

**ZANESVILLE BOARD OF EDUCATION  
BOARD MEETING**

**October 17, 2023 @ 6:00 p.m.**

Mrs. Clark called the meeting to order @ 6:00 p.m. Those answering roll call: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. Also present were Mr. Michael Young, Treasurer and Ms. Laura Tompkins Executive Director of Academic Leadership.

**#23-327      APPROVAL OF BOARD MINUTES**

Mr. Baldwin moved and Ms. Long seconded that the Board of Education approves the minutes of the Zanesville Board of Education of the Special Meeting on September 5, 2023 and the Regular meeting on September 19, 2023.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

**#23-328      REPORT OF THE TREASURER OF THE BOARD OF EDUCATION**

Mrs. Clark moved and Mr. Baldwin seconded to approve the following recommendations:

**September Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

**Reconciliations**

Approve the following reconciliations for September:

- General
- Payroll

**Monthly Financials – Zanesville Community High School**

Approve the September 6, 2023 special and September 20, 2023 regular minutes, September 2023 bank reconciliation and financial reports for the Zanesville Community High School.

**Budget – Zanesville Community High School**

Approve the 2023-2024 budget for the Zanesville Community High School.

**Donations/Grants**

Accept the following grants:

- \$2,500.00 from The J.W. and M.H. Straker Charitable Foundation to be used for Incentive Programs.
- \$6,435.00 from the Buckeye Valley Family YMCA to be used for the Backpack Program.

Accept the following donations:

- \$3,000.00 from Park National Bank to be used for Student of the Month shirts.
- \$1,000.00 from Park National Bank to be used for ZHS Honor Roll Celebrations.

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Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

**#23-329 RESIGNATIONS – CLASSIFIED**

Mr. Hickman moved and Mrs. Clark seconded to approve the resignation of Debra Martin, 3-hour Food Service at Zanesville Middle School, effective September 19, 2023. Reason for resignation is personal.

Approve the resignation of Nicole Stewart, 3-hour Food Service at National Road Elementary effective October 3, 2023. Reason for resignation is personal.

Approve the resignation of Renee Love, 3-hour Food Service at Zane Grey Intermediate, effective October 6, 2023. Reason for resignation is personal.

Approve the resignation of Katie Kimble, Educational Aide 1:1 at Zane Grey Elementary, effective October 13, 2023.

Approve the resignation of Hayley Holskey, Special Education Aide at Zane Grey Intermediate, Effective October 13, 2023

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

**#234-330 EMPLOYMENT – CLASSIFIED**

Mrs. Lee moved and Mr. Hickman seconded to approve the following Classified personnel for the 2023-2024 school year, pending appropriate certification requirements and background checks:

\*Adjusted effective date:

**Michelle Bintz:** – Educational Aide 1:1  
Salary Schedule: MD Aide Step 0

Building: Zanesville Middle School  
Effective Date: October 6, 2023\*

**Stacy Ransom:** – Transportation Aide  
Salary Schedule: Regular Aide Step 0

Building: District  
Effective Date: September 27, 2023

**Heather Lear:** – 3 hr Food Service  
Salary Schedule: Cafeteria II Step 0

Building: National Road Elementary  
Effective Date October 16, 2023

**Diana Thomas:** 3 hr Food Service  
Salary Schedule: MD Aide Step 0

Building: Zanesville Middle School  
Effective Date: October 4, 2023

**Keelie Goldsmith:** – Educational Aide 1:1  
Salary Schedule MD Aide Step 0

Building: Zane Grey Elementary  
Effective Date: October 2, 2023

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Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

**#23-331      EMPLOYMENT – SUBSTITUTES**

Ms. Long moved and Mrs. Lee seconded to approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2023-2024 school year:

<b>Substitute Teachers</b>	
Alexis Mozena	Madison Winland

<b>Substitute Aides/Bus Aides</b>	
Jill Smith	Madison Winland

<b>Maintenance</b>	
Andrew Del Toro	

<b>Food Service</b>	
Debra Martin	

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

**#23-332      FMLA LEAVE OF ABSENCE**

Mr. Baldwin moved and Ms. Long seconded to approve the following employees as listed for FMLA Leave of absence:

<b>Name</b>	<b>Dates</b>
Hayley Devoll	8/18/2023 thru 10/16/2023
Allison Burkhart	9/29/23 thru 12/13/2023
Wendy Winland	9/1/23 thru 12/29/2023
Jennifer Stewart	10/12/23 thru 11/24/2023
Roxanne Dennis	9/12/23 thru 12/11/2023

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

**#23-333      AFTER SCHOOL PROGRAM – TEACHERS/AIDES**

Mrs. Clark moved and Mr. Baldwin approve the following personnel as listed as After-School Program teachers at a rate of \$40 per hour as and when needed for a portion of the 2023-2024 school year: Teachers will be funded by Muskingum Behavioral Health Grant funds and/or 21st Century Grants and/or ESSER.

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Teacher Name			
Amanda Allison	Dawn Daily	Charla Kempa	Susan Pratt
Cailey Azbell	Diana Donahue	Heather Krause	Jennifer Smith
Misty Baird	Ann Ferguson	Wilma Lawn	Carrie Stallard
James Baker	Tami Fike	Hillary McGee	Kathleen Stilwell
Kasey Bates	Tamara Fleming	Shari Melick	Amy Vincent
Summer Bendle	Lauren France	Christopher Miller	Angela Winegardner
Terri Lightle-Brown	Sarah Gantzer	Pierrette Morales	Tiana Young
Elizabeth Caw	Margaret Grabits	Alisa Mumford	Dawna Young
Lisa Clark	Amanda Hitchcock	Melissa Nelson	Kimberly Reilly
Natalie Collins	Wendy James-Winland	Sabrina Penrose	Debra Smith
Trisha Holmes	Tammy Besser		

Approve the following personnel as listed as After-School Program paraprofessionals at a rate of \$20 per hour as and when needed for a portion of the 2023-2024 school year: Paraprofessionals will be funded by Muskingum Behavioral Health Grant funds and/or 21st Century Grants and/or ESSER.

Aide Name		
Portsha Baker	Langstyn Jones	Kayla Riddlebarger
Tammy Besser	April Mihalko	Jennifer Shepherd
Ashley Campbell	Erin Morrison	Angela Swingle
Becky Cook	Jennifer Myers	Gayla Ware
Lacie Hittle	Kimberly Reilly	Brenda Zienta

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

**#23-334      PRESCHOOL – EXTENDED DAY**

Mr. Hickman moved and Mrs. Clark seconded to approve the following teacher as listed to work the Early/Late room for John McIntire Elementary, as and when needed, at the rate of \$20.00 per hour for the 2023-2024 school year.

Name
Lisa Clark

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

**#23-335      SUPPLEMENTAL CONTRACTS**

Mrs. Lee moved and Mr. Hickman seconded to approve the following supplemental contracts as listed pending certification and background check for 2023-2024:

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<b>Name</b>	<b>Season</b>	<b>Sport /Building</b>	<b>Position</b>	<b>Exp.</b>	<b>Class</b>
Tristen Tucker	Annual	JME	Robotics Advisor 1/2	0	VIII
Stacey Mohler	Annual	JME	Robotics Advisor 1/2	6	VIII
Letitia Wildroutd	Annual	JME	Yearbook Advisor	0	X
Rian Burrell	Winter	Basketball - Boys	Freshman Head Coach	0	VII
Jordan Watson	Winter	Basketball - Boys	Coach - 7th Grade	0	VIII
Morgan Belsole	Spring	Softball	Varsity Coach	1	IV
Morgan Belsole	Spring	Softball	Winter Fitness	1	X
Cailey Azbell	Spring	Softball	Junior Varsity Coach	1	VII
Shane Hollins	Fall	Football	Defensive Coordinator	0	X

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

**#23-336 VOLUNTEERS**

Ms. Long moved and Mrs. Lee seconded to approve the following volunteers as listed for the Zanesville City Schools for the 2023-2024 school year pending appropriate backgrounds checks:

