

Board of Education Regular Meeting

October 16, 2018

5:00 P.M.

**Zanesville City Schools
Zanesville Middle School
1429 Blue Ave.
Zanesville, Oh 43701**

Board of Education Members:

*Brian Swope - President
Scott Bunting – Vice President
Mike Coulson
Fred Curry
Vicky French*



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

TABLE OF CONTENTS
October 16, 2018
Regular Board Meeting – 5:30 p.m.

A.	CALL TO ORDER – President		
B.	PLEDGE OF ALLEGIANCE		
C.	ROLL CALL – Mike Young.....	Page	1
D.	INTRODUCTION OF GUEST	Page	1
E.	ZEAL PRESENTATIONS/COMMENTS		
F.	ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES		
G.	REPORT OF BOARD OF EDUCATION		
	1. Approval of Minutes	Page	1
	LEGISLATIVE AND OTHER TOPICS		
	PUBLIC PARTICIPATION		
H.	REPORT OF TREASURER OF THE BOARD OF EDUCATION – Mike Young		
	1. September Financial Reports	Page	1
	2. Reconciliations.....	Page	2
	3. Monthly Financials – Zanesville Community High School	Page	2
	4. Five-Year Forecast.....	Page	2
	5. Budget – Zanesville Community High School	Page	2
	6. Five-Year Forecast – Zanesville Community High School.....	Page	2
	7. Advance Approval	Page	2

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

1.	Resignations – Certificated.....	Page	3
2.	Resignations - Classified.....	Page	3
3.	Employment - Classified.....	Page	3
4.	Employment – Substitutes	Page	4
5.	Summer Professional Development.....	Page	4
6.	Site Coordinators for Teen Trendsetters After School Program.....	Page	5
7.	ZHS Language Club International Trip	Page	5
8.	ZHS Orchestra Trip.....	Page	5
9.	Supplemental Contracts	Page	6
10.	EMIS Stipend.....	Page	6
11.	Employment- Fiscal Associate	Page	6
12.	Administrative Salary Scale.....	Page	7
13.	Stipend – Classified	Page	7

**I. SUPERINTENDENT’S RECOMMENDATION – Doug Baker
BUSINESS RECOMMENDATIONS**

14.	Agreement with Cambridge Home Health Care.....	Page	7
15.	Agreement with Eagle Wings Academy	Page	8
16.	Agreement with Haugland Learning Center, LLC	Page	8
17.	Sale of Textbooks	Page	8
18.	K-6 Grading Scale Adjustment.....	Page	9
19.	MOU between ZCS and Corp. for Ohio Appalachian Development	Page	9

**I. SUPERINTENDENT’S RECOMMENDATION – Doug Baker
OTHER RECOMMENDATIONS**

20.	Policies Items for Adoption	Page	9
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J. REPORT/DISCUSSION ITEMS Page 10

Vicky French – 200th Anniversary of Zanesville City Schools (2018)

K. BOARD COMMITTEE UPDATES Page 10

- Legislative Liaison – Vicky French
- Business Advisory Council – Vicky French
- Student Achievement Liaison – Scott Bunting
- Audit Committee – Brian Swope and Fred Curry
- Insurance Committee – Mike Coulson
- Buildings and Grounds Committee - Scott Bunting and Fred Curry

L. CLOSING COMMENTS Page 10

M. EXECUTIVE SESSION..... Page 10

N. MEETING ADJOURNMENT..... Page 11

C. ROLL CALL – Mike Young

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

G. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education special meeting September 4, 2018 and the regular meeting on September 19, 2018.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

H. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. September Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

H. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young (Con’t)

2. Reconciliations

Approve the following reconciliations:

- General
- Payroll

3. Monthly Financials – Zanesville Community High School

Approve the September 2018 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

4. Five-Year Forecast

Approve the five-year forecast for the period of July 1, 2018 through June 30, 2023.

5. Budget – Zanesville Community High School

Approve the 2018-2019 Budget for the Zanesville Community High School

6. Five-Year Forecast – Zanesville Community High School

Approve the five-year forecast for the Zanesville Community High School for the period of July 1, 2018 through June 30, 2023.

7. Advance Approval

Approve the following advance:

From Fund	To Fund	Amount	
001-0000 General Fund	024-9700 Health Insurance	300,000	To avoid a deficit balance

_____ moved and _____
Seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignations – Certificated

Accept the resignation of Chelsea Tolliver, Rosecrans High School Guidance Counselor, effective August 2, 2018.

_____ moved and _____
Seconded the adoption of the motion, and roll call resulted.
_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

2. Resignations - Classified

Accept the resignation of Cristen Nichols, Food Service at Zane Grey Elementary, effective October 12, 2018.

_____ moved and _____
Seconded the adoption of the motion, and roll call resulted.
_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

3. Employment – Classified

Approve the employment of Kayla Loyd as Educational Aide at Zane Grey Elementary. Effective date of employment is September 17, 2018. Rate of pay will be Regular Aide, step 0, from the appropriate salary schedule, pending appropriate certification and background check.

Approve the employment of Kelly Jarvis as 3 hours food services, at National Road Elementary, effective September 18, 2018, pending appropriate certification and background check. Rate of pay to be Cafeteria II, step 0, from the appropriate salary schedule.

Approve the employment of Stacey Ransom as 3 hours food services, at Zanesville Middle School, effective August 31, 2018, pending appropriate certification and background check. Rate of pay to be Cafeteria II, step 0, from the appropriate salary schedule.

Approve the employment of Oscar McWhorter as Custodian for Zanesville High School, effective October 1, 2018, pending appropriate certification and background check. Rate of pay to be Maintenance I, step 0, from the appropriate salary schedule.

_____ moved and _____
Seconded the adoption of the motion, and roll call resulted.
_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

4. Employment – Substitutes

Approve the following substitutes, as and when needed, pending appropriate certification and background checks for the 2018-2019 school year.

Substitute Teacher			
Mark Coulson			

Substitute Aide/Bus Aide/Van Aide			
Mickayla Bidwell	Latoya Hayes		

Substitute Custodian			
Devaughn Harris			

Substitute Food Services			
Mickayla Bidwell	Haley Darby Miller	Amy Pieper	Angela Saxton

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

5. Summer 2018 Dual Credit Professional Development

Approve the following personnel for participation in required Dual Credit Professional Development at Zane State College during summer 2018. Participants receive a \$100 stipend.

Name	Subject	Date
Chris Miller	History	8/7/2018
Holli Gattshall	Language Arts	8/7/2018
Katrina Derry	Math	6/6/2018

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

6. Site Coordinators for Teen Trendsetters After-School Program

Approve the following individuals as Building Site Coordinators for the Barbara Bush Teen Trendsetter Program for the 2018-2019 school year. A stipend of \$1,000 will be paid by The Barbara Bush Foundation to each Site Coordinator.

ZGE	NRE	JME
Megan Moore (1/2 Stipend)	Summer Bendle	Hillary McGee
Emily Brady (1/2 Stipend)		

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

7. ZHS Language Club International Trip

Approve a trip for the Zanesville High School Language Club members to travel to Austria, Germany and Switzerland. This 10 day trip is planned for May/June, 2020 and travel services will be provided by Education First Educational Tours. Students and chaperones will be responsible for their trip cost and will have the opportunity to raise money through various fund raisers.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

8. ZHS Orchestra Trip

Approve a trip for the Zanesville High School Orchestra to travel to Cleveland, Ohio March 2, 2019 to attend a performance by the Cleveland Orchestra and visit the Rock N Roll Hall of Fame. Trip to be paid for by fundraising by the ZHS Orchestra.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

9. Supplemental Contracts

Approve the following supplemental contracts for the 2018-2019 school year.

First Name	Last Name	Sport	Position	Year 2018-19	Class	Stipend
Eric	Baldwin	Athletic Coordinator	ZMS	0	n/a	\$2,700.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

10. EMIS Stipend

Approve a stipend in the amount of \$6,125.00 for Jacob Fisher, Tech Coordinator, to assist with EMIS and Power School reporting for the 2018-2019 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

11. Employment – Fiscal Associate

Approve Becky Winsley, Fiscal Associate, part-time as and when needed effective October 1, 2018, pending background checks and appropriate certification. Rate of pay will be step 1 from the appropriate salary schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

12. Administrative Salary Scale

Approve the attached updated Administrative Salary Scale for the 2018-2019 school year to add the Licensed and Non-Licensed Executive Directors.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

13. Stipend – Classified

Approve Johanna Riley, Administrative Assistant to the Superintendent, a \$3,000 stipend for support and transfer of responsibilities to the Department of Instructional Services for the 2018-2019 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

14. Agreement with Cambridge Home Health Care

Resolve to enter into agreement with Cambridge Home Health Care to provide nursing service for our student attending Starlight School for the 2018-2019 school year. Cost not to exceed \$45,000.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

15. Agreement with Eagle Wings Academy

Approval to enter into agreement with Eagle Wings Academy to provide education services for 5 students for the 2018-2019 school year for the amount of \$111,780.00. This includes a 10% discount in the amount of \$12,420.00 if paid before November 1, 2018.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

16. Agreement with Haugland Learning Center, LLC

Approval to enter into an agreement with Haugland Learning Center, LLC to provide education and speech services for one student for the balance of 2018-2019 school year. The amount will not exceed \$54,000.00.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

17. Sale of Textbooks

Approve the sale of excess student academic resources to K12 Book Source for \$500.00.

Subject	Grade	Title	Copyright
Math	K-5	MY MATH	2013
Math	6	Glencoe Course 1	2013
Math	6	Glencoe Course 1	2016
Social Studies	5	OUR Nation	2003

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

18. K-6 Grading Scale Adjustment

Approve the attached chart with adjustments to the K-6 Grading Scale.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

**19. Memorandum of Understanding with the Corporation for Ohio Appalachian
Development (COAD) Foster Grandparent Program/Senior Companion Program**

Approve the January 1, 2019 through December 31, 2021 Memorandum of Understanding (MOU) between Zanesville City Schools and the Corporation for Ohio Appalachian Development Foster Grandparent Program/Senior Companion Program (COAD FGP/SCP).

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

20. Policies Items for Adoption

Approve the following policy Items for adoption:

- 1541 Termination and Resignation
- 1662 Anti-Harassment
- 2111 Parent and Family Involvement
- 2260 Nondiscrimination and Access to Equal Educational Opportunity
- 2261 Title I Services
- 2261.01 Parent and Family Member Participation in Title I Programs
- 3122 Nondiscrimination and Equal Employment Opportunity
- 3140 Termination and Resignation

3362 Anti-Harassment
4122 Nondiscrimination and Equal Employment Opportunity
4140 Termination or Resignation

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

J. REPORT/DISCUSSION ITEMS

Vicky French - 200th Anniversary of Zanesville City Schools (2018)

K. BOARD COMMITTEE UPDATES

Legislative Liaison – Vicky French
Business Advisory Council – Vicky French
Student Achievement Liaison – Scott Bunting
Audit Committee – Brian Swope and Fred Curry
Insurance Committee – Mike Coulson
Buildings & Grounds Committee – Scott Bunting and Fred Curry

L. CLOSING COMMENTS

M. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

_____ Personnel matters
_____ to consider the appointment of employee(s) [reemployment] or public employees or officials

- _____ to consider the promotion or compensation of public employee(s) or officials
- _____ to consider the dismissal, discipline, or demotion of employee(s) or students
- _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

N. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry