

**ZANESVILLE BOARD OF EDUCATION
ORGANIZATION MEETING**

January 9, 2025

4:15 p.m. Budget Hearing

Superintendent and Treasurer – No Items. No Actions

Records Retention Meeting

Superintendent and Treasurer – No Items. No Actions

Mrs. Clark, President called the meeting to order @ 4:30 p.m. Those answering roll call: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. Also present were Ms. Tompkins, Superintendent and Mr. Young, Treasurer.

#25-001 NOMINATION OF PRESIDENT

Mrs. Lee nominated Mrs. Clark to serve as President during 2025.

#25-002 CLOSING OF NOMINATION

Mrs. Buchanan moved and Mr. Baldwin seconded that the nomination be closed for President during 2025.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

#25-003 ELECTION OF PRESIDENT – MRS. VALENCIA CLARK

Mrs. Clark voted for Mrs. Clark

Mrs. Lee voted for Mrs. Clark

Mrs. Waite voted for Mrs. Clark

Mr. Baldwin voted for Mrs. Clark

Mrs. Buchanan voted for Mrs. Clark.

Mrs. Clark was elected President

#25-004 NOMINATION OF VICE PRESIDENT

Mrs. Clark nominated Mrs. Lee to serve as Vice President during 2025.

#25-005 CLOSING OF NOMINATION

Mrs. Lee moved and Mrs. Clark seconded that the nomination be closed for Vice President during 2025.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

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#25-006 ELECTION OF VICE PRESIDENT – MRS. LORI LEE

Mrs. Waite voted for Mrs. Lee
Mr. Baldwin voted for Mrs. Lee
Mrs. Buchanan voted for Mrs. Lee
Mrs. Clark voted for Mrs. Lee
Mrs. Lee voted for Mrs. Lee.
Mrs. Lee was elected Vice President.

#25-007 SET DATE, TIME AND PLACE FOR REGULAR MEETINGS

Mr. Baldwin moved and Mrs. Waite seconded to set date (3rd Tuesday), time (4:30 p.m.), and place (Administration Building) for regular Board Meetings (2025).

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-008 ESTABLISH SERVICE FUND

Mrs. Buchanan moved and Mr. Baldwin seconded to establish Service Fund for Board Members (maximum of \$20,000.00).

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

#25-009 AGENDA FOR REGULAR MEETING

Mrs. Clark moved and Mrs. Buchanan seconded to approve Agenda for Regular Board Meetings (suggested order attached).

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

#25-010 INVESTING OF FUNDS

Mrs. Lee moved and Mrs. Clark seconded that authorization be given for the Treasurer to invest funds at the best rates available during the 2025 calendar year.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#25-011 INTEREST DISTRIBUTION

Mrs. Waite moved and Mrs. Lee seconded to approve the distribution of interest as follows:

- Community Financial Advisors Investment Account - **
- Park National Bank - **
- Park National Bank – Fund 024-9700 District Health Account
- Park National Bank – Fund 024-9701 District Dental Account

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StarOhio Investment Account- General Fund
StarOhio Plus Investment Account – General Fund

** Interest will be distributed to the following funds based upon their end of the month cash balance: General Fund, Auxiliary Funds, Health Fund and Dental Fund.

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#25-012 ADVANCE IN TAXES

Mr. Baldwin moved and Mrs. Waite seconded that authorization be given for the Treasurer to request advances as needed from the County Auditor for real estate and personal taxes.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. Mrs. Waite. President declared motion carried.

#25-013 AUTHORIZATION TO PAY BILLS

Mrs. Buchanan moved and Mr. Baldwin seconded that authorization be granted to the Superintendent, or her designee, and Treasurer to process and pay bills prior to Board approval, to be submitted at next regular meeting.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

#25-014 CLAMITY DAYS

Mrs. Clark moved and Mrs. Buchanan seconded that authorization be granted to the Superintendent, or her designee, to declare calamity days, as and when needed.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

#25-015 EMERGENCY DECLARATIONS

Mrs. Lee moved and Mrs. Clark seconded that the Zanesville Board of Education declare that the Emergency Requirements of the Zanesville City School District are for the current operating expenses.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#25-016 LEGISLATIVE LIASON

Mrs. Waite moved and Mrs. Lee seconded that Mrs. Lori Lee be appointed to serve as be appointed to serve as Legislative Liaison during calendar year 2025.

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Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#25-017 STUDENT ACHIEVEMENT LIAISON

Mr. Baldwin moved and Mrs. Waite seconded that Mrs. Lori Buchanan be appointed to serve as Student Achievement Liaison during calendar year 2025.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-018 BOND COVERAGE

Mrs. Buchanan moved and Mr. Baldwin seconded to approve Bond Coverage (\$20,000 each) for the President of the Board and Superintendent, and \$50,000 for the Treasurer.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

#25-019 AUDIT COMMITTEE

Mrs. Clark moved and Mrs. Buchanan seconded to appoint one (1) Administrator: Mr. Michael Young, and two (2) Board Members: Mr. Kyle Baldwin and Mrs. Lori Buchanan to serve on the Audit Committee.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

#25-020 INSURANCE REPRESENTATIVE

Mrs. Lee moved and Mrs. Clark seconded to appoint one (1) Board Member: Mr. Kyle Baldwin to serve on the Insurance Committee.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#25-021 BUILDING AND GROUNDS COMMITTEE

Mrs. Waite moved and Mrs. Lee seconded to appoint two (2) Board Members: Mrs. Valencia Clark and Mrs. Mindy Waite to serve on the Buildings and Grounds Committee.

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#25-022 BUSINESS ADVISORY COUNCIL

Mr. Baldwin moved Mrs. Waite seconded to appoint two (2) Board Members: Mrs. Mindy Waite and Mrs. Lori Buchanan to serve on the Business Advisory Council.

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Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-023 PUBLIC RECORDS

Mrs. Buchanan moved and Mr. Baldwin seconded to appoint the Treasurer as the Board of Education's Designee for Public Records Training per ORC 149.43(E)(1).

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.


#25-024 ADJOURNMENT

Mrs. Clark moved and Mrs. Buchanan seconded that the Organizational Meeting of the Board of Education be adjourned @ 4:41 p.m.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.



President



Treasurer

