

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

November 20, 2019

Mr. Swope called the meeting to order @ 6:00 p.m. Those answering roll call: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. Also present were Mr. Baker, Superintendent and Mr. Young, Treasurer.

#19-326 AGENDA CHANGES

Mr. Bunting moved and Mr. Curry seconded to make the following changes to the agenda:

- Move Item N in front of Item H.
- Remove Item J-4
- Remove Addendum Item 3

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#19-327 EXECUTIVE SESSION

Mr. Bunting moved and Mr. Coulson seconded to go into executive session:

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X Personnel matters

 X to consider the promotion or compensation of public employee(s) or officials

Time entered executive session: 6:42 p.m.

Time returned to public session: 8:08 p.m.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#19-328 APPROVAL OF BOARD MINUTES

Mr. Bunting moved and Mrs. French seconded that the Board of Education approves the minutes of the Regular Board of Education Meeting on October 15, 2019.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

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#19-329 REPORT OF THE TREASURER

Mr. Curry moved and Mr. Coulson seconded to approve the following recommendations:

October Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliation:

- General and Payroll

Monthly Financials – Zanesville Community High School

Approve the October 2019 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

Five-Year Forecast

Approve the five-year forecast for the period of July 1, 2019 through June 30, 2024.

Five-Year Forecast – Zanesville Community High School

Approve the five-year forecast for the Zanesville Community High School for the period of July 1, 2019 through June 30, 2024.

Donations

Accept the following donations:

Dentrix practice management software valued at \$6,995.00 from Henry Schein One, American Fork, UT for the dental unit.

Specific Dentrix support services valued at \$1,299.00 from Henry Schein One, American Fork, UT for the dental unit.

Transfer Approval

Approve the following permanent transfer:

From Fund	To Fund	Amount	
001-0000 General Fund	024-9700 Health Insurance	275,000	To avoid a deficit balance

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

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#19-330 EMPLOYMENT – CLASSIFIED

Mr. Bunting moved and Mrs. French seconded to approve the employment of Rodney Olden, 5 hour Van Aide for Eagle Wings, effective October 28, 2019 pending background check. Rate of pay to be Step 0 from the appropriate salary schedule.

Approve the employment of Carolyn Merola as a 3 hour Bus Aide, effective October 23, 2019 pending background check. Rate of pay to be Step 0 from the appropriate salary schedule.

Approve the employment of Martha Perani as MD Aide w/AA at Zane Grey Elementary Preschool, effective November 7, 2019 pending proper certification and background check. Rate of pay to be Step 5 from appropriate salary schedule.

Approve the employment of Jennifer Rogers as Regular Aide w/AA at John McIntire Elementary, effective November 12, 2019 pending proper certification and background check. Rate of pay to be Step 2 from the appropriate salary schedule.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#19-331 TRANSFERS – CLASSIFIED

Mr. Curry moved and Mr. Swope seconded to approve the transfer of Teanna Hrinko, MD Aide w/AA at Zane Grey Elementary to Regular Aide w/AA, effective October 18, 2019, pending background check and proper certification. Rate of pay is Step 5 from appropriate salary schedule.

Approve the transfer of Jane Shreve, MD Aide at Zane Grey Elementary Preschool to Regular Aide w/AA, effective October 28, 2019 pending background check and proper certification. Rate of pay is step 4 from appropriate salary schedule.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#19-332 EMPLOYMENT – SUBSTITUTES

Mrs. French moved and Mr. Bunting seconded to approve the following substitutes, as and when needed, pending appropriate background checks for the 2019-2020 school year:

Substitute Bus Driver			
Lisa Mayle	Wese Yahaya		

Substitute Aides and Bus Aides			
Nicole Stewart	Chanda Williams	Jeffrey Brandford	Wese Yahaya

Substitute Custodian			
Chad Johnson	Jeffrey Brandford	Joseph Martin	

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SUBSTITUTE TEACHER

Breanne Fox			
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Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#19-333 SUPPLEMENTAL CONTRACTS

Mr. Curry moved and Mr. Bunting seconded to approve the following Supplemental resignation for the 2019-2020 school year:

Name	Position	Reason
Steve Randles	ZHS Boys JV Soccer Coach	Personal

Approve the following Athletic Supplemental Contracts for 2019-2020 school year:

First Name	Last Name	Season	Sport	Position	Exp.	Class	Amount
Greg (Pete)	Hamilton	Winter	Girls Basketball	ZHS Asst. Coach	5	VI	\$3,744.00
Garrett	Young	Winter	Girls Basketball	ZHS JV Coach	0	VI	\$3,063.00

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#19-334 ADJUSTMENT – 21ST CENTURY AFTER-SCHOOL AIDES

Mrs. French moved and Mr. Curry seconded to approve the adjustment in hourly pay for the following 21st Century Aides, due to the aides' certifications, they will be funded through Federal Programs at the teacher rate of \$30 per hour plus fringes.

