

Board of Education Regular Meeting

December 17, 2018

5:30 P.M.

**Zanesville City Schools
Administration Building**

**956 Moxahala Ave.
Zanesville, Oh 43701**

Board of Education Members:

*Brian Swope - President
Scott Bunting – Vice President
Mike Coulson
Fred Curry
Vicky French*



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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- Business Advisory Council – Vicky French
- Student Achievement Liaison – Scott Bunting
- Audit Committee – Brian Swope and Fred Curry
- Insurance Committee – Mike Coulson
- Buildings and Grounds Committee - Scott Bunting and Fred Curry

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C. ROLL CALL – Mike Young

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

G. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education regular meeting on November 20, 2018.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

H. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. November Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

H. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young (con't)

2. Reconciliations

Approve the following reconciliations:

General
Payroll

3. Monthly Financials – Zanesville Community High School

Approve the November 2018 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

_____ moved and _____
Seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Employment – Classified

Approve the employment of Tamara Terrill as a Bus Driver for Zanesville City Schools, effective November 7, 2018, pending appropriate certification and background check. Rate of pay to be Transportation, Step 3, from the appropriate salary schedule.

_____ moved and _____
Seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

2. Employment – Substitutes/Home Instructor

Approve the following substitutes, as and when needed, pending appropriate certification and background checks for the 2018-2019 school year:

Substitute Teachers			
Brian Oliver			

Substitute Van Driver			
Mandy Samson			

Substitute Bus Driver			
Julie Campbell	Clarissa Fleming		

Substitute Bus/Van Aide			
Carolyn Merola			

Substitute Food Services			
Brittany Clodfelter			

Approve the following home instructors, as and when needed, pending appropriate certification and background checks for the 2018-2019 school year:

Home Instructors			
Shari Melick			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

3. Transfer – Administrative

Approve the transfer of Matthew Hittle from Interim Director of Facilities/Services to Director of Facilities/Services. This transfer is effective December 1, 2018. Salary will remain the same and be paid from NLD step 10-14 on the Administrative Salary Schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

4. Correction to Contract – Certificated

Approve the adjustment in contract for Lori Buchanan to reflect BA+150, Step 0, from the teacher’s salary schedule, pending appropriate certification and background check, due to additional coursework. Rate was previously approved at BA, Step 0. Effective November 1, 2018.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

5. Supplemental Contracts

Accept the following supplemental resignations for the 2018-2019 school year:

Name	Position	Reason
Gerald Hall	Football Winter Fitness (1/3)	Personal

Approve the following supplemental contracts for the 2018-2019 school year:

First Name	Last Name	Sport	Position	Year 2018-19	Class	Stipend
Nathan	Brownrigg	Football	Winter Fitness (1/3)	0	X	\$279.00
Tiffany	Youel	Basketball	Assistant Girls Varsity Coach	0	VI	\$3,018.00
Payton	Norris	Ski Club	Advisor	0	X	\$838.00
Jeff	Moody	Tennis	Boys Varsity Coach	0	VII	\$2,347.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

6. Volunteers

Approve the following list of volunteers for the Zanesville City Schools for the 2018-2019 school year pending appropriate background checks:

Name	Building	Type
Ragine Butler	JME	Community
Beth Brown	JME	Community

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

7. Substitute Salaries – Classified

Approve a rate of \$10/hr for all classified substitutes, excluding substitute bus drivers, who will remain at \$12/hr. This change will be effective January 1, 2019.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

8. Renewal – Emergency Tax Levy

Approve a resolution determining to submit to the electors of the school district the question of the renewal of an existing emergency tax levy pursuant to Sections 5705.194 to 5705.197 of the Revised Code.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

9. District Job Descriptions for Approval

Approve the attached job description for Bus Driver.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

10. Policies for Reading

8600.04A Mandatory Reporting of Misconduct by Bus Drivers

11. Policies Items for Adoption

Approve the following policy Items for adoption:

8600.04 Bus Driver Certification

Guidelines for Adoption

Approve the following guideline for adoption:

8620 Bus Driver Procedures

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

J. REPORT/DISCUSSION ITEMS

Doug Baker – Hall of Fame Update

Doug Baker – Licking Valley League

Vicky French – 200th Anniversary of Zanesville City Schools (2018)

K. BOARD COMMITTEE UPDATES

Legislative Liaison – Vicky French
Business Advisory Council – Vicky French
Student Achievement Liaison – Scott Bunting
Audit Committee – Brian Swope and Fred Curry
Insurance Committee – Mike Coulson
Buildings & Grounds Committee – Scott Bunting and Fred Curry

L. CLOSING COMMENTS

M. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law;”

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session,” and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

2019 ORGANIZATION MEETING AND JANUARY 2019 REGULAR MEETING

Approve the January 2019 Organizational Meeting to be held on _____ at
_____ at the Administration Center Board Room. The Regular January Meeting will immediately
follow the Organizational Meeting.

_____ moved and _____
Seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

N. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French