

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

November 21 @ 6:00 p.m.

Mrs. Clark called the meeting to order @ 6:00 p.m. Those answering roll call: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. Also present were Dr. Baker, Superintendent and Mr. Young, Treasurer.

#23-353 APPROVAL OF BOARD MINUTES

Mr. Baldwin moved and Ms. Long seconded that the Board of Education approves the minutes of the Zanesville Board of Education of the Regular meeting on October 17, 2023.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

#23-354 REPORT OF THE TREASURER OF THE BOARD OF EDUCATION

Mrs. Clark moved and Mr. Baldwin seconded to approve the following recommendations:

October Financial Reports

Approve the following financial reports:

Financial report by fund

Expenditure report

Investment report

Reconciliations

Approve the following reconciliations for October:

General

Payroll

Monthly Financials – Zanesville Community High School

Approve the October 2023 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

Five-Year Forecast

Approve the five-year forecast for the period of July 1, 2023 through June 30, 2028.

Five-Year Forecast – Zanesville Community High School

Approve the five-year forecast for the Zanesville Community High School for the period of July 1, 2023 through June 30, 2028.

Advance

Approve the following advance:

From Fund	To Fund	Amount	Reason
001-0000 General Fund	024-9700 Health Insurance	400,000	To avoid a deficit balance

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

November 21 @ 6:00 p.m.

#23-355 RESIGNATIONS - CLASSIFIED

Mr. Hickman moved and Mrs. Clark seconded to approve a correction to the resignation of Nicole Stewart on the October 17, 2023 agenda to reflect her effective date as October 13, 2023.

Approve the resignation of Alan Atkinson, Custodian at National Road Elementary School, effective June 30, 2024. Reason for resignation is retirement.

Approve the resignation of Mylie Zehendner, Special Educational Aide at John McIntire Elementary effective November 30, 2023. Reason for resignation is personal.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

#23-356 EMPLOYMENT - CLASSIFIED

Mrs. Lee moved and Mr. Hickman seconded to approve the following Classified personnel as listed for the 2023-2024 school year, pending appropriate certification requirements and background checks:

Christy Kinder - 3 hr Food Service	Building: Zanesville Middle School
Salary Schedule: Cafeteria II Step: 0	Effective Date: October 31, 2023

Madison Winland - Educational Aide 1:1	Building: Zane Grey Intermediate School
Salary Schedule: MD Aide Step: 0	Effective Date: October 30, 2023

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

#23-357 EMPLOYMENT – SUBSTITUTE

Ms. Long moved and Mrs. Lee seconded to approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2023-2024 school year:

Teachers	
Haley Frazier	

Aides/Bus Aides		
Andrea Brown	Alison Pennington	Tisha Couch
Teresa Lichtner	Jason Stevens	Kathy Foster

Food Service		
Andrea Brown	Anna Kirby	Rebecca Jones
Teresa Mayle	Beverly Jones	Susannah Howell

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

November 21 @ 6:00 p.m.

Transportation	
Teresa Lichtner	Jason Stevens

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

#23-358 EMPLOYEE TRANSFERS - CLASSIFIED

Mr. Baldwin moved and Ms. Long seconded to approve the transfer of Jodi Cooper, Kindergarten Educational Aide at National Road Elementary School to reflect Special Education Aide at Zanesville High School effective October 24, 2023 pending certification and background check. Rate of pay to be MD Aide w/AA, step 21 from the appropriate salary schedule.

Approve the transfer of Brenda Watson, Food Service personnel at Zane Grey Elementary to reflect Special Education Aide at Zane Grey Elementary effective October 24, 2023 pending certification and background check. Rate of pay will be MD Aide, Step 9 from the appropriate salary schedule.