Jennifer Myers	Dawn Daily	Gayla Ware
Tina McDonald	Diana Donahue ½	Patricia Cox ½

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#19-335 PROFESSIONAL DEVELOPMENT – RESTRAINT TRAINING

Mr. Bunting moved and Mr. Swope seconded to approve three after school restraint trainings, to be held on November 18, November 25, and December 9, 2019. The rate of pay will be \$25.00 per hour for teachers and \$15.00 per hour for aides. This is due to the lack of available substitutes. The following are those involved:

Teachers:

Carrie Stallard	Teresa Anderson	Amanda Allison	Kenzie Peairs	Shari Melick
Amanda Hitchcock	Michael Schreiber	Doug Zorne	Matt Winland	Chad Kiser

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Aides:

Cassandra Dawson	Darci Dusenbery	Jessica Landers	Heather Spring	Jane Lenhart
Paige Blackstone	Kayla Loyd	Jennifer Suver	Tricia Morgan	Mary Gritton
Robin Crawford	Amy Lane			

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#19-336 VOLUNTEERS

Mr. Curry moved and Mrs. French seconded to approve the following list of volunteers for the Zanesville City Schools for the 2019-2020 school year pending appropriate backgrounds checks:

Name	Building	Type
Becky Clawson	JME	Parent
Erin Morrison	JME	Parent
Marilyn Brookover	JME	Parent
Steven Neilley	JME	Parent
Kara Stachler	ZG	Parent
Nicole Bickle	JME	Parent
Carrie McKnight	ZGE	Parent
Jere Kay Gardner	JME	Community
Tonya Weese	JME	Parent
Larry Heim	ZHS	Parent
Lisa Rooks	ZGE	Community

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#19-337 HOME INSTRUCTION – SPEECH SERVICES

Mr. Coulson moved and Mrs. French seconded to approve Martha Mitchell, Home Instructor, to provide speech services for 45 minutes per week for the 2019-2020 school year. Rate of pay will be her hourly per diem on documented time sheet.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#19-338 RENEWAL – TREASURER’S CONTRACT

Mr. Curry moved and Mr. Swope seconded to approve the renewal of Michael D. Young, Treasurer for the Zanesville City Schools effective August 1, 2020 through July 31, 2024. Salary for the 2020-2021 school year will be \$86,000 plus pickup on the pickup of School Employees Retirement System. Annual salary increases will be equal to annual increases in the teachers’ contract.

Those voting aye: Mr. Curry, Mr. Swope, Mr. Bunting, Mr. Coulson. Mrs. French voted No. President declared motion carried.

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#19-339 21ST CENTURY AFTER SCHOOL PRESENTER

Mr. Bunting moved and Mrs. French seconded to approve Judy Tolley, teacher, as 21st Century After School Presenter for Parent Engagement nights for the 2019-2020 school year. Rate of pay will be \$125 plus fringes for each event at each school and will be paid from grant funds.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#19-340 SCHOOL CALENDAR 2020-2021

Mr. Curry moved and Mr. Swope seconded to approve the attached school calendar for the 2020-2021 school year.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#19-341 DEPOSITORY AWARD

Mr. Curry moved and Mr. Bunting seconded to approve active and interim depositories for the period January 2, 2020 through January 2, 2025 as follows:

Active Funds: Century National Bank

Interim Funds: Chase Bank
Community Bank
Huntington Bank
PNC Bank
Peoples Bank
North Valley Bank

Bids will be obtained for any time investments (30 days, 60 days, etc.) of interim funds.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#19-342 FOOD SERVICE CONTRACT

Mrs. French moved and Mr. Curry seconded to approve a food service management contract with TAHER, Inc. for a period of up to seven months as approved by the Ohio Department of Education, beginning December 1, 2019 and ending June 30, 2020, with the option of four (4) renewals of one (1) year each with mutual agreement between parties.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#19-343 POLICY ITEM FOR DELETION

Mr. Bunting moved and Mr. Curry seconded to approve the deletion of Policy #2700, School Report Card, due to language being incorporated in the new Policy #2261.03, District and School Report Card.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Colson, Mr. Curry, Mrs. French. President declared motion carried.

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#19-344 POLICY ITEMS FOR ADOPTION

Mr. Swope moved and Mr. Curry seconded to approve the following policies, guidelines and forms for adoption:

POLICIES

2261.03 District and School Report Card – New
2370.01 Blended Learning - New

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#19-345 DISTRICT JOB DESCRIPTION FOR APPROVAL

Mr. Swope moved and Mr. Bunting seconded to approve the attached Supplemental job description for an eSports Coach.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#19-346 RESIGNATION – PERMANENT SUBSTITUTE

Mr. Curry moved and Mr. Swope seconded to accept the resignation of Kaitlyn Merritt, Permanent Substitute at Zane Grey Elementary, effective November 29, 2019. Reason for resignation is personal.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#19-347 STUDENT ENHANCEMENT FUND

Mr. Bunting moved and Mr. Swope seconded to approve of establishing a Student Enhancement Fund to accept donations from the Reunion Committee for the Class for 1969 for the purpose of helping students with the purchase of proper clothing for interviews, equipment to perform a job, or anything that the principal feels would benefit the student to enhance the success of their future employment.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#19-348 SUPPLEMENTAL CONTRACTS

Mr. Curry moved and Mr. Swope seconded to approve the following Athletic Supplemental contracts for 2019-2020 year.

First Name	Last Name	Season	Sport	Position	Exp.	Class	Amount
Donald	Stewart	Winter	ZHS Bowling	Assistant Coach	3	VI	\$2,723.00

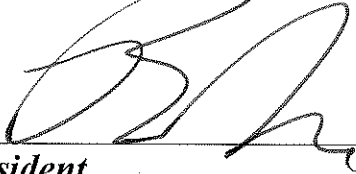
Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

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#19-349 MEETING ADJOURNMENT

Mr. Curry moved and Mr. Bunting seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 8:27 p.m. Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.



President



Treasurer