



Dear Parents:

Parent-Teacher conferences are scheduled for October 30 and November 7, 2023.  
Pre-scheduled appointments are available from 3:30 pm to 6:30 pm.

- Conferences are not required...if you need to speak with a teacher(s), please complete this form and return it to the office by Friday, October 27, 2023.
- Students should attend the conference and plan to be an active participant.
- A confirmation note with time and date will be sent home with your student.

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent Name (please print): \_\_\_\_\_ Phone Number: \_\_\_\_\_

Teacher(s) requested to meet with: \_\_\_\_\_

**Which option works for you (pick two):**

*We will honor as many conference requests as possible...first come first serve.*

- Monday, October 30, 2023
  - Between 3:30 – 4:30 pm \_\_\_\_\_
  - Between 4:30 – 5:30 pm \_\_\_\_\_
  - Between 5:30 – 6:30 pm \_\_\_\_\_
  
- Tuesday, November 7, 2023
  - Between 3:30 – 4:30 pm \_\_\_\_\_
  - Between 4:30 – 5:30 pm \_\_\_\_\_
  - Between 5:30 – 6:30 pm \_\_\_\_\_

Parent Signature:

\_\_\_\_\_