

# ZANESVILLE BOARD OF EDUCATION REGULAR MEETING

September 20, 2011

Mr. Eppley called the meeting to order @ 5:30 p.m. Those answering roll call: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. Mr. Bunting was absent. Also present were Mr. Martin and Mrs. Carter.

## **#11-237 APPROVAL OF BOARD MINUTES**

Mrs. Stewart moved and Mr. Swope seconded that the Board of Education approves the minutes of the Zanesville Board of Education Regular Meeting on August 16, 2011.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

## **#11-238 REPORT OF THE TREASURER**

Mr. Swope moved and Mrs. Hoffer seconded to approve the following recommendations:

### **August Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

### **Reconciliations**

Approve the following reconciliations for August:

- General and Payroll

### **Donation**

Accept a donation from John Straker Jr. in the amount of \$4,000 for use by Dr. Bill Stewart and the ZHS science department.

### **Health Insurance Renewal**

Approve a 0% increase in our health insurance rates effective September 1, 2011.

### **Dental Insurance Renewal**

Approve a 0% increase in our dental insurance rates effective September 1, 2011.

### **Permanent Appropriations**

BE IT RESOLVED by the Board of Education of the Zanesville City School District School District, Muskingum County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education during the fiscal year ending June 30th, 2012, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows:

<b>Fund Class/Name</b>	<b>Fund</b>	<b>Appropriations</b>
<u>GENERAL</u>	001	\$32,250,000.00

# ZANESVILLE BOARD OF EDUCATION REGULAR MEETING

## September 20, 2011

*Special Revenue*

FOOD SERVICE	006	1,750,000.00
SPECIAL TRUST	007	9,600.00
PUBLIC SCHOOL SUPPORT	018	17,100.00
OTHER GRANT	019	141,100.00
CLASSROOM FACILITIES MAINT.	034	150,000.00
DISTRICT MANAGED ACTIVITY	300	293,400.00
AUXILIARY FUNDS	401	304,822.68
PUBLIC PRESCHOOL GRANT	439	147,089.10
MISC GRANTS	499	62,374.38
EDUCATION JOBS	504	951,846.45
RACE TO THE TOP	506	498,711.00
TITLE VI-B	516	1,237,754.27
TITLE II-D	533	1,844.98
TITLE I SCHOOL IMP A	536	216,851.57
TITLE I	572	2,892,658.80
TITLE IV-A	584	10,000.00
EARLY CHILDHOOD ED-IDEA	587	44,527.45
TITLE II-A	590	692,971.40
21ST CENTURY	599	432,055.35
<i>Total Special Revenue</i>		<b>\$9,854,707.43</b>

*Debi Service*

BOND RETIREMENT	002	\$762,000.00
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*Capital Projects*

PERMANENT IMPROVEMENT	003	61,500.00
BUILDING	004	300,000.00
CLASSROOM FACILITIES	010	500,000.00
<i>Total Capital Projects</i>		<b>\$861,500.00</b>

*Enterprise*

UNIFORM SCHOOL SUPPLIES	009	400.00
RECREATION	013	147,646.00
<i>Total Enterprise</i>		<b>\$148,046.00</b>

*Internal Service*

ROTARY-INTERNAL SERVICES	014	897,400.00
EMPLOYEE BENEFITS SELF INS.	024	6,592,850.00
<i>Total Internal Service</i>		<b>\$7,490,250.00</b>

*Agency Fund*

DISTRICT AGENCY	022	1,973.00
STUDENT MANAGED ACTIVITY	200	38,764.00
<i>Total Agency Fund</i>		<b>\$40,737.00</b>

***Total Appropriations - All Fund Types*** **\$51,407,240.43**

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

# ZANESVILLE BOARD OF EDUCATION REGULAR MEETING

September 20, 2011

## **#11-239            REDUCTION IN FORCE**

Mrs. Hoffer moved and Mrs. Stewart seconded to approve Jodi Cooper, MH Aide with LPN at National Road Elementary for reduction in force for the 2011-2012 school year due to non certification:

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Eppley. President declared motion carried.

