kokensparger	Philip Tabler	Gayla Ware	Herman Lacy

Substitute Aides			
Saundra Fisher	Jan Bradshaw	Mary Kay Kohler	Teria Lewis
Ashley Draughn	Rashell Melville	Brenda Kelley	Heather Moore
Brenda Knaup	Shelley Peters	Russell Cochran	Judy Gaumer
Jueanina Grimm	Shelly Peters		

Substitute Secretary			
Jan Bradshaw	Cathy Spear	Sherril Smith	Judy Gaumer

Substitute Garage Worker			
Tim Bunfill			

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. Those voting aye: President declared motion carried.

#17-215 ZEA CONTRACT 2017-2020

Mr. Bunting moved and Mr. Curry seconded to accept the tentative agreement between the Zanesville Education Association and the Board of Education of Zanesville City Schools, expiring July 31, 2020.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#17-216 SOUTHEAST OHIO REHABILITATION SERVICES AGREEMENT

Mr. Swope moved and Mr. Bunting seconded the approval to enter into agreement with Southeast Ohio Rehabilitation Services to provide an occupational therapist and occupational therapist assistant to provide service for the preschool for FY18 only. Rate will be \$58.00 per hour for therapist and \$54.00 for assistants. Cost will be approximately \$86,000.00 for the year.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#17-217 AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND MUSKINGUM COUNTY JUVENILE DETENTION FACILITY

Mr. Swope moved and Mrs. French seconded to enter into an agreement with the Muskingum County Juvenile Detention Facility, for providing coordination of educational services to minimize

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academic loss while students are in detention at the facility. Funding will be with Title I Neglected and Delinquent funds for the FY18 school year.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#17-218 AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND ANY OF THE 17 SCHOOL DISTRICTS SERVED BY THE MUSKINGUM VALLEY EDUCATIONAL SERVICE CENTER

Mr. Swope moved and Mr. Bunting seconded to enter into agreements with any of the seventeen (17) school districts served through the Muskingum Valley Educational Service Center to provide Title I education services and benefits on a consortium basis to Bishop Fenwick based on the Title I per pupil allocation of qualifying students in the public schools in the public school districts having allocations for Title I service. Time and amount of service will be allocated and rated based on federal funds allocated for this purpose.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#17-219 CLASSIFIED ADMINISTRATIVE SALARY - ADJUSTMENT

Mr. Bunting moved and Mrs. French seconded to approve the following classified administrative salary adjustment to include the 2% increase approved on the classified administrative salary schedule for the 2017-2018 school year.

Jim Rudloff, Special Events/Web Page Coordinator and Sports Information Director -
\$49,105.00

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#17-220 AGREEMENT WITH MAXIM HEALTHCARE SERVICES

Mr. Swope moved and Mrs. French seconded the approval to enter into an agreement with Maxim Healthcare Services, to provide nursing service for one high school student. Cost not to exceed \$50,000 for the 2017-2018 school year.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#17-221 SLO READERS FOR 2017-2018

Mr. Curry moved and Mr. Swope seconded to approve the following as SLO Readers for the 2017-2018 school year. The Readers will get paid \$15.00 for each person/SLO, not per reading.

Name	Building	Name	Building	Name	Building
Gattshall, Holli	ZHS	Brady, Emily	ZGI	Hoffer, Kristen	ZGE
McFerren, Heather	ZHS	Donahue, Diana	ZGI	Jones, Kayla	ZGE
Woerner, Natasha	ZHS	Gantzer, Sarah	ZGI	Keeley, Alyssa	ZGE
Dunn, Laura	ZMS	Harris, Kaleigh	ZGI	Neptune, Tara	ZGE
Hansgen, Stephanie	ZMS	Kinsey, Dani	ZGI	Ward, Heather	ZGE
Tolley, Judy	ZMS	Stilwell, Kathy	ZGI	Bell, Trisha	NR

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Haynes, Catherine	JME	Weaver, Cindy	ZGI	Nelson, Missy	NR
Hickman, Lori	JME	Fike, Tami	ZPS/ZGE	Sites, Katie	NR
Lowe, Wendy	JME	Peyton, Deanna	ZPS/ZGE	Tyson, Samantha	NR
McGee, Hillary	JME	Lawn, Wilma	ZGE/ZGI	Wilson, Ashley	NR
Young, Dawna	JME				

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#17-222 ADDITIONAL EXTENDED TIME – GUIDANCE COUNSELOR

Mr. Swope moved and Mr. Bunting seconded to approve the additional extended time for the individual listed. Rate of pay will be at per diem rate, as and when needed.

Name	Title	Not to Exceed
Willamarie Jackson	Guidance Counselor	Additional 5 days – Total of 15

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#17-223 RESIGNATION – TRANSPORTATION

Mr. Swope moved and Mrs. French seconded to accept the resignation of Gary Hale, bus driver, effective August 17, 2017. Reason for resignation is personal.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#17-224 EXECUTIVE SESSION

Mr. Swope moved and Mr. Bunting seconded to go into executive session:

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- Personnel matters
- to consider the appointment of employee(s) [reemployment] or public employees or officials

Time entered executive session: 6:30 p.m.

Time returned to public session: 8:16 p.m.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

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**#17-225 AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND
MUSKINGUM VALLEY EDUCATIONAL SERVICE CENTER**

Mr. Swope and Mr. Bunting seconded to approve to enter an agreement with the Muskingum Valley Educational Service Center to provide special education services and other various educational services for the 2017-2018 school year. Estimated cost is \$1,392,354. Those voting aye: Mr. Curry, Mr. Swope, Mr. Bunting, Mr. Coulson. Mrs. French voted No. President declared motion carried.

#17-226 SUPPLEMENTAL CONTRACTS

Mr. Swope moved and Mr. Bunting seconded to accept the following supplemental resignations for the 2017-2018 school year.

Name	Position	Reason
Abbey Achauer	Student Council –Zanesville Middle School	personal

Approve the following supplemental contract for the 2017-2018 school year.

Name	Sport/Bldg.	Position	Exp.	Class	Stipend 2017-18
Todd Whiteman	Football	Asst. Varsity - Volunteer			

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#17-227 ATHLETIC AND EXTRA-CURRICULAR ELIGIBILITY

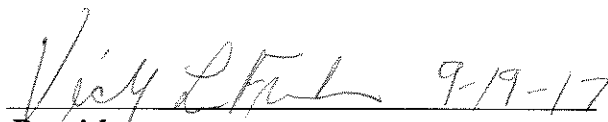
Mr. Swope moved and Mr. Coulson seconded to approve replacing the eligibility requirements for athletic and extra-curricular activities of Zanesville City Schools with the current requirements set forth by the Ohio High School Athletic Association. These changes are in effective for the 2017-2018 school year and will be piloted for three years.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

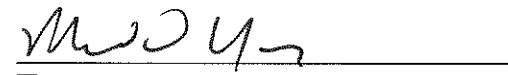
#17-228 MEETING ADJOURNMENT

Mr. Swope moved and Mr. Bunting seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 8:19 p.m.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.



President



Treasurer