Approve the transfer of Charleita Knight, Computer Lab Educational Aide at National Road Elementary to reflect Kindergarten Educational Aide at National Road Elementary effective October 27, 2023 pending certification and background check. Rate of pay will be Regular Aide, Step 25 from the appropriate salary schedule.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

#23-359 FMLA LEAVE OF ABSENCE

Mrs. Clark moved and Mr. Baldwin seconded to approve the following employees as listed for FMLA Leave of absence:

Name	Dates
Jane Ford	10/6/2023 - 12/01/2023
Chantelle Farley	11/4/2023 - 12/18/2023
Hayley Devoll	8/18/2023 - 11/29/2023
Elizabeth Gearhart	11/1/2023 - 10/31/2024
Margret Lee	10/02/2023 - 12/25/2023
Amanda Hitchcock	12/19/2023 - 1/9/2024
Holli Gattshall Kelly	11/13/2023 - 02/26/2024
Nancy Chappellear	10/25/2023 - 12/1/2023
Wendy James-Winland	11/1/2023 - 11/1/2024
Toni James	11/7/2023 - 01/30/2024
Maria Hoffer	12/19/2023 - 3/11/2024
Angela Swingle	12/11/2023 - 3/04/2024

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

November 21 @ 6:00 p.m.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

#23-360 SUPPLEMENTAL CONTRACTS

Mr. Hickman moved and Mrs. Clark seconded to approve the resignation of Deja Walker as Zanesville Middle School (Winter ½) and Freshman (Winter) Cheerleading Advisor for the 2023-2024 school year. Reason for resignation is personal.

Approve the resignation of Alexis Nelson as Zanesville Middle School Cheerleading Advisor (Winter ½) for the 2023-2024 school year effective November 7, 2023. Reason for resignation is personal.

Approve the following supplemental contracts as listed pending certification and background check for 2023-2024:

First Name	Last Name	Season	Sport	Position	Exp.	Class
Chad	Brock	Spring	Track - Girls	Varsity Coach - Girls	1	IV
Chad	Brock	Spring	Track - Girls	Winter Fitness	2	X
Kelly	Brock	Spring	Track - Girls	Assist. Varsity Coach	1	VII
Kyler	Brock	Spring	Track - Boys	Varsity Coach	2	IV
Jeff	Moody	Spring	Tennis - Boys	Varsity Head Coach	5	IV
Lucas	Winland	Spring	Baseball	Junior Varsity Coach	0	VII
Alexis	Nelson	Winter	Cheerleading	Freshman Advisor	1	VIII
Parker	Evans	Winter	Basketball - Girls	JV Coach	0	VI
Ryley	McGee	Spring	Track	Middle School Coach	5	VIII
Jennifer	Winland	Spring	Track	Middle School Coach	3	VIII
Benjamin	Manciaci	Spring	Track	Middle School Coach	4	VIII

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

November 21 @ 6:00 p.m.

#23-361 VOLUNTEERS

Mrs. Lee moved and Mr. Hickman seconded to approve the following volunteers as listed for the Zanesville City Schools for the 2023-2024 school year pending appropriate backgrounds checks:

Name	Building	Type
Rick Lawyer	ZGE, ZGI, ZMS, ZHS	Community
Cindy Lawyer	ZGE, ZGI, ZMS, ZHS	Community
Brianna Eveland	ZGE/ZGI	Community
Patricia Cox	ZGI	Community
Heidi Newman	JME	Parent
Mark Clifford	ZMS/ZHS	Community
Nathanael Penrose	ZMS/ZHS	Community
Robert Bruce	ZMS/ZHS	Community
Shane Hollins	ZMS	ZMS BB Coach
Stephen Vogelsang	District	Community

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

#23-362 FIELDTRIP – ZANESVILLE MIDDLE SCHOOL

Ms. Long moved and Mrs. Lee seconded to approve the Zanesville Middle School 8th grade students to travel to Washington, D.C. March 20, 2024 to March 22, 2024. School Staff will chaperone the class trip.

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

#23-363 PROFESSIONAL DEVELOPMENT – FIRST AID TRAINING

Mr. Baldwin moved and Ms. Long seconded to approve the following individuals as listed for First Aid training on November 15th, 2023 from 4:00 pm to 6:00 pm at a rate of \$25.00 per hour to be held at Zanesville Middle School. This training is required by the State of Ohio.