## **#11-240            EMPLOYMENT – CLASSIFIED**

Mr. Eppley moved and Mr. Swope seconded to approve the employment of Jerry Allen as a van driver. Effective date of employment is August 30, 2011. Salary to be Step 0 from the appropriate salary schedule, pending background check.

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

## **#11-241            EMPLOYMENT – PERMANENT SUBSTITUTE TEACHER**

Mrs. Stewart moved and Mrs. Hoffer seconded to approve Douglas F. Baker as a permanent substitute teacher, pending appropriate certification and background checks, for the 2011-2012 school year. Rate of pay will be \$80.00 per day.

Those voting aye: Mr. Swope, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

## **#11-242            FAMILY MEDICAL LEAVE OF ABSENCE – CERTIFICATED**

Mr. Eppley moved and Mr. Swope seconded to approve a two week family medical leave of absence, with pay, for Michael Emmert, Intervention Specialist at Zane Grey Elementary, effective date will be the birth of the child.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

## **#11-243            EMPLOYMENT – CLASSIFIED**

Mrs. Hoffer moved and Mr. Swope seconded to approve the following resolutions:

Approve Tammy Harris, Intervention Room Monitor at Zanesville High School, effective August 24, 2011. Salary to be step 10 from the appropriate salary schedule.

Approve Drema Rhodes as Preschool Bus Aide (2 hours per day) for the Zanesville Preschool, effective August 29, 2011. Salary to be step 6, from the appropriate salary schedule. .

Approve Billie Bird as Special Education Bus Aide (3 hours per day), effective August 29, 2011. Salary to be step 0, from the appropriate salary schedule.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope, President declared motion carried.

## **#11-244            SALARY ADJUSTMENTS – CERTIFICATED**

Mr. Eppley moved and Mrs. Stewart seconded approve the following personnel to be granted salary adjustments effective with the 2011-2012 school year. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study.

# ZANESVILLE BOARD OF EDUCATION REGULAR MEETING

September 20, 2011

Eric Baldwin	Masters+ 45
Kimberly Baldwin	Masters+ 30
Kathy Clapper	Masters+ 45
Molly Denton	Masters+ 15
Laura Dunn	Masters+ 45
Michael Emmert	Masters
Mark Haven	Masters+ 15
Diane Higgins	Masters+ 30
Lori Lee	Masters+ 45

Tara Neptune	Masters+ 30
Holly Norris	Masters+ 15
Deanna Peyton	Masters+ 15
Stephanie Rudloff	Masters+ 30
Jennifer Stewart	Masters+ 15
Kathy Stilwell	Masters
Ashley Wilson	Masters
Marcia Thompson	Masters
Jennifer Wahl	Masters+ 30

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Eppley. President declared motion carried.

## **#11-245 MASTER TEACHER COMMITTEE**

Mrs. Stewart moved and Mrs. Hoffer seconded to approve the following teachers to serve on the Master Teacher Committee for the 2011-2012 school year. Requirements for members will be to attend at least four (4) meetings during the school year. Members will receive a stipend of \$80.00 per meeting. Following the required start-up meeting, required meetings will be called to review and take action on master teacher applications. Funding source will be Federal Fund IIA.

Diana Donahue                      Tom Downard                      Rosemary McGinnis  
Kendra Sampsel                      Heather Taylor                      Jason Taylor

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

## **#11-246 EXTENDED TIME – CERTIFICATED**

Mrs. Stewart moved and Mr. Swope seconded to approve Rhonda Pennington for extended time, no more than seven (7) days prior to the 2011-2012 school year, to assist Zanesville Middle School.

Approve Carlotta Workman and Elizabeth Kleinknecht for extended time, no more than five (5) days prior to and five (5) days following the 2011-2012 school year.

