

**ZANESVILLE BOARD OF EDUCATION  
REGULAR BOARD MEETING**

**January 9, 2025**

Mrs. Clark, President called the meeting to order @ 4:41 p.m. Those answering roll call: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. Also present were Ms. Tompkins, Superintendent and Mr. Young, Treasurer.

**#25-025      APPROVAL OF BOARD MINUTES**

Mr. Baldwin moved and Mrs. Waite seconded that the Board of Education approves the minutes of the Zanesville Board of Education of the Work Session on December 4, 2024 and Regular Meeting on December 17, 2024.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

**#25-026      REPORT OF THE TREASURER OF THE BOARD OF EDUCATION**

Mrs. Buchanan moved and Mr. Baldwin seconded to approve the following recommendations:

**December Financial Reports**

Approve the following financial reports:

Financial report by fund

Expenditure report

Investment report

**Reconciliations**

Approve the following reconciliations for December:

General

Payroll

**Monthly Financials – Zanesville Community High School**

Approve the December 2024 minutes, bank reconciliation and financial reports for Zanesville Community High School.

**2025-2026 Alternative Tax Budget**

Approve the Alternative Tax Budget as required by the Muskingum County Auditor's office for the period July 1, 2025-June 30, 2026.

**Donations/Grants**

Accept the following grants:

\$7,134.00 from the Buckeye Valley Family YMCA to be used for the Backpack Program.

\$10,000.00 from The J.W. and M.H. Straker Charitable Foundation to be used for the band program.

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\$10,000.00 from The J.W. and M.H. Straker Charitable Foundation to be used for a clothing bank.

**Employment - Substitute**

Approve the following substitute as listed, as and when needed, pending appropriate certification and background checks for the 2024-2025 school year:

<b>Teacher</b>
Ryan Watson

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

**#25-027      RESIGNATIONS – CERTIFICATED**

Mrs. Clark moved and Mrs. Buchanan seconded to approve the resignation of Kimberly Baldwin, Teacher at Zane Grey Elementary, effective May 30, 2025. Reason for resignation is retirement.

Approve the resignation of Tyrone (TJ) Carper, Physical Education Teacher at Zanesville High School effective December 31, 2024. Reason for resignation is personal.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

**#25-028      RESIGNATIONS – CLASSIFIED**

Mrs. Lee moved and Mrs. Clark seconded to approve the resignation of Christene Bateson, Bus Driver, effective December 31, 2024. Reason for resignation is personal.

Approve the resignation of Dawn Dalzell, Food Service at Zane Grey Intermediate, effective January 31, 2025. Reason for resignation is retirement.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

**#25-029      EMPLOYMENT – CLASSIFIED**

Mrs. Waite moved and Mrs. Lee seconded to approve the following Classified personnel as listed for the 2024-2025 school year, pending appropriate certification requirements and background checks:

**Anastasia McCandlish**—Special Education Aide 1:1  
Salary Schedule: MD Aide Step 4

Building: Zanesville High School  
Effective Date: December 18, 2024

**Shandi Miller** – Special Education Aide 1:1  
Salary Schedule: MD Aide Step 5

Building: John McIntire Elementary  
Effective Date: January 6, 2025

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**Lucretia Dickinson** – Bus Driver  
Salary Schedule: Transportation Step 0

Building: District  
Effective Date January 6, 2025

**Kagnie Andersen** – Special Education Aide 1:1  
Salary Schedule: MD Aide/AA

Building: Zane Grey Elementary  
Effective Date: January 13, 2024

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

**#25-030      EMPLOYEE TRANSFER**

Mr. Baldwin moved and Mrs. Waite seconded to approve the transfer of Teresa Kellems, 7-hour Food Service at Zane Grey Elementary to reflect Temporary Head Cook at Zane Grey Elementary effective January 6, 2025 pending required certification and background check. Rate of pay to be Café III, step 11 from the appropriate salary schedule.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

**#25-031      SALARY ADJUSTMENTS**

Mrs. Buchanan moved and Mr. Baldwin seconded to approve a salary adjustment for Michelle Hoskinson, Special Education Supervisor to reflect AP12, step 3 effective January 16, 2025 pending required certification and background check.

