

**Board of Education Regular Meeting**

**November 17, 2015**

**5:30 P.M.**

**Zanesville City Schools**

**Zane Grey Intermediate**

**968 Pine St.**

**Zanesville, Ohio**

*Board of Education Members:*

*Scott Bunting, President*

*Vicky French, Vice President*

*Lee Eppley*

*Janet Stewart*

*Brian Swope*



*Doug Baker, Ed. D,  
Superintendent*

*Mike Young  
Treasurer*

# ZANESVILLE CITY SCHOOLS

## VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

*Zanesville City Schools, the district you will never outgrow!*

## MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

## BELIEF STATEMENTS

**WE BELIEVE** the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

**WE BELIEVE** our students can learn at high levels, in different ways and at different times when provided equal opportunities.

**WE BELIEVE** we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

**WE BELIEVE** our schools must be safe, child-centered environments with equal access for all to the educational process.

**WE BELIEVE** our staff and community must promote and model lifelong learning for students throughout our school district.

**WE BELIEVE** our students must be prepared to function in and adapt to a changing and diverse society.

**WE BELIEVE** that a superior and well-funded school district is the foundation for student learning and a prosperous community

**WE BELIEVE** strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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Ariana Brewer	Zane Grey Elementary
Haylee Cornell	Zane Grey Elementary
Kayleb Ford	Zane Grey Elementary
Shelby Gregorich	John McIntire Elementary
Edwin Hampton	John McIntire Elementary
Rosie Hancock	John McIntire Elementary
Dean Johnson	Zane Grey Elementary
BrayLynn Krouskoupf	John McIntire Elementary
Corey Mason	National Road Elementary
Katelynn Miller	Zane Grey Elementary
Ravin Powell	John McIntire Elementary
Melissa Rider	John McIntire Elementary
Nicole Rowan	National Road Elementary
Cierra Stevens	National Road Elementary
Teshawn Willett	Zane Grey Elementary

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**C. ROLL CALL – Mike Young**

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**D. INTRODUCTION OF GUEST – PUBLIC HEARING**

**Good Awards**

Ariana Brewer	Zane Grey Elementary
Haylee Cornell	Zane Grey Elementary
Kayleb Ford	Zane Grey Elementary
Shelby Gregorich	John McIntire Elementary
Edwin Hampton	John McIntire Elementary
Rosie Hancock	John McIntire Elementary
Dean Johnson	Zane Grey Elementary
BrayLynn Krouskoupf	John McIntire Elementary
Corey Mason	National Road Elementary
Katelynn Miller	Zane Grey Elementary
Ravin Powell	John McIntire Elementary
Melissa Rider	John McIntire Elementary
Nicole Rowan	National Road Elementary
Cierra Stevens	National Road Elementary
Teshawn Willett	Zane Grey Elementary

**E. ZEA PRESENTATIONS/COMMENTS**

**F. REPORT OF THE BOARD OF EDUCATION**

**1. Approval of Board Minutes**

BE IT RESOLVED that the Board of Education approve the minutes of the Zanesville Board of Education Meeting on October 20, 2015.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Michael Young**

BE IT RESOLVED, to approve the following recommendations:

**1. October Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

**2. Reconciliations**

Approve the following reconciliations for August:

- General
- Payroll

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS**

**1. Employment – Classified**

Approve the employment of Jane A. Davis as paraprofessional at Falls Elementary (West Muskingum School District), effective November 12, 2015. Rate of pay will be step 0 from the appropriate salary scale, pending background checks and proper certification.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**2. Temporary Transfer – Certificated**

Approve the temporary transfer of Kathy Dannemann from 3½ hours per day, five days per week at Zanesville Community High School to reflect 7½ hours per day, three days per week at Zanesville High School. This temporary transfer is effective November 4, 2015 and will remain in effect until the return of Elyse Greenleaf, French teacher, on maternity leave. Rate of pay will be at current hourly rate of pay.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (continued)**

**3. Curriculum & Instruction Building Leaders**

Approve the following teachers as Curriculum and Instruction Building Leaders for the 2015-2016 academic year. They will earn a \$450 stipend for this position.

Stacey Mohler

Jodi Riggle

Edie Steil

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart

**4. Employment - Transportation**

Approve Jayanne N. Guiler as a school van driver, effective November 9, 2015, pending background check and proper certification. Rate of pay is step 0 (8 hours per day, 5 days per week) from the appropriate salary schedule.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**5. Family Medical Leave of Absence – Certificated**

Approve a paid family medical leave of absence for Brady Palmer, Intervention Specialist at Zanesville Middle School, effective December 1, 2015 through January 22, 2016. Reason for leave is to care for newborn child.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**6. School Calendar**

Approve the attached copy of the school calendar for the 2016-2017 school year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (continued)**

**7. Supplemental Contracts**

Accept the resignation of Steve Morrison, 8<sup>th</sup> Grade Girls Basketball Coach, effective November 2, 2015. Reason for resignation is personal.

Accept the change in supplemental contract for Kelly Williams, mentor teacher, to reflect experience level 3 in place of the previously approved experience level 0 for the 2015-2016 school year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French

**8. Temporary Permanent Substitute**

Approve Tammy Wilson as a temporary permanent substitute teacher effective October 26, 2015.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart

**9. Unpaid Leaves of Absence**

Approve the following personnel for unpaid leaves of absence:

Name	Dates	Total Days
Hynds, Todd	10/22, 10/23, 10/26, 10/27, 10/28	5 days
Joseph, Anthony	10/12	1 day
Knight, Charleita	10/6, 10/7, 10/8, 10/9, 10/20 10/27 (½) & 10/28	6½ days
Salsbury, Jennifer	10/16, 10/20, 10/30	3 days

Approve a request for Sharon Singree-Fulton for two days unpaid leave on Monday, December 7, 2015 and Tuesday, December 8, 2015. Reason for request is personal.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope



**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (continued)**

**10. Employment – Substitutes**

Approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

<b>Substitute Teachers</b>			
Heather Garber	Matthew Micheli		

Approve the following substitute aides/secretaries/library technicians, as and when needed, pending appropriate certification and background checks for 2015-2016 school year.

<b>Substitute Aides/Secretaries/Library Techs</b>			
Mary Gritton			

Approve the following substitute bus drivers, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

<b>Substitute Bus Drivers</b>			
Deborah McGee			

Approve the following substitute bus aides, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

<b>Substitute Bus Aides</b>			
Lena Chason			

Approve the following substitute van driver, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

<b>Substitute Van Driver</b>			
Lena Chason			

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
BUSINESS RECOMMENDATIONS**

**11. Class Trip – Zanesville High School**

Approve a group of Zanesville High School students to travel to Japan, June 12, 2017 through June 20, 2017. This trip is being planned by Chris Miller, social studies teacher at Zanesville High School and travel services will be provided by Education First Educational Tours. Students and chaperones will be responsible for their trip cost and will have an opportunity to raise money through various fund raisers.

\_\_\_\_\_ Moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**12. Zanesville Community High School**

BE IT RESOLVED that the Zanesville Community High School approve the addition of grade 7 and grade 8 to the now existing grades 9-12. Effective date of change will be the 2016-2017 school year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
OTHER RECOMMENDATIONS**

**13. Policy Items for Adoption:**

- 2111 Parent and Family Involvement
- 2261.01 Parent Participation in Title I Programs
- 5111.01 Homeless Students

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart

**I. REPORT/DISCUSSION ITEMS**

**J. CLOSING COMMENTS**

**K. EXECUTIVE SESSION**

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- \_\_\_\_\_ Personnel matters
  - \_\_\_\_\_ to consider the appointment of employee(s) [reemployment] or public employees or officials
  - \_\_\_\_\_ to consider the promotion or compensation of public employee(s) or officials
  - \_\_\_\_\_ to consider the dismissal, discipline, or demotion of employee(s) or students
  - \_\_\_\_\_ to consider the investigation of charges or complaints of employee(s) or students
- \_\_\_\_\_ to consider the purchase of property for public purposes
- \_\_\_\_\_ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- \_\_\_\_\_ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- \_\_\_\_\_ conference with an attorney
- \_\_\_\_\_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- \_\_\_\_\_ matters required by federal law or state statutes to be confidential
- \_\_\_\_\_ specialized details of security arrangements

Time entered executive session: \_\_\_\_\_ a.m./p.m.

Time returned to public session: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ French \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**L. MEETING ADJOURNMENT**

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French    \_\_\_\_\_ Stewart    \_\_\_\_\_ Swope    \_\_\_\_\_ Bunting    \_\_\_\_\_ Eppley