

**ZANESVILLE BOARD OF EDUCATION
REGULAR BOARD MEETING**

December 17, 2018

Mr. Swope called the meeting to order @ 5:30 p.m. Those answering roll call: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. Also present were Mr. Baker, Superintendent and Mr. Young, Treasurer.

#18-365 APPROVAL OF BOARD MINUTES

Mr. Bunting moved and Mr. Curry seconded that the Board of Education approves the minutes of the Zanesville Board of Education regular meeting on November 20, 2018.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#18-366 REPORT OF THE TREASURER

Mr. Curry moved and Mr. Swope seconded to approve the following recommendations:

November Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations:

- General
- Payroll

Monthly Financials – Zanesville Community High School

Approve the November 2018 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#18-367 EMPLOYMENT – CLASSIFIED

Mr. Bunting moved and Mrs. French seconded to approve the employment of Tamara Terrill as a Bus Driver for Zanesville City Schools, effective November 7, 2018, pending appropriate certification and background check. Rate of pay to be Transportation, Step 3, from the appropriate salary schedule.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#18-368 EMPLOYMENT – SUBSTITUTES/HOME INSTRUCTOR

Mrs. French moved and Mr. Swope seconded to approve the following substitutes, as and when needed, pending appropriate certification and background checks for the 2018-2019 school year:

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Substitute Teachers

Brian Oliver			
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Substitute Van Driver

Mandy Samson			
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Substitute Bus Driver

Julie Campbell	Clarissa Fleming		
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Substitute Bus/Van Aide

Carolyn Merola			
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Substitute Food Services

Brittany Clodfelter			
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Approve the following home instructors, as and when needed, pending appropriate certification and background checks for the 2018-2019 school year:

Home Instructors

Shari Melick			
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Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#18-369 TRANSFER – ADMINISTRATIVE

Mr. Bunting moved and Mr. Curry seconded to approve the transfer of Matthew Hittle from Interim Director of Facilities/Services to Director of Facilities/Services. This transfer is effective December 1, 2018. Salary will remain the same and be paid from NLD step 10-14 on the Administrative Salary Schedule.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#18-370 CORRECTION TO CONTRACT – CERTIFICATED

Mrs. French moved and Mr. Swope seconded to approve the adjustment in contract for Lori Buchanan to reflect BA+150, Step 0, from the teacher's salary schedule, pending appropriate certification and background check, due to additional coursework. Rate was previously approved at BA, Step 0. Effective November 1, 2018.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#18-371 SUPPLEMENTAL CONTRACTS

Mr. Bunting moved and Mr. Swope seconded to accept the following supplemental resignations for the 2018-2019 school year:

Name	Position	Reason
Gerald Hall	Football Winter Fitness (1/3)	Personal

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Approve the following supplemental contracts for the 2018-2019 school year:

First Name	Last Name	Sport	Position	Year 2018-19	Class	Stipend
Nathan	Brownrigg	Football	Winter Fitness (1/3)	0	X	\$279.00
Tiffany	Youel	Basketball	Assistant Girls Varsity Coach	0	VI	\$3,018.00
Payton	Norris	Ski Club	Advisor	0	X	\$838.00
Jeff	Moody	Tennis	Boys Varsity Coach	0	VII	\$2,347.00

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#18-372 VOLUNTEERS

Mr. Swope moved and Mrs. French seconded to approve the following list of volunteers for the Zanesville City Schools for the 2018-2019 school year pending appropriate background checks:

Name	Building	Type
Ragine Butler	JME	Community
Beth Brown	JME	Community

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#18-373 SUBSTITUTE SALARIES – CLASSIFIED

Mr. Bunting moved and Mr. Curry seconded to approve a rate of \$10/hr for all classified substitutes, excluding substitute bus drivers, who will remain at \$12/hr. This change will be effective January 1, 2019.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#18-374 EMPLOYMENT - TUTORS

Mr. Swope moved and Mrs. French seconded to approve the following teachers to offer after school tutoring to students at Zanesville High School, Monday through Thursday for one hour at \$30.00/hour, effective January 7, 2019 for the remainder of the 2018-2019 school year.

Sabrina Penrose	Terri Zachariah	Holli Gattshall
Samantha Reising	Deb Gingerich	Elizabeth Wright
Chris Miller	Heather Near	

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#18-375 TRANSFER – CLASSIFIED

Mr. Curry moved and Mr. Swope seconded to approve the transfer of Brenda Watson from the van driver pay scale to the bus driver pay scale effective December 1, 2018. Salary will remain at step 4 on the bus driver scale.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

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#18-376 RENEWAL – EMERGENCY TAX LEVY

Mr. Curry moved and Mrs. Bunting seconded to approve a resolution determining to submit to the electors of the school district the question of the renewal of an existing emergency tax levy pursuant to Sections 5705.194 to 5705.197 of the Revised Code.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#18-377 DISTRICT JOB DESCRIPTIONS FOR APPROVAL

Mr. Curry moved and Mr. Swope seconded to approve the attached job description for Bus Driver. Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#18-378 BUS DRIVERS POLICY ITEMS FOR ADOPTION

Mr. Bunting moved and Mrs. French seconded to approve the following Bus Drivers Policies.

Policy for Reading

8600.04A Mandatory Reporting of Misconduct by Bus Drivers

Policy for Certification

8600.04 Bus Driver Certification

Policy for Adoption

8620 Bus Driver Procedures

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#18-379 EXECUTIVE SESSION

Mr. Curry moved and Mrs. French seconded to go into executive session:

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law;”

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session,” and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X Personnel matters

 X to consider the dismissal, discipline, or demotion of employee(s) or students

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Time entered executive session: 6:06 p.m.

Time returned to public session: 7:18 p.m.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#18-380 2019 ORGANIZATION MEETING AND JANUARY 2019 REGULAR MEETING

Mr. Curry moved and Mr. Swope seconded to approve the January 2019 Organizational Meeting to be held on January 9, 2019 at 5:00 p.m. at the Administration Center Board Room. The Regular January Meeting will immediately follow the Organizational Meeting.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#18-381 MEETING ADJOURNMENT

Mr. Bunting moved and Mr. Coulson seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 7:19 p.m.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.


Scott T. Bunting
Vice-President


Mrs. D. French
Treasurer