Approve a salary adjustment for Johanna Riley, Administrative Assistant to the Superintendent to reflect NLS (15-19), step 19, effective February 1, 2025 pending required certification and background check.

Approve the following personnel as listed to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study, pending receipt of official transcripts:

Name	Classification
Christopher Miller	MA+15
Katilyn Delbert	MA
Amy Jackson	MA+30

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

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**#25-032 SUPPLEMENTAL CONTRACT**

Mrs. Clark moved and Mrs. Buchanan seconded to approve the resignation of Deja Walker, Winter Freshman Cheerleading Advisory for 2024-2025 effective December 16, 2024.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

**#25-033 VOLUNTEERS**

Mrs. Lee moved and Mrs. Clark seconded to approve the following volunteers as listed for the Zanesville City Schools for the 2024-2025 school year pending appropriate backgrounds checks:

<b>Name</b>	<b>Building</b>	<b>Type</b>
Monica Baez	ZGE	Parent
James Buchanan	All	Parent/Community

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

**#25-034 ZANESVILLE HIGH SCHOOL – EARLY GRADUATION**

Mrs. Waite moved and Mrs. Lee seconded to approve Tiana Johnson as an early graduation candidate subject to completing the graduation requirements, effective January 17, 2025.

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

**#25-035 LEARNWELL AGREEMENT**

Mr. Baldwin moved and Mrs. Waite seconded to approve to enter into an agreement with LearnWell to provide educational services for a student while placed in a private facility. Five hours of educational services will be provided each week at the rate of \$51.00 per hour of instruction. An additional charge of 33% for every 3 hours of teaching which generates 1 hour of administrative and prep time. Ref #358442

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

**#25-036 AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND JULIAN & GRUBE, INC.**

Mrs. Buchanan moved and Mr. Baldwin seconded to approve a two-year agreement with Julian & Grube, Inc., to perform Agreed Upon Procedures of the Medicaid School Program for Zanesville City Schools for the years ended June 30, 2024 and June 30, 2025. The cost of the agreement is \$2,300 for each year and will be paid from the General Fund.

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Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

**#25-037 SERVICE AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND META SOLUTIONS.**

Mrs. Clark moved and Mrs. Buchanan seconded to approve a service agreement with META Solutions to provide one support coordinator during normal business hours as needed, providing PowerSchool SIS and EMIS support services. This agreement is effective January 1, 2025 through June 30, 2025 and the total cost is \$14,136.00.

Those voting aye: Mrs. Clark, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Lee Abstained. President declared motion carried.

**#25-038 SAFEHOUSE PREPARATORY AGREEMENT**

Mrs. Lee moved and Mrs. Clark seconded to approve a Service Agreement with Safehouse Preparatory to provide educational services for one student while a resident of their facility. Cost will be \$200 per day for the 2024-2025 school year.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

**#25-039 POLICIES FOR ADOPTION**

Mrs. Waite moved and Mrs. Lee seconded to approve the following policies:

- Policy 2265 Protections of Individual Beliefs, Affiliations, Ideals, or Principles of Political Movements and Ideology
- Policy 5200 Attendance

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

**#25-040 2024-2025 ZANESVILLE HIGH SCHOOL CURRICULUM GUIDE SCHEDULING HANDBOOK**

Mr. Baldwin moved and Mrs. Waite seconded to approved the 2024-2025 Zanesville High School Curriculum Guide to scheduling handbook.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

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**#25-041                      MULTI PURPOSE BUILDING CHANGE ORDER**

Mr. Baldwin moved and Mrs. Waite seconded to approve the following change order with Summit Construction Company related to the construction of the multi-purpose building.

<b>Change Order</b>	<b>Description</b>	<b>Amount</b>
CO-012	Second Floor Gaps	No Change

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

**#25-042                      EXECUTIVE SESSION**

Mrs. Buchanan moved and Mr. Baldwin seconded to enter into executive session @ 5:12 p.m.

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

      X       specialized details of security arrangements

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

**#25-043                      RETURN FROM EXECUTIVE SESSION**

Mrs. Buchanan moved and Mr. Baldwin seconded to return from executive session @ 5:54 p.m.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

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**#25-044 MEETING ADJOURNMENT**

Mr. Baldwin moved and Mrs. Buchanan seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 5:55 p.m.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

  
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*President*

  
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*Treasurer*