Those voting aye: Mr. Swope, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

## **#11-247 AGREEMENT WITH BETHANY HARRIS, LPN - CORRECTION**

Mr. Swope moved and Mr. Eppley seconded the approval to enter into an agreement for the 2011-2012 school year, with Bethany Harris, LPN for the purpose of providing nursing services for a special education student. Approximately 35 hours per week at \$23.55 per hour, effective August 23, 2011. This agreement was originally approved at approximately 24 hours at \$23.35 per hour.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

# ZANESVILLE BOARD OF EDUCATION REGULAR MEETING

**September 20, 2011**

**#11-248      RECALL FROM REDUCTION IN FORCE –  
CERTIFICATED/CLASSIFIED**

Mrs. Stewart moved and Mrs. Hoffer seconded to approve the following personnel for employment for the 2011-2012 school year. These individuals are being recalled from reduction in force. Salary to be taken from the appropriate salary schedule

Name	Position	Building	Effective
Krista Decker	Teacher/Aide	Zanesville Preschool	8/24/2011
Janice Moore	Teacher/Aide	Zanesville Preschool	8/24/2011

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#11-249      HOME INSTRUCTOR**

Mr. Swope moved and Mr. Eppley seconded to approve the following home instructors, as and when needed, pending appropriate certification and background checks for the 2011-12 school year.

Home Instructors			
Susan Abele	Nancy Adams	James Baker	Robert Bednarczuk
Paul Bowers	Tom Brown	Ann Burkhart	Karen Dunn
Kimberly Farmer	Lorna Ferguson	Tami Fike	Elaine Fonseca
Kelly Foster	Lois Frame	Greg Gaumer	Chad Grandstaff
Sharon Halderman	Ben Harlan	Doyle Harple	Wilma Jean Hayes
Susan Hershberger	Michelle Huston	Chad Jackson	Albert Kinsey
Wilma Lawn	Pat Lawson	Martha Mitchell	Herb Perry
Joe Robinson	Todd Rock	Mindy Rush	Jennifer Salsbury
Christ Sobolewski	Mark Stallard	Kathleen Stilwell	Ginger Swank
Jason Taylor	Laura Tompkins	Katrina Vandegriff	Linda Vaughn
Heather Ward	Cindy Weaver	Jennifer Wilkes	Matt Winland
Dan Zakany			

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Eppley. President declared motion carried.

**#11-250      SUPPLEMENTAL CONTRACTS**

Mr. Eppley moved and Mr. Swope seconded to approve the following supplemental contracts/changes for the 2011-2012 school year.

First Name	Last Name	Sport/Building	Position	Exp	Class	Stipend
Shane	Hollins	Football –ZMS	Coach – 8 <sup>th</sup> Grade	0	VIII	1,538
Eric	Baldwin	Basketball-ZMS	Coach – 8 <sup>th</sup> Grade	0	VIII	1,538
Marc	Blatt	Basketball- ZMS	Coach – 7 <sup>th</sup> Grade	0	VIII	1,538

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

# ZANESVILLE BOARD OF EDUCATION REGULAR MEETING

September 20, 2011

## **#11-251 EMPLOYMENT – SUBSTITUTES**

Mr. Swope moved and Mrs. Stewart seconded to approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2011-2012 school year.

Substitute Teachers			
Charles Berga	Carolyn Brown	Robert Buchanan	Pam Detty
Becky Flower	Aaron Hall	Doyle Harple	Courtney Kerns
Jennifer Luallen	Paul Swan	Ginger Swank	

Approve the following substitute driver, as and when needed, pending appropriate certification and background checks for the 2011-2012 school year.

Substitute Bus Driver			
Jerry Allen	Marjorie Hayes		

Those voting aye: Mr. Swope, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

## **#11-252 EMPLOYMENT – SCHOOL DENTIST**

Mr. Eppley moved and Mr. Swope seconded to approve Dr. Robert L. Curry, DDS, to work eighteen (18) days from the period of September 1, 2011, through May 30, 2012, as school dentist at the rate of \$200 for each day of dental service (total cost of \$3,600). Dental services to be provided to include fillings, sealants, extractions, dental examinations, anesthetic, x-ray, crowns review of records, and monitoring of Dental Hygienist cleanings, fluoride treatment, and sealants. Work to be conducted in the Zanesville City Schools Mobile Dental Unit. Days of work will be cooperatively scheduled in cooperation with the Dental Hygienist.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

