

Board of Education Regular Meeting

October 17, 2023

6:00 P.M.

**Zanesville City Schools
Zanesville Middle School
1429 Blue Ave.
Zanesville, Ohio 43701**

Board of Education Members:

Valencia Clark - President

Lori Lee - Vice President

Kyle Baldwin

Bret Hickman

Janet Long



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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- Audit Committee – Mike Young, Bret Hickman, Kyle Baldwin
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- Business Advisory Council – Lori Lee, Janet Long

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C. ROLL CALL – Mike Young

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education of the Special Meeting on September 5, 2023 and the Regular meeting on September 19, 2023.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. September Financial Reports

Approve the following financial reports:

Financial report by fund
Expenditure report
Investment report

2. Reconciliations

Approve the following reconciliations for September:

General
Payroll

3. Monthly Financials – Zanesville Community High School

Approve the September 6, 2023 special and September 20, 2023 regular minutes, September 2023 bank reconciliation and financial reports for the Zanesville Community High School.

4. Budget – Zanesville Community High School

Approve the 2023-2024 budget for the Zanesville Community High School.

**I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young
(con't)**

5. Donations/Grants

Accept the following grants:

\$2,500.00 from The J.W. and M.H. Straker Charitable Foundation to be used for Incentive Programs.

\$6,435.00 from the Buckeye Valley Family YMCA to be used for the Backpack Program.

Accept the following donations:

\$3,000.00 from Park National Bank to be used for Student of the Month shirts.

\$1,000.00 from Park National Bank to be used for ZHS Honor Roll Celebrations.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignations - Classified

Approve the resignation of Debra Martin, 3 hour Food Service at Zanesville Middle School, effective September 19, 2023. Reason for resignation is personal.

Approve the resignation of Nicole Stewart, 3 hour Food Service at National Road Elementary effective October 3, 2023. Reason for resignation is personal.

Approve the resignation of Renee Love, 3 hour Food Service at Zane Grey Intermediate, effective October 6, 2023. Reason for resignation is personal.

Approve the resignation of Katie Kimble, Educational Aide 1:1 at Zane Grey Elementary, effective October 13, 2023.

Approve the resignation of Hayley Holskey, Special Education Aide at Zane Grey Intermediate, Effective October 13, 2023

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

2. Employment - Classified

Approve the following Classified personnel for the 2023-2024 school year, pending appropriate certification requirements and background checks:

*Adjusted effective date:

Michelle Bintz - Educational Aide 1:1 Building: Zanesville Middle School
Salary Schedule: MD Aide Step: 0 Effective Date: October 6, 2023*

Stacy Ransom - Transportation Aide Building: District
Salary Schedule: Regular Aide Step: 0 Effective Date: September 27, 2023

Heather Lear - 3 hr Food Service Building: National Road Elementary
Salary Schedule: Cafeteria II Step: 0 Effective Date: October 16, 2023

Diana Thomas - 3 hr. Food Service Building: Zanesville Middle School
Salary Schedule: Cafeteria II Step: 0 Effective Date: October 4, 2023

Keelie Goldsmith - Educational Aide 1:1 Building: Zane Grey Elementary
Salary Schedule: MD Aide Step: 0 Effective Date: October 2, 2023

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

3. Employment - Substitutes

Approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2023-2024 school year:

Substitute Teachers			
Alexis Mozena	Madison Winland		
Substitute Aides/Bus Aides			
Jill Smith	Madison Winland		
Maintenance			
Andrew Del Toro			
Food Service			
Debra Martin			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

4. FMLA Leave of Absence

Approve the following employees as listed for FMLA Leave of absence:

Name	Dates
Hayley Devoll	8/18/2023 thru 10/16/2023
Allison Burkhart	9/29/23 thru 12/13/2023
Wendy Winland	9/1/23 thru 12/29/2023
Jennifer Stewart	10/12/23 thru 11/24/2023
Roxanne Dennis	9/12/23 thru 12/11/2023

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

5. After School Program - Teachers/Aides

Approve the following personnel as listed as After-School Program teachers at a rate of \$40 per hour as and when needed for a portion of the 2023-2024 school year: Teachers will be funded by Muskingum Behavioral Health Grant funds and/or 21st Century Grants and/or ESSER.

Teachers:

First Name	Last Name	First Name	Last Name	First Name	Last Name	First Name	Last Name
Amanda	Allison	Dawn	Daily	Charla	Kempa	Susan	Pratt
Cailey	Azbell	Diana	Donahue	Heather	Krause	Jennifer	Smith
Misty	Baird	Ann	Ferguson	Wilma	Lawn	Carrie	Stallard
James	Baker	Tami	Fike	Hillary	McGee	Kathleen	Stilwell
Kasey	Bates	Tamara	Fleming	Shari	Melick	Amy	Vincent
Summer	Bendle	Lauren	France	Christopher	Miller	Angela	Winegardner
Terri	Lightle-Brown	Sarah	Gantzer	Pierrette	Morales	Tiana	Young
Elizabeth(Betty)	Caw	Margaret	Grabits	Alisa	Mumford	Dawna	Young
Lisa	Clark	Amanda	Hitchcock	Melissa	Nelson	Kim	Reilly
Natalie	Collins	Wendy	James-Winland	Sabrina	Penrose	Debra	Smith
Trisha	Holmes	Tammy	Besser				

Approve the following personnel as listed as After-School Program paraprofessionals at a rate of \$20 per hour as and when needed for a portion of the 2023-2024 school year: Teachers will be funded by Muskingum Behavioral Health Grant funds and/or 21st Century Grants and/or ESSER.

Aides:

First Name	Last Name	First Name	Last Name	First Name	Last Name
Portsha	Baker	Langstyn	Jones	Kayla	Riddlebarger
Tammy	Besser	April	Mihalko	Jennifer	Shepherd
Ashley	Campbell	Erin	Morrison	Angela	Swingle
Becky	Cook	Jennifer	Myers	Gayla	Ware
Lacie	Hittle	Kim	Reilly	Brenda	Zienta

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

6. Preschool - Extended Day

Approve the following teachers as listed to work the Early/Late room for John McIntire Elementary, as and when needed, at the rate of \$20.00 per hour for the 2023-2024 school year.

Lisa Clark

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

7. Supplemental Contracts

Approve the following supplemental contracts as listed pending certification and background check for 2023-2024:

First Name	Last Name	Season	Sport /Building	Position	Exp.	Class
Tristen	Tucker	Annual	JME	Robotics Advisor 1/2	0	VIII
Stacey	Mohler	Annual	JME	Robotics Advisor 1/2	6	VIII
Tish	Wildroudt	Annual	JME	Yearbook Advisor	0	X
Rian	Burrell	Winter	Basketball - Boys	Freshman Head Coach	0	VII
Jordan	Watson	Winter	Basketball - Boys	Coach - 7th Grade	0	VIII
Morgan	Belsole	Spring	Softball	Varsity Coach	1	IV
Morgan	Belsole	Spring	Softball	Winter Fitness	1	X
Cailey	Azbell	Spring	Softball	Junior Varsity Coach	1	VII
Shane	Hollins	Fall	Football	Defensive Coordinator	0	X

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

8. Volunteers

Approve the following volunteers as listed for the Zanesville City Schools for the 2023-2024 school year pending appropriate backgrounds checks:

Name	Building	Type
Cherelle Ransom	ZGE	Parent
Misty Hamilton	JME/ZGI	Parent
Cassandra Rowan	ZGI	Parent
Nicole McClellan	ZGI	Parent
Lakyn Hammers	JME	Parent
Danielle Hardwick	JME	Parent
Augusta Berry	JME	Parent
Rebecca Salahub	JME	Grandparent
Kerra Peck	JME	Parent
Ruchita Patel	JME	Parent
Lindsay Aggas	JME	Parent
Kristen Hardcastle	JME/ZMS	Parent
Theresa Barclay	JME	Community
Kylie Curry	JME	Parent
Caitlin Gallagher	JME	Parent
Alison Pennington	ZGI	Parent
Katie Luallen	ZGE/ZGI	Parent
Stacie Curtis	JME	Parent
Jason Mills	JME	Parent
Jeanne Morton	JME	Parent
Judith Valcin	ZGI	Community

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.
_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker

PERSONNEL RECOMMENDATIONS (con't)

9. Professional Development - Restraint Training

Approve a correction to the amount for restraint training paperwork for Matthew Winland to reflect \$20.00 per trainee instead of the previously approved per hour.

Approve the list of additional individuals as listed for restraint training. Trainings will be held at Zane Grey Intermediate from 4:30 to 8:30 p.m. as scheduled:

Payment will be \$25.00 per hour for trainees.

October 4 th , 5 th , 2023				
Chantae Dobson	Darci Dusenbery	Britney Henry	Katie Kimble	Jessica Landers
Jessica McClendon	Stacia McCutcheon	Kristy Meddings	Carrie Stallard	Shannon Tabler

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

10. Stipends - 21st Century Program/MBH After School Programs

Approve the following individuals to receive a \$6,000 stipend for administration of the program at their respective buildings for the 2023-2024 school year: Administrators will be funded by 21st Century funding or the MBH Grant Funding.

First Name	Last Name
Megan	Weingart
Adrian	Williams
Abbey	Achauer
Mary	Hitchens
Alyssa	Amspaugh
Judy	Tolley

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker

PERSONNEL RECOMMENDATIONS (con't)

11. Zanesville High School - Early Graduation Candidate

Approve Nathan Scott as an early graduation candidate subject to completing the graduation requirement, effective January 6, 2024.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

12. Zanesville Community High School Items

Approve after school PBIS professional development meetings for certificated staff at Zanesville Community High School. All meetings and topics must have prior approval from the Executive Director of Zanesville Community High School. Attendees will be paid \$100 per meeting using funds from Title II-A. This item will be approved by the Zanesville Community High School Board of Directors at their October meeting.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

13. Eagle Wings Agreement

Approve to enter into an agreement with Eagle Wings Academy for the educational services for two students for FY24. Cost including a five percent discount will be \$61,560.00.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker

BUSINESS RECOMMENDATIONS (con't)

14. Youth Villages Agreement

Approve to enter into an agreement with Youth Villages of Bartlett, TN to provide educational services for a student at \$179.58 per school day, up to 180 days per school year. Total not to exceed \$33,000.00.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

15. Mid-East Career and Technology Center Certificate Ceremony

Approve the use of the Zanesville High School facility by Mid-East Career and Technology Center for their Certificate Ceremony on May 21, 2024 with rain dates of May 22nd and 23rd, 2024.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

16. Ohio University Executed Global Health Sciences and Professions Affiliation Agreement

Approve the attached revised five-year agreement between Ohio University College of Health Sciences and Professions and Zanesville City Schools for clinical affiliation with the addition of Speech-Language Pathology along with the Nursing Program beginning January 1, 2024.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker

BUSINESS RECOMMENDATIONS (con't)

17. Kidd Consulting Agreement

A resolution to enter into a Memorandum of Understanding with Kidd Consulting Group, LLC, to provide support for the 21st Century Community Learning Center programs at Zane Grey Elementary School, in place of RFG Associates, which had been previously board approved for this support.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

18. Christian Children’s Home of Ohio, Inc. Agreement

Approve to enter into agreement with Christian Children’s Home of Ohio, Inc. to provide Education for a student while placed there. Cost will be two hundred dollars per day, for the school year 2023-2024. Cost is estimated at thirty- one thousand dollars.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

19. Job Descriptions

Approve the following Job Descriptions that have been modified:

- Administrative Secretary in the Department of Curriculum
- Assistant Principal - Elementary
- Assistant Principal - Middle School
- Assistant Principal - High School
- Attendance Officer
- Director of Technology
- Director of Human Resources & Curriculum Instruction 7-12
- Food Service Supervisor

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

20. Admiral Calland Field

Approve the naming of the field in Sulsberger Stadium after Admiral Albert M. Calland the III. Admiral Calland is well deserving of this honor as a former ZHS standout football player who went on to star at the US Naval Academy. His career achievements as a Naval officer are far too many to list but a few stand out: Commander of Seal Team Six, Deputy Director for Strategic Operational Planning at the National Counterterrorism Center, Commander of Naval Special Warfare Command, and Deputy Director of the Central Intelligence Agency. Admiral Calland also earned several medals of distinction during his career including the Bronze Star. The wording on the field would read "Admiral Calland Field".

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS (con’t)**

21. Policy Items for Approval:

Policy 0141.2	Conflict of Interest
Policy 2623.02	Third Grade Reading Guarantee
Policy 3120.08	Employment of Personnel for Co-Curricular/Extra Curricular Activities
Policy 4120.08	Employment of Personnel for Co-Curricular/Extra Curricular Activities
Policy 5113.01	Intra-District Open Enrollment
Policy 5320	Immunization
Policy 5330	Use of Medications
Policy 5330.05	Procurement and Use of Naloxone(Narcan) in Emergency Situations
Policy 5337	NEW - Care of Students with Active Seizure Disorders
Policy 6700	Fair Labor Standards Act (FLSA)
Policy 7440	Facility Security
Policy 8120	Volunteers
Policy 8210	School Calendar
Policy 8330	Student Records
Policy 8650	Transportation by School Van
Policy 9160	Public Attendance at School Events
Policy 9211	District Support Organizations
Policy 9270	Equivalent Education Outside the Schools & Participation in Extra-Curricular for Students Not Enrolled in the District

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

- Legislative Liaison – Lori Lee
- Student Achievement Liaison – Lori Lee
- Audit Committee – Mike Young, Bret Hickman and Kyle Baldwin
- Insurance Committee – Valencia Clark
- Buildings & Grounds Committee – Kyle Baldwin, Valencia Clark
- Business Advisory Council – Lori Lee and Janet Long

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
- _____ to consider the investigation of charges or complaints of employee(s) or Students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

N. EXECUTIVE SESSION (con't)

_____ matters required by federal law or state statutes to be confidential

_____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee