

**Board of Education Regular Meeting**

**August 18, 2015**

**5:30 P.M.**

**Zanesville City Schools**

**Zanesville High School Library**

**1701 Blue Ave.**

**Zanesville, Ohio**

*Board of Education Members:*

*Scott Bunting, President*

*Vicky French, Vice President*

*Lee Eppley*

*Janet Stewart*

*Brian Swope*



*Doug Baker, Ed. D,  
Superintendent*

*Mike Young  
Treasurer*

# ZANESVILLE CITY SCHOOLS

## VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

*Zanesville City Schools, the district you will never outgrow!*

## MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

## BELIEF STATEMENTS

**WE BELIEVE** the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

**WE BELIEVE** our students can learn at high levels, in different ways and at different times when provided equal opportunities.

**WE BELIEVE** we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

**WE BELIEVE** our schools must be safe, child-centered environments with equal access for all to the educational process.

**WE BELIEVE** our staff and community must promote and model lifelong learning for students throughout our school district.

**WE BELIEVE** our students must be prepared to function in and adapt to a changing and diverse society.

**WE BELIEVE** that a superior and well-funded school district is the foundation for student learning and a prosperous community

**WE BELIEVE** strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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**C. ROLL CALL – Mike Young**

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**D. INTRODUCTION OF GUEST – PUBLIC HEARING**

**E. ZEA PRESENTATIONS/COMMENTS**

**F. REPORT OF THE BOARD OF EDUCATION**

**1. Approval of Board Minutes**

BE IT RESOLVED that the Board of Education approve the minutes of the Zanesville Board of Education Special Meeting on July 1, 2015, the Regular Board Meeting on July 21, 2015 and the Special Meeting on July 30, 2015.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Michael Young**

BE IT RESOLVED, to approve the following recommendations:

**1. July Financial Reports**

Approve the following financial reports:

Financial report by fund

Expenditure report

Investment report

**2. Reconciliations**

Approve the following reconciliations for July:

General

Payroll

**REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Michael Young**  
(continued)

**3. Audit Contract**

Approve a contract with Wilson, Phillips & Agin, CPAs, Inc., to provide financial auditing services for fiscal years ending June 30, 2015, 2016 and 2017. Cost will be \$18,000 for each year.

**4. Change Funds**

Approve the following change funds for the 2015-16 school year:

ZHS (Athletic Business Manager)	\$3,000 (for athletic functions, sales, dances, etc)
Concession	\$2,500 (change for concessions)
Lunchroom (Vicki Wheeler)	\$ 300 (change for lunch time)

The Treasurer will be responsible for these funds and return of same.

**5. Petty Cash Funds**

Approve the following petty cash funds for the 2015-16 school year:

ZHS (Athletic Business Manager)	\$5,000 (to pay officials, ticket takers, police, etc.)
Zanesville Middle School	\$1,200 (to pay officials, ticket takers, police, etc.)
Adm. Center (Vicki Wheeler)	\$ 200 (for bus drivers' meals)

**6. Donations**

Approve the following donations for Zanesville City School's Dental Health Program in memory of Dr. David Maddox:

Joseph and Judy Hale	\$50.00	Ridgewood Association	\$50.00
Jo Ann Jenkins	\$15.00	Hudnall Lewis	\$100.00
Jo Anna Shelly	\$25.00	Rogers Living Trust	
Paul and Susan Shannon	\$25.00	David and Patricia Rogers	\$100.00
Todd and Kristi Bickle	\$25.00	Carl and Joan Minning	\$100.00
Milman and Lynn Linn	\$25.00		

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS**

**1. Rehire – Administrative & Certificated**

Accept the rehire of Charles Archer, Research Psychologist, effective September 1, 2015. Rate of pay will be \$56,050, plus an additional stipend of \$1,000 (Research Psychologist) for this one year 10 month (202 days) contract (to be pro-rated due to the later start date), pending proper certification and background check.

Accept the rehire of Valencia Clark, Dental Hygienist, effective August 21, 2015. Rate of pay will be MA+45, step 8 for this one year 9 month (182 days) contract, pending proper certification and background check.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**2. Math Literacy Coaches 2015-2016**

Approve the following teachers as Math Literacy Coaches for the 2015-2016 academic year. They will be responsible for providing professional development to teachers in their school using the knowledge and skills developed at the Ohio State University Mathematics Institute. Their supplemental pay is \$2,000 for the academic year.

Kathy Clapper	National Road Elementary
Dawna Young	John McIntire Elementary
Lisa Norris	John McIntire Elementary
Lynn McNutt	Zane Grey Elementary
Danielle Kinsey	Zane Grey Elementary
Molly Denton	Zanesville Middle School
Sabrina Penrose	Zanesville High School

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS**

**3. Employment – Muskingum County Juvenile Detention Center Coordinator of Services**

Approve Maureen Montgomery, as Coordinator of Services at the Muskingum County Juvenile Detention Center for the 2015-2016 school year. Rate of pay will be \$1,500.00 for the year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart

**4. Classified Contracts – Food Services**

Approve the employment of the attached food services classified staff and hourly rates for the 2015-2016 school year, as per approved salary schedules in effect

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**5. SLO Readers**

**Approve the following as SLO Readers for the 2015-2016 school year. Rate of pay will be \$15.00 per person.**

Bell, Trisha	NR	Hickman, Lori	JM	Sites, Katie	NR
Brady, Emily	ZG	Hoffer, Kristen	ZG	Stilwell, Kathi	ZG
Conley, Jodi	JM	Kinsey, Danielle	ZG	Taylor, Heather	ZHS
Donohue, Diana	ZG	McNutt, Lynn	ZG	Tolley, Judy	ZMS
Dunn, Laura	ZMS	Nelson, Melissa	NR	Ward, Heather	ZG
Gattshall, Holli	ZHS	Neptune, Tara	ZG	Wilson, Ashley	NR
Haudenschild, Candace	ZHS	Peyton, Dee	ZG	Woerner, Natasha	ZHS
Haynes, Catherine	JM	Sampsel, Kendra	JM		

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting



**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (continued)**

**6. Supplemental Contracts**

Accept the resignation of Allison Palmer, ZMS – Track (boys), effective 2015-2016 school year.  
Reason for resignation is personal

Approve the following supplemental contracts for the 2015-2016 school year.

Name	Building	Position	Class	Year 2015-16	Stipend 2015-2016
Kelley Ryan	ZMS	Band Director	IX	40	\$1,600.00
Bryan Cramer	ZMS	Band Director	IX	30	\$1,600.00
Mary Bates	ZMS	Vocal Music Director	X	11	\$1,120.00
Laura Dunn	ZMS	Student Council Advisor	X	5	\$1,120.00
Judy Tolley	ZMS	Yearbook Advisor	X	5	\$1,120.00
Bryan Cramer	ZHS	August Band Practice	IX	30	\$1,600.00
Kelley Ryan	ZHS	Band Director	I	40	\$6,719.00
Bryan Cramer	ZHS	Assistant Band Director	VIII	30	\$2,240.00
Kelley Ryan	ZHS	August Band Practice	IX	40	\$1,600.00
LeAnne Bader-Mock	ZHS	Color Guard Advisor	VI	7	\$3,519.00
Sue Graham	ZHS	Comus Advisor (1/2)	VII	2	\$1,280.00
Heather Taylor	ZHS	Comus Advisor (1/2)	VII	1	\$1,120.00
Wayne Carpenter	ZHS	Devilette Conditioning	IX	44	\$1,600.00
Wayne Carpenter	ZHS	Devilette Director	II	44	\$6,079.00
Emma Lucas	ZHS	Dramatic Advisor	VII	0	\$2,240.00
Lori Lee	ZHS	Honor Society Advisor (1/2)	X	9	\$560.00
Holli Gattshall	ZHS	Honor Society Advisor (1/2)	X	0	\$400.00
Wilma Lawn	ZHS	Jr. Class Advisor	VIII	2	\$1,920.00
Mindy Waite	ZHS	Key Club Advisor	VII	17	\$2,879.00
Alyssa Capps	ZHS	Orchestra Director	IX	2	\$1,280.00
Holli Gattshall	ZHS	SADD Advisor (1/2)	X	2	\$480.00
Kelsey Buckley	ZHS	SADD Advisor (1/2)	X	0	\$400.00
Annette Porter	ZHS	Sr. Class Advisor (1/2)	VIII	16	\$1,120.00
Natashia Woerner	ZHS	Sr. Class Advisor (1/2)	VIII	2	\$960.00
Alyssa Capps	ZHS	Stage Design	VIII	0	\$1,600.00
Sabrina Penrose	ZHS	Student Council Advisor	VII	17	\$2,879.00
Emma Lucas	ZHS	Vocal Music Director	VII	1	\$2,240.00
William Sanders	ZHS	Football-Varsity Assistant	VI	0	\$2,879.00
Brooklin Patterson	ZMS	Volleyball Coach - Gr 7		0	\$1,120.00
Clay Lawyer	ZMS	Track - Boys	IX	4	\$1,600.00

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (continued)**

**Supplemental Contracts (continued)**

Name	Building	Position	Class	Year 2015-16	Stipend 2015-2016
Brady Palmer	ZMS	Track - Boys	IX	2	\$1,280.00
Kelsey Buckley	ZMS	Track - Boys	IX	2	\$1,280.00

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**7. Employment – Substitutes**

Approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

Substitute Teachers			
Cassandra Allen	Sharon Ambrose	Lori Bailey	Chelsea Beach
Robert Bednarczuk	David Bell	Charles Berga	Wesley Bowers
Lori Buchanan	Ariane Burkhart	Crissy Carnes	Shane Centers
Linda Coury	Stephanie Cruz	Tricia Dickson	Elizabeth Duff
Beverley Dunworth	Dorothy Durant	Erin Forshey	Brian Gadd
Lucas Graham	Cecilia Guss	George Haines	Sharon Haldeman
Linda Hamilton	Sheryle Hardcastle	Kathy Hollins	Ann Johnson
Christian Jones	Nate Kaufman	Albert Kinsey	Mary Klemens
Courtney Lambert	Cynthia Lawyer	David Main	Cynthia Martin
Carol McCann	David McDonald	Kimberly Merina	Doug Miller
Brandon Mills	Branden Morrison	Bridgette Neighbors	Beth Newland
Joseph Oliver	Cecilia Pritchard	Janet Rawlins	Tim Remster
Andrew Schmidt	Douglas Smith	Richard Smith	Ginger Swank
Megan Tucker	Gayla Ware	Jennifer Wilkes	Danny Wilson
Tammy Wilson			

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (continued)**

**Employment – Substitutes (continued)**

Approve the following substitute aides/secretaries, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

<b>Substitute Aides/Secretaries</b>			
Kathryn Browning	Michelle Carr	Amanda Cochran	Linda Coury
Andrea Cunningham	Tana Hall	Brenda Knaup	Mary Koher
Brenda Lemon	Caroline Pennington	Chrishia Perry	Shelly Peters
Ashley Rowan	Latoshia Smith	Nancy Snyder	Mary Beth Tippie
Lisa West			

Approve the following home instructors, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

<b>Home Instructors</b>			
James Baker	Lucy Bates	Robert Bednarczuk	Carrie Bunting
Ann Burkhart	Lisa Clark	Karen Dunn	Michael Emmert
Kimberly Farmer	Curtis Felver	Lorna Ferguson	Tami Fike
Lois Frame	Greg Gaumer	Debbie Gingerich	Chad Grandstaff
Sharon Halderman	Doyle Harple	Sheryl Hartman	Candace Haudenschild
Wilma Jean Hayes	Chad Jackson	Kayla Jones	Rose Kessing
Albert Kinsey	Wilma Lawn	Pat Lawson	Millary McGee
Tami Meaige	Martha Mitchell	Brady Palmer	Todd Rock
Mindy Rush	Jennifer Salsbury	Katie Sites	Sarah Snyder
Kathleen Stilwell	Ginger Swank	Laura Tompkins	Katrina Vandegriff
Linda Vaughn	Cindy Weaver	Jenny Williams	Matt Winland
Garrett Young	Dan Zakany		

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
BUSINESS RECOMMENDATIONS**

**8. META Solutions Contract**

Approve a reduction in the contract with META Solutions for core services from \$38205.50 to \$34,651.50 to reflect changes in services provided. Also approve an additional contract with META Solutions to provide IEP Anywhere software at a cost of \$5,331 for the 2015-16 school year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**9. Nursing Services**

Approval to enter into agreement with Shane Wolfe, LPN to provide nursing service for our student attending Starlight for the 2015-2016 school year. Not to exceed \$4,500.00

Approval to enter into agreement with Brenda Wolfe, LPN to provide nursing service for our student attending Starlight for the 2015-2016 school year. Not to exceed \$17,000.00

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**10. Speech Services**

Approval to enter into agreement with Yvonne Williams to provide speech services for two Zanesville City School students on home instruction for the 2015-2016 school year. Rate of pay to be sixty-five dollars (\$65.00) per hour for one hour per week.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
BUSINESS RECOMMENDATIONS**

**11. Attendance at Meetings/Events**

Approval be granted for the following individuals to attend professional meetings:

Name	Reason	Type	Date
Aronhalt, Madge	Prof Development	5 days	7/27/2015
Clapper, Kathy	Math Literacy Coach	5 days	7/27/2015
Decker, Krista	Prof Development	2 days	7/27/2015
Denton, Molly	Math Literacy Coach	5 days	7/27/2015
Gingerich, Debbie	Prof Development	2 days	7/27/2015
Kinsey, Danielle	Math Literacy Coach	5 days	7/27/2015
Lee, Margie	Prof Development	1 day	7/9/2015
McNutt, Lynn	Math Literacy Coach	5 days	7/27/2015
Norris, Lisa	Math Literacy Coach	5 days	7/27/2015
Penrose, Sabrina	Math Literacy Coach	5 days	7/27/2015
Riggle, Jodi	Math Literacy Coach	5 days	7/27/2015
Riley, Todd	Prof Development	2 days	7/11/2015
Smith, Tyler	Prof Development	1 day	7/28/2015
Young, Dawna	Math Literacy Coach	5 days	7/27/2015

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
OTHER RECOMMENDATIONS**

**I. REPORT/DISCUSSION ITEMS**

**J. CLOSING COMMENTS**

**K. EXECUTIVE SESSION**

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

**EXECUTIVE SESSION (continued)**

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- \_\_\_\_\_ Personnel matters
  - \_\_\_\_\_ to consider the appointment of employee(s) [reemployment] or public employees or officials
  - \_\_\_\_\_ to consider the promotion or compensation of public employee(s) or officials
  - \_\_\_\_\_ to consider the dismissal, discipline, or demotion of employee(s) or students
  - \_\_\_\_\_ to consider the investigation of charges or complaints of employee(s) or students
- \_\_\_\_\_ to consider the purchase of property for public purposes
- \_\_\_\_\_ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- \_\_\_\_\_ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- \_\_\_\_\_ conference with an attorney
- \_\_\_\_\_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- \_\_\_\_\_ matters required by federal law or state statues to be confidential
- \_\_\_\_\_ specialized details of security arrangements

Time entered executive session: \_\_\_\_\_ a.m./p.m.

Time returned to public session: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**L. MEETING ADJOURNMENT**

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting