

**ZANESVILLE BOARD OF EDUCATION  
REGULAR MEETING**

**October 21, 2014**

Mr. Bunting called the meeting to order @ 5:30 p.m. Those answering roll call: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. Also present were Mr. Martin and Mr. Young.

**#14-314                    APPROVAL OF BOARD MINUTES**

Mr. Swope moved and Mr. Eppley seconded that the Board of Education approve the minutes of the Zanesville Board of Education Special Meeting on September 8, 2014 and the Regular Meeting on September 16, 2014.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#14-315                    REPORT OF THE TREASURER OF THE BOARD OF EDUCATION**

Mrs. Stewart moved Mr. Bunting seconded to approve the following recommendations:

**September Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

**Reconciliations**

Approve the following reconciliations for June:

- General and Payroll

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#14-316                    RESIGNATION – CERTIFICATED**

Mr. Swope moved and Mr. Eppley seconded to accept the corrected date of resignation for Holly Norris to reflect March 1, 2015. Reason for resignation is retirement.

Accept the resignation of Jo Ann Turner, teacher at John McIntire Elementary, effective May 29, 2015. Reason for resignation is retirement.

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

**#14-317                    RESIGNATION – CLASSIFIED**

Mrs. Stewart moved and Mr. Bunting seconded to accept the resignation of Jo Edgell, food services at Zanesville Middle School, effective September 25, 2015. Reason for resignation is personal.

Accept the resignation of Mary Kay Kohler, latchkey aide, effective September 30, 2014. Reason for resignation is personal.

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French. President declared motion carried.

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**#14-318            SALARY ADJUSTMENTS – CERTIFICATED**

Mr. Eppley moved and Mr. Swope seconded to approve the following personnel to be granted salary adjustments effective the 2014-2015 school year. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study.

Stephanie Hansgen    MA +45  
Cynthia Weaver        MA

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart. President declared motion carried.

**#14-319            EMPLOYMENT – CLASSIFIED**

Mrs. Stewart moved and Mr. Swope seconded to approve the employment of Teanna Hrinko as a special education bus aide, effective October 1, 2014, afternoon only, 2 hours per day, 5 days per week. Rate of pay will be step 0 from the appropriate salary schedule, pending proper certification and background checks.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#14-320            TRANSFER - CLASSIFIED**

Mr. Eppley moved and Mr. Bunting seconded to approve the transfer of Mendy Stotts, from custodian at Zane Grey Intermediate to Maintenance I – Headman at Zanesville Middle School. Salary will be step 16 from the appropriate salary schedule, effective September 22, 2014.

Those voting aye: Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

**#14-321            UNPAID LEAVES OF ABSENCE**

Mr. Swope moved and Mrs. French seconded to approve the following personnel for unpaid leaves of absence.

Name	Days Out	Total Days
Jodi Cooper	9/11, 9/12, 9/15, 9/16 & 9/17	5 days
JoAnn Edgell	9/1 – 9/4	4 days
Tricia Lytton	9/5	1 day
Christina Marple	9/10, 9/11, 9/12, 9/15 & 9/16	5 days
Renee Newsom	9/4 (½), 9/5 & 9/8	2½ days
Ashley Ross	9/5	1 day
Polly Sowers	9/11 (½) & 9/12	1½ days

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

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**#14-322            SUPPLEMENTAL CONTRACT**

Mr. Eppley moved and Mr. Bunting seconded to approve the following supplemental contract for the 2014-2015 school year.

<b>Name</b>	<b>Sport</b>	<b>Position</b>	<b>Exp.</b>	<b>Class</b>	<b>Stipend</b>
Bryan Winegardner	Wrestling	7 <sup>th</sup> Grade Coach	0	VIII	\$1,538.00

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French. President declared motion carried.

**#14-323            SATURDAY SCHOOL DETENTION SUPERVISOR**

Mr. Swope moved and Mrs. Stewart seconded to approve Emma Stevens and Garrett Young to serve as Saturday School Detention Supervisors at Zanesville High School, as needed, effective 2014-2015 school year. Salary will be \$60.00 per day (8:30 a.m. – 11:30 a.m.).

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart. President declared motion carried.

**#14-324            EMPLOYMENT – 21ST CENTURY EXTENDED TIME STAFF**

Mr. Eppley moved and Mr. Swope seconded to approve the following personnel working as teachers in the 21<sup>st</sup> Century Extended Time Program for the 2014-2015 school year.

<b>Staff Member</b>	<b>Program</b>
Hillary McGee	21 <sup>st</sup> Century – Elementary
Amy McLain	21 <sup>st</sup> Century – Elementary
Martha Mitchell	21 <sup>st</sup> Century – Elementary
Danelle Keck	21 <sup>st</sup> Century – Elementary
Summer Bendle	21 <sup>st</sup> Century – Elementary
Jim Baker	21 <sup>st</sup> Century – Middle School
Karen McKee	21 <sup>st</sup> Century – Middle School
Autumn Wilden	21 <sup>st</sup> Century – Middle School

Approve the following personnel working as aides in the 21<sup>st</sup> Century Extended Time Program for the 2014-2015 school year.

<b>Aide</b>	<b>Program</b>
Deb Davis	21 <sup>st</sup> Century – Elementary
Becky Forsythe	21 <sup>st</sup> Century – Elementary
Sally Haser	21 <sup>st</sup> Century – Elementary
Diana Martin	21 <sup>st</sup> Century – Elementary
Patricia Morgan	21 <sup>st</sup> Century – Elementary
Katie Anderson	21 <sup>st</sup> Century – Middle School
Janie Lewis	21 <sup>st</sup> Century – Middle School
Carrie Varhola	21 <sup>st</sup> Century – Middle School

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**#14-324            EMPLOYMENT – 21ST CENTURY EXTENDED TIME STAFF-continued**

Approve the following personnel working as substitute teachers and aides in the 21<sup>st</sup> Century Extended Time Program for the 2014-2015 school year as and when needed.

Substitute Teachers	Substitute Aides
Cynthia Martin	Karen Brenlish
	Brenda Maniaci
	Katie McCuen
	Tina McDonald

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#14-325            EMPLOYMENT - AFTER SCHOOL TEACHERS AND AIDES – TITLE I**

Mr. Eppley moved and Mrs. Stewart seconded to approve the following personnel as After School – Title I Teachers for the 2014-2015 school year. Teachers will be funded through Federal Programs, at the rate of \$25 per hour plus fringes. Program operations will be for 2.5 hours a day per schedule. 21<sup>st</sup> Century Coordinator will develop schedule of operation.

Shannon Barrett	Lisa Clark	Stephanie Dickinson	Tami Fike
Lauren France	Catherine Haynes	Heather Krause	Missy Nelson

Approve Kathy Foster as Title I After School Aides for the 2014-2015 school year. Funding provided by Federal Programs, at the rate of \$12 per hour plus fringes. 21<sup>st</sup> Century Coordinator will develop schedule of operation.

Those voting aye: Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Swope, Mr. Bunting. President declared motion carried.

**#14-326            EMPLOYMENT – SUBSTITUTES**

Mr. Swope moved and Mr. Eppley seconded to approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2014-2015 school year.

Substitute Teachers			
Shane Centers	Kathy Hollins	Shaun Jordan	Cynthia Martin
Douglas Miller	Andrew Schmidt		

Approve the following home instructors, as and when needed, pending appropriate certification and background checks for the 2014-2015 school year.

Home Instructors			
Brooke Ripple			

Approve the following substitute custodians, as and when needed, pending appropriate background checks for the 2014-2015 school year.

Substitute Custodians			
Bill Huey	Jonathan Jarvis		

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**#14-326            EMPLOYMENT – SUBSTITUTES-continued**

Approve the following substitute aides/secretaries/library technicians, as and when needed, pending appropriate certification and background checks for 2014-2015 school year.

<b>Substitute Aides/Secretaries/Library Techs</b>			
MacKenzie Riley			

Approve the following substitute drivers, as and when needed, pending appropriate certification and background checks for the 2014-2015 school year.

<b>Substitute Bus Drivers</b>			
Tamara Terrell			

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

**#14-327            ATTENDANCE AT MEETINGS/EVENTS**

Mr. Swope moved and Mr. Bunting seconded to approve the following attendance at Meetings/Events.

<b>Name</b>	<b>Absence Reason</b>	<b>Type</b>	<b>Date</b>
Anderson, Kathy	Service Learning	1 Day	9/10/2014
Anderson, TJ	Miscellaneous Conf. - Regular	1/2 Day	9/24/2014
Aronhalt, David	Athletics	1 Day	9/8/2014
Bainter, Jodi	MCP Training	2 Days	9/4/2014
Bainter, Jodi	MCP Training	3 Days	9/17/2014
Baker, James	Service Learning	1 Day	9/10/2014
Ball, Deborah	Reading Recovery Meeting	1/2 Day	9/2/2014
Browning, Inzie	Entry Year / Mentor	2 Days	9/18/2014
Clark, Lisa	Early Learning - Preschool	1/2 Day	9/15/2014
Collins, Autumn	Service Learning	1 Day	9/10/2014
Cottrill, Kacey	Service Learning	1 Day	9/10/2014
Decker, Krista	Early Learning - Preschool	1/2 Day	9/15/2014
Denton, Ron	EMIS	1 Day	9/16/2014
Devoll, Danielle	Miscellaneous Conf. - Regular	1 Day	9/30/2014
Dollings, Aubrey	Miscellaneous Conf. - Regular	1 Day	9/9/2014
Dollings, Aubrey	Miscellaneous Conf. - Regular	1 Day	9/24/2014
Donahue, Diana	Service Learning	1 Day	9/10/2014
Duffy, Melissa	Service Learning	1 Day	9/10/2014
Emmert, Michael	Miscellaneous Conf. - Regular	3 Days	9/9/2014
Evans, Helen	Early Learning - Preschool	1/2 Day	9/15/2014
Fike, Tami	Early Learning - Preschool	1/2 Day	9/15/2014

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<b>Name</b>	<b>Absence Reason</b>	<b>Type</b>	<b>Date</b>
Fisher, Jacob	Miscellaneous Conf. - Regular	1 Day	9/17/2014
Foreman, Steven	Service Learning	1 Day	9/10/2014
Foreman, Steven	OAASFEP T-I Spring Conf.	1 Day	9/30/2014
Foster, Kathy	Service Learning	1 Day	9/10/2014
France, Lauren	Service Learning	1 Day	9/10/2014
Green, Don	EMIS	1 Day	9/16/2014
Hammersley, Jennifer	Reading Recovery Meeting	1/2 Day	9/2/2014
Hansgen, Stephanie	Miscellaneous Conf. - Regular	1 Day	9/16/2014
Haynes, Catherine	Service Learning	1 Day	9/8/2014
Haynes, Catherine	Service Learning	1 Day	9/10/2014
Heins, Katherin	Reading Recovery Meeting	1/2 Day	9/2/2014
Hoffer, Kristen	Service Learning	1 Day	9/10/2014
Hoffer, Kristen	Entry Year / Mentor	2 Days	9/18/2014
Hutchinson, Marsha	Early Learning - Preschool	1 Day	9/26/2014
Jackson, Amy	Service Learning	1 Day	9/10/2014
Jordan, Michelle	Service Learning	1 Day	9/10/2014
Karling, Allison	Reading Recovery Meeting	1 Day	9/18/2014
Kessing, Rosemary	Literacy Collaberative	2 Days	9/11/2014
Knox, Shirley	Prof Development	1 Day	9/12/2014
Krause, Heather	Service Learning	1 Day	9/8/2014
Krause, Heather	Service Learning	1 Day	9/10/2014
Lee, Margie	Power School Training	1 Day	9/11/2014
Martin, Flora	Miscellaneous Conf. - Special Ed	1 Day	9/25/2014
McCuen, Katie	Early Learning - Preschool	1/2 Day	9/15/2014
McCuen, Katie	Early Learning - Preschool	1 Day	9/26/2014
McKee, Jim	Miscellaneous Conf. - Regular	1 Day	9/19/2014
McKendry, Stina	eTPES	1/2 Day	9/4/2014
McKendry, Stina	Miscellaneous Conf. - Regular	1 Day	9/19/2014
McLoughlin, Tisha	Prof Development	1 Day	9/12/2014
McPherson, Shelley	Reading Recovery Meeting	1/2 Day	9/2/2014
Melsheimer, Lisa	Entry Year / Mentor	2 Days	9/18/2014
Moore, Jeff	ZCHS Training	2 1/2 Day	9/17/2014
Morgan, Patricia	Early Learning - Preschool	1/2 Day	9/15/2014
Morrison, Rebecca	Early Learning - Preschool	1/2 Day	9/15/2014
Morrison, Rebecca	Early Learning - Preschool	1 Day	9/26/2014
Morrison, Steven	Service Learning	1 Day	9/10/2014

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<b>Name</b>	<b>Absence Reason</b>	<b>Type</b>	<b>Date</b>
Mumford, Alisa	Service Learning	1 Day	9/10/2014
Myers, Trevor	Service Learning	1 Day	9/8/2014
Myers, Trevor	Service Learning	1 Day	9/10/2014
Nelson, Melissa	Reading Recovery Meeting	1/2 Day	9/2/2014
Nelson, Melissa	Project More	1 Day	9/5/2014
Nelson, Melissa	Service Learning	1 Day	9/10/2014
Nichols, Michelle	Cluster Training - Regular	1 Day	9/11/2014
Norris, Lisa	Service Learning	1 Day	9/10/2014
Omen, Erin	Service Learning	1 Day	9/10/2014
O'Neal, Letitia	Service Learning	1 Day	9/8/2014
O'Neal, Letitia	Service Learning	1 Day	9/10/2014
Pennington, Rhonda	Miscellaneous Conf. - Regular	1/2 Day	9/18/2014
Pennington, Rhonda	Miscellaneous Conf. - Regular	1/2 Day	9/24/2014
Peyton, Deanna	Early Learning - Preschool	1/2 Day	9/15/2014
Randles, Halle	Miscellaneous Conf. - Regular	3 Days	9/22/2014
Rudloff, Jim	Athletics	2 Days	9/29/2014
Schmitt, Colby	Miscellaneous Conf. - Regular	1 Day	9/9/2014
Schmitt, Colby	Miscellaneous Conf. - Regular	1 Day	9/17/2014
Schmitt, Colby	Miscellaneous Conf. - Regular	1 Day	9/24/2014
Seevers, Patricia	Early Learning - Preschool	1/2 Day	9/15/2014
Seevers, Patricia	Miscellaneous Conf. - Regular	1 Day	9/25/2014
Shannon, Lisa	Early Learning - Preschool	1 Day	9/26/2014
Smith, Tyler	EMIS	1/2 Day	9/2/2014
Smith, Tyler	ZCHS PD Training	2 1/2 Day	9/17/2014
Stallard, Mark	Early Learning - Preschool	1/2 Day	9/15/2014
Stallard, Mark	Early Learning - Preschool	1 Day	9/26/2014
Steil, Edith	Service Learning	1 Day	9/8/2014
Steil, Edith	Service Learning	1 Day	9/10/2014
Stilwell, Kathleen	Service Learning	1 Day	9/10/2014
Tolley, Judy	Entry Year / Mentor	2 Days	9/18/2014
Wahl, Jennifer	Service Learning	1 Day	9/10/2014
Ward, Heather	Service Learning	1 Day	9/10/2014
Winsley, Becky	Miscellaneous Conf. - Regular	1 Day	9/30/2014
Young, Dawna	Prof Development	1 Day	9/12/2014
Zienta, Brenda	Early Learning - Preschool	1/2 Day	9/15/2014
Zienta, Brenda	Early Learning - Preschool	1 Day	9/26/2014



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Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French. President declared motion carried.

**#14-328            A RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING BETWEEN MUSKINGUM COUNTY NEW TECH ACADEMY THROUGH ZANESVILLE CITY SCHOOL DISTRICT AND ZANE STATE COLLEGE FOR THE PURPOSE OF DUAL ENROLLMENT**

Mr. Eppley moved and Mr. Swope seconded to approve the following resolution.  
Whereas the Zanesville City School District oversees the Muskingum County New Tech Academy.

Whereas the Zanesville City School District Board of education is a party to the MOU.  
Whereas the Zanesville City School District Board of Education has reviewed a “Memorandum of Understanding” (“MOU”), attached hereto, between Muskingum County New Tech Academy and Zane State College to enroll qualified high school students in the Dual Enrollment program, thereby earning college credit.

Now therefore be it resolved that the Zanesville City School District Board of Education hereby approves the MOU and authorizes and directs the Superintendent to execute the MOU.  
Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart. President declared motion carried.

**#14-329            AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND SCI SIX COUNTY, INC.**

Mrs. Stewart moved and Mr. Eppley seconded to enter into agreement with the SCI Six County, Inc., for providing coordination of transitional educational services to minimize academic loss while students are in detention at the Muskingum Juvenile Detention Facility. Funding will be with Title I Neglected and Delinquent funds (\$70,000) for the FY15 school year.  
Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#14-330            OHIO TEACHER EVALUATION SYSTEM (OTES) MANUAL**

Mr. Eppley moved and Mr. Swope seconded to approve the final copy of the Zanesville City Schools Ohio Teacher Evaluation System (OTES) Manual.  
Those voting aye: Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

**#14-331            POLICY ITEMS FOR ADOPTION**

Mrs. Stewart moved and Mr. Swope seconded to approve the following policies for adoption:

2340.01            INTERNATIONAL TRAVEL

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.



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**#14-332 EXECUTIVE SESSION**

Mr. Swope moved and Mr. Bunting seconded to go into executive session.

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

  X   preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

Time entered executive session: 7:05 p.m.

Time returned to public session: 9:04 p.m.

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French. President declared motion carried.

**#14-333 A RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING BETWEEN ZANESVILLE HIGH SCHOOL THROUGH ZANESVILLE CITY SCHOOL DISTRICT AND ZANE STATE COLLEGE FOR THE PURPOSE OF DUAL ENROLLMENT**

Mr. Bunting moved and Mrs. Stewart seconded to approve the following resolution.

Whereas the Zanesville City School District oversees Zanesville High School.

Whereas the Zanesville City School District Board of education is a party to the MOU.

Whereas the Zanesville City School District Board of Education has reviewed a “Memorandum of Understanding” (“MOU”), attached hereto, between Zanesville High School and Zane State College to enroll qualified high school students in the Dual Enrollment program, thereby earning college credit.

Now Therefore be It Resolved that the Zanesville City School District Board of Education hereby approves the MOU and authorizes and directs the Superintendent to execute the MOU.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

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**#14-334      SALARY ADJUSTMENT – CERTIFICATED**

Mr. Eppley moved and Mrs. Swope seconded to approve the following personnel to be granted salary adjustments effective the 2014-2015 school year. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study.

Cynthia Weaver      MA + 15

Those voting aye: Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

**#14-335      EMPLOYMENT – SUBSTITUTES**

Mrs. Stewart moved and Mr. Bunting seconded to approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2014-2015 school year.

Substitute Teachers			
Brian Gadd			

Those voting aye: Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

**#14-336      FIVE-YEAR FORECAST**

Mr. Swope moved and Mrs. French seconded to approve the five-year forecast for the period of July 1, 2014 through June 30, 2019.

Those voting aye: Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

**#14-337      WESTVIEW SCHOOL**

Mr. Swope moved and Mr. Bunting seconded to vacate alley at Westview School.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#14-338      MEETING ADJOURNMENT**

Mr. Swope moved and Mrs. French seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 9:10 p.m.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. French, Mrs. Stewart. President declared motion carried.

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*President*

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*Treasurer*