<b>Name</b>	<b>Building</b>	<b>Type</b>
Cherelle Ransom	ZGE	Parent
Misty Hamilton	JME/ZGI	Parent
Cassandra Rowan	ZGI	Parent
Nicole McClellan	ZGI	Parent
Lakyn Hammers	JME	Parent
Danielle Hardwick	JME	Parent
Augusta Berry	JME	Parent
Rebecca Salahub	JME	Grandparent
Kerra Peck	JME	Parent
Ruchita Patel	JME	Parent
Lindsay Aggas	JME	Parent
Kristen Hardcastle	JME/ZMS	Parent
Theresa Barclay	JME	Community
Kylie Curry	JME	Parent
Caitlin Gallagher	JME	Parent
Alison Pennington	ZGI	Parent
Katie Luallen	ZGE/ZGI	Parent
Stacie Curtis	JME	Parent

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Name	Building	Type
Jason Mills	JME	Parent
Jeanne Morton	JME	Parent
Judith Valcin	ZGI	Community

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

**#23-337      PROFESSIONAL DEVELOPMENT – RESTRAINT TRAINING**

Mr. Baldwin moved and Ms. Long seconded to approve a correction to the amount for restraint training paperwork for Matthew Winland to reflect \$20.00 per trainee instead of the previously approved per hour.

Approve the list of additional individuals as listed for restraint training. Trainings will be held at Zane Grey Intermediate from 4:30 to 8:30 p.m. as scheduled: Payment will be \$25.00 per hour for trainees.

October 4 <sup>th</sup> , 5 <sup>th</sup> , 2023		
Chantae Dobson	Darci Dusenbery	Britney Henry
Jessica McClendon	Stacia McCutcheon	Kristy Meddings
Carrie Stallard	Shannon Tabler	Jessica Landers

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

**#23-338      STIPENDS – 21 CENTURY PROGRAM/MBH AFTER SCHOOL PROGRAM**

Mrs. Clark moved and Mr. Baldwin seconded to approve the following individuals to receive a \$6,000 stipend for administration of the program at their respective buildings for the 2023-2024 school year: Administrators will be funded by 21<sup>st</sup> Century funding or the MBH Grant Funding.

Name	
Megan Weingart	Abbey Achauer
Adrian Williams	Mary Hitchens
Alyssa Amspaugh	Judy Tolley

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

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**#23-339      ZANESVILLE HIGH SCHOOL – EARLY GRADUATION CANDIDATE**

Mr. Hickman moved and Mrs. Clark seconded to approve Nathan Scott as an early graduation candidate subject to completing the graduation requirement, effective January 6, 2024.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

**#23-340      ZANESVILLE COMMUNITY HIGH SCHOOL ITEMS**

Mrs. Lee moved and Mr. Hickman seconded to approve after school PBIS professional development meetings for certificated staff at Zanesville Community High School. All meetings and topics must have prior approval from the Executive Director of Zanesville Community High School. Attendees will be paid \$100 per meeting using funds from Title II-A. This item will be approved by the Zanesville Community High School Board of Directors at their October meeting.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

**#23-341      EAGLE WINGS AGREEMENT**

Ms. Long moved and Mrs. Lee seconded to approve to enter into an agreement with Eagle Wings Academy for the educational services for two students for FY24. Cost including a five percent discount will be \$61,560.00.

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

**#23-342      YOUTH VILLAGES AGREEMENT**

Mr. Baldwin moved and Ms. Long seconded to approve to enter into an agreement with Youth Villages of Bartlett, TN to provide educational services for a student at \$179.58 per school day, up to 180 days per school year. Total not to exceed \$33,000.00.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, President declared motion carried.