Name		
Amber Cohagen	Elizabeth Daily	Denise Labaki
Kaitlyn Cross	Latoya Hayes	Stephanie Rinehart
Krista Decker	Catherine King	Rebecca Roberts

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

November 21 @ 6:00 p.m.

#23-364 ZANESVILLE COMMUNITY HIGH SCHOOL ITEMS

Mrs. Clark moved and Mr. Baldwin seconded to approve the following personnel items for Zanesville Community High School to be paid with community school funds:

Margret Lee, EMIS Associate for Zanesville Community High School an adjusted stipend in the amount of \$2,400 for the 2023-2024 school year.

Jason Stevens, food service coordinator for Zanesville Community High School an adjusted stipend in the amount of \$4,800 for the 2023-2024 school year to be paid from their Food Service Fund.

Gail Detty, food service assistant for Zanesville Community High School an adjusted stipend in the amount of \$2,400 for the 2023-2024 school year to be paid from their Food Service Fund.

Jennifer Myers, food service assistant for Zanesville Community High School a stipend in the amount of \$2,400 for the 2023-2024 school year to be paid from their Food Service Fund.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

#23-365 ZSC INNOVATIVE PROGRAM WAIVER AGREEMENT

Mr. Hickman moved and Mrs. Clark seconded to approve an agreement with Zanesville City School District and Zane State College to request a waiver of the College Readiness Program requirement for students to enroll in FYEX 1020 and subsequent technical classes for which they would qualify, based on the college's course placement requirements. This waiver would be in effect for the 2024-2025 and 2025-2026.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

#23-366 ALLWELL BEHAVIOR HEALTH SERVICES AGREEMENT

Mrs. Lee moved and Mr. Hickman seconded to approve an agreement between Allwell Behavioral Health Services and Zanesville City Schools for the 2023-2024 school year in order to add an additional Allwell staff member in the district. The purpose of this agreement is for the provision of community behavioral healthcare services, such as mental health assessment, individual counseling/therapy, group counseling/therapy, mental health crisis intervention and consultation and life skills education, to students, parents and school personnel in the school(s) of the district. Total additional reimbursement to Allwell Behavioral Health Services will be up to \$20,000.00.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

November 21 @ 6:00 p.m.

#23-367 SCHOOL RESOURCE OFFICER AGREEMENT

Ms. Long moved and Mrs. Lee seconded to approve the attached agreement between Zanesville City Schools and The City of Zanesville for two police officers to work as School Resource officers (SRO) for the 2023-2024 school year at the rate of \$150,679.93.

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

#23-368 META SOLUTIONS – OHIO SCHOOL CONSORTIUM BID

Mr. Baldwin moved and Ms. Long seconded to approve a resolution to authorize META Solutions, acting as a member of the Ohio School Consortium, to issue a request for proposals for the purchase of competitive retail natural gas service from the lowest and best bidder submitted to the consortium and authorizing the board to purchase competitive retail natural gas service from such bidder.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee Abstained, Ms. Long. President declared motion carried.

#23-369 ADMINISTRATIVE SALARY SCHEDULE

Mrs. Clark moved and Mr. Baldwin seconded to approve the attached updated Administrative Salary Schedule for the 2023-2024 school year to add the Non-Licensed Manager column.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

#23-370 TERMINATION – ADMINISTRATIVE

Mr. Baldwin moved and Ms. Long seconded to approve the termination of Nicholas Dennis, effective November 21, 2023.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

#23-371 PRESCHOOL – EXTENDED DAY

Mrs. Clark moved and Mr. Hickman seconded to approve the following teachers as listed to work the Early/Late room for National Road Elementary, as and when needed, at the rate of \$20.00 per hour for the 2023-2024 school year.

Name
Patricia Snyder

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

November 21 @ 6:00 p.m.

#23-372 PROFESSIONAL DEVELOPMENT RESTRAINT TRAINING/FIRST AID

Mr. Hickman moved and Mrs. Clark seconded to approve to have Matthew Winland train the following staff members as listed in restraint methods. Trainings were held at Zane Grey Intermediate on November 13th, 14th, and 15th, 2023 from 4:15 p.m. to 8:15 p.m. as scheduled. Payment will be \$25.00 per hour for trainees and Matthew Winland, and an additional \$20.00 per hour for Matt Winland for paperwork.

Name		
Keelie Goldsmith	Isabella Hutchison	Brenda Watson
Lacie Hittle	Terry Parmer	Emily Weaver

Approve Beverly Guinsler as First Aid Class Instructor for the 2023-2024 school year, as and when needed at the rate of \$200 per session. Funding will be 21st Century and Muskingum Behavioral Health Grant.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

#23-373 EMPLOYMENT – SUBSTITUTES/HOME INSTRUCTORS

Mrs. Lee moved and Mr. Hickman seconded to approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2023-2024 school year:

Bus Aide
Axl Murphy

Food Service
Axl Murphy

Maintenance
Axl Murphy

Approve the following home instructors as listed, as and when needed, pending appropriate certification and background checks for the 2023-2024 school year:

Home Instructor	
Dawn Daily	Sarah Gantzer

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

November 21 @ 6:00 p.m.

#23-374 RESIGNATION – CLASSIFIED

Ms. Long moved and Mrs. Lee seconded to approve the resignation of Jennifer Stewart, Building Secretary at John McIntire Elementary, effective November 30, 2023. Reason for resignation is personal.

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

#23-375 SCHOOL CALENDAR 2024-2025

Mr. Baldwin moved and Ms. Long seconded to approve the attached School Calendar for the 2024-2025 school year.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

#23-376 VOLUNTEERS

Mrs. Clark moved and Mr. Baldwin seconded to approve the following volunteers as listed for the Zanesville City Schools for the 2023-2024 school year pending appropriate certifications and background checks:

Name	Building	Type
Xavier Riley	ZHS	Basketball
Trey Smith	ZHS	Baseball
C. Avery Parmer	ZMS	Boys Basketball

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

#23-377 EMPLOYMENT - ADMINISTRATIVE

Mr. Hickman moved and Mrs. Clark second to approve a two-year administrative contract, 12 months, 260 days, for Kevin Williams as Food Service Manager effective December 6, 2023 through July 31, 2025 pending appropriate certification and background check. Salary will be NLM (0-4) step 4 on the Administrative Salary Scale. Salary will be pro-rated for the remainder of the 2023-2024 school year.

Approve a two-year contract, 12 months, 260 days, for Stephen Vogelsang as Certified District Chef, effective November 13, 2023 through July 31, 2025 pending appropriate certification and background check. Salary will be CDC, step 19 on the Administrative Salary Scale. Salary will be prorated for the remainder of the 2023-2024 school year.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

November 21 @ 6:00 p.m.

#23-378 FISCAL OFFICER – ZANESVILLE COMMUNITY HIGH SCHOOL

Mrs. Lee moved and Mr. Hickman seconded to approve waiving the responsibility of employing the fiscal officer for the Zanesville Community High School for the 2023-2024 school year as provided by H.B. 2 of the 131st G.A. The Zanesville Community High School fiscal officer will continue to be contracted through Zanesville City Schools.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

#23-379 EMPLOYMENT – ZCHS ADMINISTRATIVE

Ms. Long moved and Mrs. Lee seconded to approve a 1 year 10-month contract, 202 days, for Charles “Doug” Baker as Supervisor of Community School Compliance and Operations for Zanesville Community High School, effective August 1, 2024 through July 31, 2025 pending appropriate certification and background checks. Salary will be \$70,000 and paid with Zanesville Community High School funds.

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

#23-380 EXECUTIVE SESSION

Mr. Hickman moved and Mrs. Clark seconded to enter into executive session @ 7:21 p.m.

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

_____ X _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING

November 21 @ 6:00 p.m.

#23-381 RETURN FROM EXECUTIVE SESSION

Mr., Hickman moved and Mrs. Clark seconded to return from executive session at 8:06 p.m.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

#23-382 MEETING ADJOURNMENT

Mrs. Lee moved and Mr. Hickman seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 8:07 p.m.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.



President



Treasurer