## **#11-253 AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND THE FOLLOWING SCHOOL DISTRICTS FOR TITLE I NON PUBLIC SERVICE: EAST MUSKINGUM LOCAL, FRANKLIN LOCAL, MAYSVILLE LOCAL, WEST MUSKINGUM LOCAL, AND TRI-VALLEY LOCAL SCHOOLS.**

Mrs. Stewart moved and Mrs. Hoffer seconded to enter into agreements with the following school districts: East Muskingum Local, Franklin Local, Maysville Local, West Muskingum Local, and Tri-Valley Local to provide Title I education services and benefits on a consortium basis to Bishop Fenwick based on the Title I per pupil allocation of qualifying students in the public schools in the public school districts having allocations for Title I service. Time and amount of service will be allocated and rated based on federal funds allocated for this purpose. Billing and documentation will be coordinated with the Coordinator of Federal Programs in conjunction with the treasurer.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

## **#11-254 TRANSPORTATION FEE INCREASE**

Mr. Eppley moved and Mrs. Stewart seconded to approve a change to the transportation fee structure for extracurricular activities, field trips and after school activities to reflect \$3.50 per mile and \$20.00 per hour for the driver, effective with the 2011-2012 school year.

# ZANESVILLE BOARD OF EDUCATION REGULAR MEETING

September 20, 2011

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Eppley. President declared motion carried.

## **#11-255 AGREEMENT WITH INTERIM HEALTHCARE OF ZANESVILLE**

Mr. Swope moved and Mrs. Stewart seconded the approval to enter into an agreement with Interim Healthcare of Zanesville and the Zanesville City Schools for the period of the 2011-2012 school year, for the purpose of providing one-on-one nursing services for a special education student of Zanesville City Schools. The cost for LPN nursing care to be \$38.00 per hour and RN nursing care to be at \$45.00 per hour.

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

## **#11-256 POLICY ITEMS FOR ADOPTION**

Mrs. Hoffer moved and Mrs. Stewart seconded to approve the following policy items for adoption:

5330	Use of Medications (Revised)
AG 5330	Use of Medications (Revised)

Those voting aye: Mr. Swope, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

## **#11-257 EMPLOYMENT - CERTIFICATED**

Mrs. Hoffer moved and Mrs. Stewart seconded to approve the following certificated personnel for the 2011-2012 school year pending appropriate certification requirements and background checks.

Derek J. Reed – Kindergarten Teacher at Zane Grey Elementary

Experience:	3	College:	Ohio University (BA+150)
Effective Date:	9/19/11	Amount:	\$36,290

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

## **#11-258 RESIGNATION – CLASSIFIED**

Mr. Swope moved and Mrs. Hoffer seconded to accept the resignation of Karen Murray, Aide at John McIntire Elementary, effective September 30, 2011. Reason for resignation is retirement.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

## **#11-259 TRANSFERS – CLASSIFIED**

Mr. Eppley moved and Mr. Swope seconded to approve the transfer of Joyce Horton, aide at the Zanesville Preschool, to a one-on-one aide at John McIntire Elementary, effective September 12, 2011. Rate of pay to be step 14, from the appropriate salary schedule.

# ZANESVILLE BOARD OF EDUCATION REGULAR MEETING

**September 20, 2011**

Approve the temporary transfer of Marcia Chema, from 3 hour food services at Zanesville High School to 7 hours food services at Zanesville High school. Rate of pay to remain the same, effective September 6, 2011.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Eppley. President declared motion carried.

**#11-260 CLASSIFIED – CORRECTION**

Mr. Swope moved and Mr. Eppley seconded to approve the change of pay for Brenda Zienta, aide at Zanesville Preschool to reflect MD aide at Zanesville Preschool – step 14, effective August 25, 2011.

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

**#11-261 SUBSTITUTES**

Mr. Eppley moved and Mrs. Hoffer seconded to approve the following substitute food service personnel, as and when needed, pending appropriate background checks for the 2011-2012 school year. Rate of pay will be \$8.00 per hour.

Substitute Food Service Personnel			
Marjorie Hayes	Beverly Jones		

Approve the following substitute custodian, as and when needed, pending appropriate background checks for the 2011-2012 school year. Rate of pay will be \$8.00 per hour.

Substitute Custodian			
Timothy Lemmon	Kevin Manning	Randy Sims	

Approve the following substitute aides/secretaries/library technician, as and when needed, pending appropriate certification and background checks for the 2011-2012 school year.

Substitute Aides/Secretaries/Library Tech			
Baker, Doug	Billie Bird	Block, Jamie	Bronkar, Kerry
Brewer, LeeAnn	Butler, Shelly	Chappelear, Nancy	Clemons, Judy
Colling, Cheryl	Crawford, Robin	Cunningham, Andrea	Detty, Pamela
Donnelly Randles, Jacquie	Dunmead, Annette	Edgell, JoAnn	Elliott, Renae
Gaumer, Greg	Gaumer, Judith	Gearhart, Melissa	Haendiges Schmidt, Cathleen
Henry, Kenneth	Kennedy, Barbara	Kerns, Donnie	Kisabeth, Pamela
Knaup, Brenda	Kohler, Mary	Kruzan, Jennifer	Kuhn, Diana
Lee, Heather	Legats, Caribeth	Martin, Starlett	McCarthy, Meghan
McCoy, Karen	McKenzie, Kristin	Meadows, Lori	Menhorn, Mary Ann
Merriman, Tamara	Norris, Edward	Paul, Melany	Pennington, Carolyn
Pritchard, Jodi	Ralph, Stephanie	Reynolds, Mary	Shackelford, Steve
Schumacher, Julie	Smith, Angela	Sowers, Polly	Terrill, Pansy
Tippie, Mary Beth	Tysinger, Lane	Weekley, Teresa	

Those voting aye: Mr. Swope, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.



**ZANESVILLE BOARD OF EDUCATION REGULAR MEETING**

**September 20, 2011**

**#11-262 SHELLY COMPANY AND MUSKINGUM RIVER CONSTRUCTION – Parking Lot of Zanesville High School**

Mr. Swope moved and Mrs. Hoffer seconded to approve work on extra parking lot at Zanesville High School in the amount of \$6,500 for grindings for Shelly Company and \$16, 850 for Muskingum River Construction for excavating.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#11-263 STRAUSS FENCING- John McIntire School**

Mr. Swope moved and Mrs. Hoffer seconded to approve putting guard rails at John McIntire Elementary from Strauss Fencing in the amount of \$5,950.00.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Eppley. President declared motion carried.

**#11-264 ELIMINATING STUDENT FEES**

Mrs. Hoffer moved and Mr. Swope seconded to approve the elimination of student fees for the elementary and middle school students.

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

**#11-265 DIVIDING WALL AT ZANE GREY ELEMENTARY**

Mr. Swope moved and Mrs. Stewart seconded to approve putting a dividing wall at Zane Grey Elementary from CAMM Construction Service not to exceed \$5,000.00

Those voting aye: Mr. Swope, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

Mr. Bunting arrived at 6:45 p.m.

**#11-266 EXECUTIVE SESSION**

Mr. Swope moved and Mrs. Hoffer seconded to go into executive session:

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

  X   Personnel matters

  X   to consider the dismissal, discipline, or demotion of employee(s) or students

**ZANESVILLE BOARD OF EDUCATION REGULAR MEETING**

**September 20, 2011**

  X   to confer with an attorney for the public body concerning disputes involving the Public body that are subject of pending or imminent court action

Time entered executive session: 6:45 p.m.

Time returned to public session: 9:06 p.m.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#11-267 MEETING ADJOURNMENT**

Mr. Swope moved and Mr. Bunting seconded that the Zanesville City Schools Board of Education meeting is adjourned @9:06 p.m.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

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*President*

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*Treasurer*