**#23-343      MID-EAST CAREER AND TECHNOLOGY CENTER CERTIFICATE  
CEREMONY**

Mrs. Clark moved and Mr. Baldwin seconded to approve the use of the Zanesville High School facility by Mid-East Career and Technology Center for their Certificate Ceremony on May 21, 2024 with rain dates of May 22<sup>nd</sup> and 23<sup>rd</sup>, 2024.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

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**#23-344 OHIO UNIVERSITY EXECUTED GLOBAL HEALTH SCIENCES AND PROFESSIONS AFFILIATION AGREEMENT**

Mr. Hickman moved and Mrs. Clark seconded to approve the attached revised five-year agreement between Ohio University College of Health Sciences and Professions and Zanesville City Schools for clinical affiliation with the addition of Speech-Language Pathology along with the Nursing Program beginning January 1, 2024.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

**#23-345 KIDD CONSULTING AGREEMENT**

Mrs. Lee moved and Mr. Hickman seconded to approve a resolution to enter into a Memorandum of Understanding with Kidd Consulting Group, LLC, to provide support for the 21st Century Community Learning Center programs at Zane Grey Elementary School, in place of RFG Associates, which had been previously board approved for this support.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

**#23-346 CHRISTIAN CHILDREN’S HOME OF OHIO, INC. AGREEMENT**

Ms. Long moved and Mrs. Lee seconded to approve to enter into agreement with Christian Children’s Home of Ohio, Inc. to provide Education for a student while placed there. Cost will be two hundred dollars per day, for the school year 2023-2024. Cost is estimated at \$31,000.00.

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

**#23-347 JOB DESCRIPTIONS**

Mr. Baldwin moved and Ms. Long seconded to approve the following Job Descriptions that have been modified:

<b>Job Descriptions</b>	
Assistant Principal - Elementary	Assistant Principal - Middle School
Assistant Principal - High School	Attendance Officer
Director of Technology	Food Service Supervisor
Director of Human Resources & Curriculum Instruction 7-12	Administrative Secretary in the Department of Curriculum

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.



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**#23-348      ADMINIRAL CALLAND FILED**

Mrs. Clark moved and Mr. Baldwin seconded to approve the naming of the field in Sulsberger Stadium after Admiral Albert M. Calland the III. Admiral Calland is well deserving of this honor as a former ZHS standout football player who went on to star at the US Naval Academy. His career achievements as a Naval officer are far too many to list but a few stand out: Commander of Seal Team Six, Deputy Director for Strategic Operational Planning at the National Counterterrorism Center, Commander of Naval Special Warfare Command, and Deputy Director of the Central Intelligence Agency. Admiral Calland also earned several medals of distinction during his career including the Bronze Star. The wording on the field would read "Admiral Calland Field".

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

**#23-349      POLICY ITEMS FOR APPROVAL:**

Mr. Hickman moved and Mrs. Clark seconded to approve the following policies:

<b>Policy</b>	<b>Name</b>
Policy 0141.2	Conflict of Interest
Policy 2623.02	Third Grade Reading Guarantee
Policy 3120.08	Employment of Personnel for Co-Curricular/Extra Curricular Activities
Policy 4120.08	Employment of Personnel for Co-Curricular/Extra Curricular Activities
Policy 5113.01	Intra-District Open Enrollment
Policy 5320	Immunization
Policy 5330	Use of Medications
Policy 5330.05	Procurement and Use of Naloxone(Narcan) in Emergency Situations
Policy 5337	NEW - Care of Students with Active Seizure Disorders
Policy 6700	Fair Labor Standards Act (FLSA)
Policy 7440	Facility Security
Policy 8120	Volunteers
Policy 8210	School Calendar
Policy 8330	Student Records
Policy 8650	Transportation by School Van
Policy 9160	Public Attendance at School Events
Policy 9211	District Support Organizations
Policy 9270	Equivalent Education Outside the Schools & Participation in

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

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**#23-350 EXECUTIVE SESSION**

Mrs. Lee moved and Mr. Hickman seconded to enter into executive session @ 6:39 p.m.

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

  X   Personnel matters

  X   to consider the promotion or compensation of public employee(s)  
or officials

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

**#23-351 RETURN FROM EXECUTIVE SESSION**

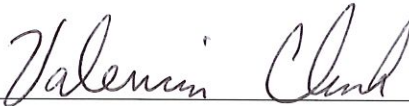
Mrs. Lee moved and Mr. Hickman seconded to return from executive session at 7:56 p.m.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

**#23-352 MEETING ADJOURNMENT**

Ms. Long moved and Mrs. Lee seconded, that the Zanesville City Schools Board of Education meeting is adjourned at 7:57 p.m.

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

  
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**President**

  
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**Treasurer**